

**Schedule of Quantities for the Furnishing/Electrical Works to be carried out for New Premises
Branch & ATM of P & S BANK KAIRON.**

S.No.	Description	Quantity	Rate/Unit	Amt. (Rs.)
	Part "A"			
	FURNISHING WORKS:			
1).	False Ceiling (Gypsum)			
	Providing & Fixing false ceiling at 9'-0" ht. approx(as per drg.) of India Gypsum Ltd. (GMFSC-4.1) using 12.5mm thick Gypboard, paper tape, jointing compound, G.I. Sections marked "Gypsteel" to be placed at 4'-0" C/C in one direction and at 1'-6" C/C in other direction. The false ceiling shall be finished properly after cutting / making holes for fixing light fixtures including three coats of oil bound distemper paint etc. complete as per drgs.	720 Sft.		
3)	Wooden Partitions	560 Sft.		
	P/F In position full height partition with Doors (l/c. of all necessary hardwares) consisting of first class kail-wood/Partial frame work 50X50mm except skirting member which shall be 100X50mm at reqd. spacing but not exceeding 600mm c/c in either direction finished with 6mm th.Commercial ply on both sides finshed with 1mm laminate (one side & paint/polish on other side)of Bank approved colour including the cost of treating the framework with appvd. wood preservative including 12mm th. Etched glass in low Ht. free standing partition & all partition complete with making 6mm grooves, both horizontal & vertical teak wood (62X31mm), TW beading (12X12mm), p/f of 100mm skirting wide of 1mm th.laminate as per approved sample on exposed partition surface as per Drg & polish to teak wood surface complete job as per approved Bank specifications			
4)	LOW HEIGHT PARTITIONS & WICKET GATE	100 Sft.		
	P/f. wicket gate & low ht. partition of ht.4'-6" made as per mentioned in item no.-01 of approved make duly laminated as per colour scheme mentioned in item no.01 , complete job with hinges etc.			
	This includes 12 mm th. glass (JK /Modi /Saint Gobind or equivalent make) in approve design, above single window/officer counter with provision of small openings as per requirements			
5)	7'-0" HIEGHT PARTITIONS FOR CASH CABIN	70 Sft.		
	P/f. Cash Cabin of ht.7'-0" made as per mentioned in item no.01 duly laminated as per aproved colour scheme , complete job with hinges & other hardwares required for Cabin CDoor			
a)	P/f. Front Glass for Cash Cabins with S.S.spacers with provision of space for receiving/giving cash from customers , complete job with bevelling/ grinding of edges upto Bank satisfaction	21 Sft.		
b)	Cash-Cabin's pts (Al. Grill) P/f. Aluminium grill in between partitions of 1 no cabins above counter height. Glass shall be deducted where aluminum grill is to be provided.	45 Sft.		
6)	Cash Counter	5 Rft		

	Providing and erection in position cash counter 2'-6" wide and 3'-9" height to be made out of 19 mm th. Comm. Board finished with 1.0 mm th. approved laminate. The top of the counter at transaction level 15" wide to have approved color with 6.0 mm th. comm. ply and at work top 2'-6" wide made out of 19.0 mm comm. board finished with 1.0 mm thk. laminate as per design. Three drawers including telescopic sliding channels to be provided as per the design and instructions. All exposed edges of board shall be covered with 6 mm thk. 1st quality steam beach wood leaping finished with spirit polish as per instruction. The rates shall includes one keyboard drawer, C.P.U. Trolley, wire manager and all hardware item such as handles, hinges, Multipurpose locks ETC.				
7)	Entrance Foyer (Main Ent.)Branch & ATM	110	Sft.		
	Providing and fixing anodised aluminium work for door, ventilators with extruded built up standard tublar and other sections of appvd.make conforming to IS:733 and IS:1285, anodised transparent or POWDER COATED to required shade according to IS:1868(minimum anodizing coating of grade AC15), fixed with raw plugs and screw or with fixing clips or with expansion hod fastners including necessary filling up of gaps at junctions, at top, bottom and sides with required PVC/neoprene felt etc. Aluminium sections shall be smooth,rust free,straight,mitred and jointed mechanically wherever required including cleat angle. Aluminium snap beading for glazing/panelling,C.P. brass/stainles steel screws, all complete as per arch.Drg. and the direction of Engineer-in-charge.COMPLETE with fixing hinges/pivots and making provision for fixing of fitting wherever required including the cost of PVC/neoprene gasket required(fiting shall be including the rate)complete with provding and fixing glazing in aluminium window,ventilator shutters and etc. with PVC neoprene gas				
8)	Misc.Items				
a)	P/f.Voucher Stand of size 4' x 12" x 15" of 19 mm th plyboard with laminates on exposed surfaces as per approved pigeon hole design of Bank, complete with beading polished on exposed edges & hardwares required.This include P/f.Notice Board above as per design of Bank	1	No.	L.S.	
7)	STORAGE 2'-6" & 7'0" HT.	172	sq. ft.		
	STORAGE UNIT : P & F 2'-6" HIGH with depth of 18" in position Storage units fabricated out of 19mm thick BWP block board on all sides, backing and separators will be of 6mm thick BWP ply, shelves and shutters will be of 19mm thick BWP solid ply. The top, sides, shutter front and back sides (if exposed) to be finished with 1mm thick laminate with necessary grooves and the exposed edges of block board should be finished with 6mm t.w. lipping. Inside of the unit will be polished in matching tone. Unit should be provided with locks, hinges, sliding drawer channels, handles, ball catchers and tower bolt fixed. There should also be a 75 x 12 mm t.w. skirting with grooves as per design polished in matching tone.This includes Electrci panel cupboard.				
9)a)	Pillar & Wall Paneling in the hall .. Full Ht.9'-0")	750	Sft.		

	P/F wall panelling consisting of first class kail-wood/partial frame work 50X50mm except skirting member which shall be 100X50mm at reqd. spacing of not more than 600mm both ways finished with 6mm th. Commercial ply finished with 1mm th. Laminate (as per approved colour scheme) the cost shall including painting the frame work with wood preservatives paint on teak beading(12X12mm), TW moulding (40X12mm), (40X19mm)as per design & 100mm skirting of laminate, complete job upto Bank satisfaction				
b)	P/F ACP Sheet panelling in ATM and Branch Front of Red and Silver Colour with 2"x1"aluminum tube, COMPLETE JOB as Bank standars specifications/approved color .	216	Sft.		
10)	Branch Manager Table With Side Cabinet	1	No.	L.S.	
	Supplying table of size 6'x3'-0" and 2'-6" height made out of 19mm thick one side commercial board duly laminated & inside painted/polished complete job. One drawer unit 1'-6" wide 2'-3" deep is to be provided on one side and a side table of size 3'-6"x1'-6" and ht. 2'-3" (detached unit) with shelf & 19mm thick commercial board sliding shutters, for keyborad , complete job with all hardwares required upto Bank satisfaction. The design & instructions for table must be adhered as per Architect				
11)	Officer Table Side Cabinet	3	No.		
a)	Supplying table of size 5'x2'-6" and 2'-6" height made out of 19mm thick one side commercial board duly laminated & inside painted/polished complete job. One drawer unit 1'-6" wide 2'-3" deep is to be provided on one side and a side table of size 3'-0"x1'-6" and ht. 2'-3" (detached unit) with shelf & 19mm thick commercial board sliding shutters, for keyborad , complete job with all hardwares required upto Bank satisfaction				
b)	Supplying table of size 4'-6"x2'-6" and 2'-6" height made out of 19mm thick one side commercial board duly laminated & inside painted/polished complete job with all hardwares required upto Bank satisfaction.	NIL	No.	NIL	
11)	Hardwares				
(i)	Cost of Mortice locks(with handles)of approved make	3	Nos.		
(ii)	Cost of door closers. Everite or Sandhu ISI	4	Nos.		
(iii)	Cost of Night latch for cash cabin	1	Nos.		
	Total Part "A"(Furnishing)				
	Part "B"				
1	Electrical Points				
	Providing laying, fixing & testing of electrical points including wiring, plate type switches, socket (HAVELL'S/ANCHOR make)& M.S. Switch boxes with rust proof treatment size to accommodate the required Nos. of switches & sockets etc. wherever required complete with earthing 1.00 mm multi stand wire in 25mm dia. Unbreakable PVC conduit ISI marked with specials under floor/wall & above false ceiling including chase cutting, disposal of malba away from the site and repair of the same with cement mortar, copper conductor wires only will be used of approved make. Complete job to the satisfaction of the Architect				
A)	30 AMP wiring from D.B. to site of outdoor A/C unit 4mm sq.	5	No.		
B)	15 Amp wiring with 2.5mm sq. multi strand PVC copper wire	6	No.		

C)	5 Amp plug point wiring with 1.5mm sq. multi strand PVC copper wire incl. Plate switches sockets & plugs.	10	No.		
D)	All kinds of point wiring from D/B with 3 x 1.5mm sq. multi strand PVC copper wire including plate switches, sockets etc., complete job of approved make switches	35	No.		
E)	Cabin fan point wiring with 1.5mm sq. multi strand PVC copper wire including plate switches, sockets etc.	9	No.		
G)	Signage Wiring of 3 x 4mm copper flexible wire & PVC conduits of ISI make complete with all accessories like saddles, bends etc.	2	No.		
	Anchor/R.R./Polycab or Equivalent make wiring to be used in all the above said items of Tender				
2	UPS Points:				
	P/L & testing electrical twin point wiring for computers with 2.5mm Multi-strand cooper PVC wire In unbreakable PVC conduits 25mm dia wall thickness 2mm thick with specials under floor/wall & above false ceiling including chase cutting, disposal of malba away from the site and				
	repair of the same with cement mortar, incl. M.S. switch boxes with rust proof treatment size to accommodate the required nos. of switches, sockets etc. & plate type sockets with indicator two nos. in one plate including earthing with 1.00 mm multi strand wire complete in all respect (2nd point will be extension of 1st point including payment will be made for 1st point only) complete job to the satisfaction of the Architect.				
	a) 5Amp	7	No.		
3	Earthing:	2	No.		
	a) Supplying and installation of earth stations with 600 mmx300mmx3mm thick copper plate electrode complete with 25mm dia."B" class G.I. pipe for watering including funnel, 30cmx30cmx30cm masonry chamber with pre-casted RCC cover complete with salt & charcoal filling (as per IS: 3034-1987) incl. copper strip 1" wide 4mmthick with copper base plate up to UPS cabin. Complete job to the satisfaction of the Architect.				
	b) Supplying, installation, effecting proper connection, testing & commissioning of the following size G.I. earth strips/G.I./wires as required. Complete job to the satisfaction of the Architect.	40	Rft.		
	c) 25 Sq. mm copper PVC insulated earth wire for dedicated earthing. Complete job to the satisfaction of the Architect.	30	Rft.		
5	CABLES /Pipes:				
	(i) P/F main electrical cable 4-core al. cable armored from elect. Pole to meter 35mm dia.	25	Mtr.		
	(ii) P/F generator wire/cable 16mm 4- core Al. cable	30	Mtr.		
6	Wall Fans/Speakers				
	Providing & Fixing Wall Fans CROMPTON /USHA/KHAITAN(Super Deluxe Make)	9	Nos.		
7	Panel board as per following specifications(Main Hall &	1	L.S.		
a)	One set 100 Amp TPN, Main switch with Kit Kat fuse.				
b)	One set TPN 63 Amp for A.T.M.				
c)	One set 100 Amp TPN for main light.				
d)	One set D.P. for U.P.S.				
e)	One Nos. Volt meter with selector switch.				
f)	One set Amp meter with selector switch.				
g)	Three Nos. supply available indicator, for main.				
h)	Three Nos. supply available indicator, for generator.				
	For Generator Incomer				

a)	One Nos. 100 Amp 4 pole change over.				
	Load Feeder.				
a)	For A.C. 16 Amp. M.C.B.				
b)	For Power points 25 Amp SP MCB.				
c)	For light 10 Amp SP MCB.				
d)	For U.P.S. M.C.B.				
e)	Cooper Bus Bar(4No.x25x3) complete with heat shear able sleeves & DMC insulator.				
f)	Digital Volt meter and Ammeter and selector switch, 3 Nos. CT's.				
g)	Two set indicators				
	It includes MCB's, TPN, Main Switch & Change over of Havells Co.or equivalent make				
h)	Main controlling panel box of MS sheet 16 SWG. Compartment wise, powder coated and dust free box with an approx. size of 3'x4'x10" with earth strip for wall hanging type with necessary accessories. The rate quoted should be for the panel board complete in all respects including the panel box with the cost of all electrical materials specified or unspecified as above but should be of ISI mark.				
8	UPS out put line MCB with required MCD SP of L & T or equivalent make of 6 to 32 Amp range includes enclosure box & main 32 Amp 40 Amp isolator.....2 set	L.S.		job	
b)	UPS input MCB D.B. of 32/63 Amp MCB D/B with enclosure box & insulators....2 set	L.S.		job	
11	Tube lights 4'-0" – P&F 4'-0" LED tubelight of 36/40W of Bajaj, Philips, Clipsal, Wipro, Opelite, Crompton make. Copper Ballst. Rate quoted is not for mirror optic fixture.		14	No.	
13	P/L PVC pipe for provision of copper pipe with complete insulation required for 1.5 ton split type A.C.s from the place of external units upto the location of inside units. The job shall also include P/L 25mm dia. PVC pipe heavy duty Diplast make for drainage of water of inside units.		160	Rft.	
				
	Total Part "A" ELECTRICAL				
	Part "B"				
	DATA CABLING WORKS				
1	P/F UTP CAT 6e cable for computer nodes (D Link make)	270	Mts.		
2	Supply and installation of 16 port unmanaged switch 10/100 MBPS of D-Link make	1	No		
3	Supply & Installation of 24 port Jack panel of D- Link make	1	No.		
4	Supply & installation of 60 port mounted rack 18" height made of power coated MS sheet of D-Link make.	1	No.		
5	Supply and installation of IO plates and SMB as required complete with accessories of D Link make 10 mbps	10	Nos.		
6	Supply & installation of patch cords (1 meter/2 meter)	18	Nos.		
7	Supply & installation of PVC pipes l/c cutting floor/wall	25	Mts.		
				
	Total Part "C" DATA CABLING				
B	Add Electrical Works				
A	Add Furnishing Works				
				
	TOTAL AMOUNT				
	IN WORDS :				
	Notes :				
*	G.S.T. is extra as applicable by Govt. of India				
*	Contingences as 10 % are extra as required on site				Dated : 09.09.2022
*	The contractor should follow the latest standard Bank's				

*	Estimate includes removing all kinds of Malba from site.				
			Signature of the Contarctor		
	Ar.G.S.Chawla		With Seal		
	M/s.Chawla Creations,Amritsar				
	Ph no.-09814024446				

TENDER DOCUMENT

FOR

**FURNISHING/ELECTRICAL/AC/CIVIL WORKS OF
PUNJAB & SIND BANK**

**AT NEW ALTERNATE
PREMISES OF
KAIRON, TARN TARAN**

**OFFICE OF THE
ZONAL MANAGER
PUNJB & SIND BANK ZONAL OFFICE,
TOWN HALL, AMRITSAR.**

ARCHITECTS :

**AR.GURJEET SINGH CHAWLA
M/S.CHAWLA CREATIONS
630/E,RANJIT AVENUE
AMRITSAR(PUNJAB)
Ph.no.-098140-24446,**

Date of Issue of Tender	: 21/09/2022
Last Date & time for receiving of sealed tenders.	: 11/10/2022 TIME :5.00 PM
Place and date of opening of Tenders.	: 12/10/2022 AT 11.00AM In the Office of the Zonal Manager, Punjab & Sind bank, Town Hall,Hall Bazaar, Amritsar.

(TECHNICAL BID)

TENDER DOCUMENT

THIS DOCUMENT CONSISTS OF THE FOLLOWING:

- 1) Tender Notice
- 2) Introduction
- 3) Special Instruction & Conditions
 - 1) Details Of The Firm
 - a) General Information
 - b) Financial Statement
 - c) Certificates
 - d) Key Personnel Of The Organization
 - e) Plant & Equipment Owned By The Organization And Available For This Work
 - f) Experience Record.
 1. Details Of SIMILAR "Renovation Works" Completed During Last Five Years, Costing More Than Rs. 15 Lakhs Each.
 2. Details of Works In Hand Costing More Than Rs. 15 Lakhs Each.
- 4) Tender Terms (A To N)
- 5) Payment Schedule
- 6) Supervision
- 7) Special Conditions Of Contracts
- 8) Form Of Agreement
- 9) Letter Of Offer
- 10) LIST OF MATERIALS OF APPROVED BRAND AND THEIR MANUFACTURERS

2. INTRODUCTION

1. Name Of The Client Offering Contract	Punjab & Sind Bank (2 BID System)
Site Address	Punjab and Sind Bank, KAIRON, TARN TARAN
2. Scope of Work	Interior Furnishing/Electrical/AC & Civil Work
3. A. Issue of Tenders	From PSB ,Zonal Office, Amritsar OR ONLINE Between 11.00 Am To 5.00 Pm. Till 2PM on 11/10/2022
B. Submission of Tenders	On Or Before 11/10/2022 Up To 5.00 P.M. At Punjab & Sind Bank, Zonal Office, Amritsar
C. Date of Opening of Technical Bid at 11.00AM	On 12/10/2022 or next working day in case of Holiday
D. Date of Opening of Financial Bid	Date as Convenient To Bank
4. Time Limit For Execution	Renovation / Repair Works Is To Be Completed Within 30 Days From The Start Of Work
5. Earnest Money Deposit	Rs. 10,000/-(Thirty Ten Thousand) in form of Demand draft in favor of Punjab & Sind Bank payable at Amritsar.
6. Total S.D. Including I.S.D And Retention Money	10% Of Cost Of Work
7. Defect Liability Period	12 Months From Date Of Completion Of Work
8. Insurance	100% Of Contract Value
9. Penalty Of Delay	1% Of The Contract Sum Per Week Maximum Amount Of Liquidated Damage Will Be 10% Of Cost Of <i>Work</i> .
10. Cost of Tender Form	Rs. 1000/- (Rupees one thousand only) in form of D.D. in favor of “Gurjeet Singh Chawla”
Payment Of Running Bills	Only 01 no. Running (Part) payment allowed as per Architect satisfaction

NOTES :

- **ONLY TECHNICAL BID QUALIFYING CONTRACTORS WILL BE ELIGIBLE FOR FINANCIAL BID (CONTRACTORS MUST SEND 2 BIDS ,DULY SEAL PACKED).**
- REJECTED TECHNICAL BIDS WILL GET BACK EARNEST MONEY WITHOUT TENDER FEES

3. SPECIAL INSTRUCTION & CONDITIONS

1.) DETAILS OF THE FIRM

A. GENERAL INFORMATION:

Name and address of the Firm	
Status of the Firm (Enclose Copy)	<ul style="list-style-type: none"> ➤ Company ➤ Partnership ➤ Proprietor Firm ➤ Individual
Name of Proprietor/ Directors/ Partners?	i) ii) iii)
Registration Details- Companies/ Firm Registration No. & Date- PAN No. GST No. Electrical Contractor License No- Details of Application Fee – DD No : Date : Issuing Bank/Branch	Self attested Copies to be attached
Enclose Solvency Certificate Name and address of Bankers	
(a) Telephone	
(b) Mobile	
(c) Fax	
(d) E-mail	
Place of incorporation/registration	
Year of Incorporation/registration	
Main Lines of business	
If you are registered in panel of other Organization / Statutory bodies such CPWD, PWD, MES, Banks, etc, furnish their name, Category and date of registration.(furnish proof)	Copies to be attached (Expired certificates will not be considered)
Details of EMD & TENDER FEES	DD No. Date: Issuing Bank/Branch DD No. Date: Issuing Bank/Branch

B. FINANCIAL STATEMENT:

ANNUAL TURN OVER (CIVIL ENGINEERING PROJECTS) DATA FOR LAST THREE YEARS	
YEAR	TURNOVER IN RS. LAKHS.
2018 – 2019	
2019 – 2020	
2020 – 2021	
AVERAGE ANNUAL TURNOVER	

Note:

1. All individual firms must complete the information in this form. The information supplied should be the annual turnover in terms of the amount billed to clients for each year in progress or completed during the last three years.
2. Attested Copy of the audited balance sheets and profit & loss account for the last 3 years shall be enclosed.

C. CERTIFICATES

CERTIFICATES	YES
Income Tax returns filed Certificate	
GST registration Certificate	
Provident Fund registration Certificate	
Work completion certificates	
PAN Card	
Audited Balance Sheet for last 3 years	
PAN Card,	
ESI cover of employees	
Proof of any Bonus paid to employee	

Note: It is mandatory to attach attested copies of Items .If any of the certificates is not attached without providing any valid reason, it will, then provide valid reasons

D. KEY PERSONNEL OF THE ORGANISATION

Sl. No.	Name	Designation	Qualification	Professional experience	No. of years working with the organization

E. PLANT & EQUIPMENT OWNED BY THE ORGANISATION AND AVAILABLE FOR THIS WORK

Sl. No.	Equipment	Year of Manufacture	Capacity	Number/ Quantity

Note:

1. Give details of all the key equipments for construction, such as concrete mixers, weigh batchers, vibrators, Trucks, Tippers, Hoists, Rammers, Steel shuttering plates, Steel Scaffolding materials, polishing machines, that the firm proposes to use for the proposed works at the site.
2. The applicant should clearly demonstrate that he has access to all key equipment which will be required for the successful completion of the works.

F. EXPERIENCE RECORD.

1. DETAILS OF SIMILAR “RENOVATION WORKS” COMPLETED DURING LAST THREE YEARS, COSTING MORE THAN RS. 15 Lakhs EACH.

Sl. No.	Name of work and name & address of the Owner	Total cost (Rs. Lakhs)	Date of commencement	Date of completion	Carpet Area	special features if any

- ❖ In the above table, list only those works, which have similar nature & complexity.
- ❖ Provide copies of Work Orders and Completion Certificates for each project. Work orders and Completion Certificates will be verified if required.

2. DETAILS OF WORKS IN HAND COSTING MORE THAN RS. 15 Lakhs EACH.

Name of work	Name & Address of client	Value of Firm's Portion of total Contract	Date of award	Original Stipulated Date of Completion	Value of Outstanding Work (Rs. Lakhs)	Estimated Completion Date	Reasons for Delay, if any	Special Features, if any

1. Details of all works which are at various stages of execution including works for which work orders have been received but work is yet to start or works approaching completion but for which full completion certificates are yet to be issued, are to be provided.
2. Details as available at the time of preparation of this document have to be provided.

3. CLIENT'S CERTIFICATE REGARDING PERFORMANCE OF CONTRACTOR

Name of address of the Client:

Name of the Interior Furnisher: _____

1.	Name of work with brief particulars	
2.	Agreement No. and date	
3.	Agreement amount	
4.	Date of commencement of work	
5.	Stipulated date of completion	
6.	Actual date of completion	
7.	Details of penalty levied for delay(indicate amount),if any	
8.	Gross amount of the work completed and paid	
9.	Name and address of the authority under whom works executed	
10.	Whether the contract employed qualified Engineer/Overseer during execution of work?	
11.	i)Quality of work	Outstanding/Very good/Good/Satisfactory/Poor
	ii) Amount of work paid on reduced rates, if any	
12.	i)Did the contractor go for arbitration?	
	ii)If yes, total amount of claim	
	iii) Total amount awarded	
13.	Comments on the capabilities of the contractor	
	a) Technical proficiency	Outstanding/Very good/Good/Satisfactory/Poor
	b) Financial soundness	Outstanding/Very good/Good/Satisfactory/Poor
	c) Mobilization of adequate T&P	Outstanding/Very good/Good/Satisfactory/Poor
	d) Mobilization of manpower	Outstanding/Very good/Good/Satisfactory/Poor
	e) General behavior	Outstanding/Very good/Good/Satisfactory/Poor

Note: All columns should be filled in properly

Place/Date :

NAME/SEAL & DESIGNATION

SIGNATURE OF CONTRACTOR

4.) TENDER TERMS

a) GENERAL TERMS AND CONDITIONS

The general Terms and Conditions that are more particularly set out herein below for the purpose of appointing contractors for the purpose of carrying out Proposed **INTERIOR FURNISHING OF KAIRON BRANCH of PUNJAB & SIND BANK, DISTT TARN TARAN** and other ancillary activities which is herein after referred to as “the said work”. The definition and interpretation of the certain classes are more particularly set out hereunder.

DEFINITIONS:-

1. “THE SAID WORK” includes all items of Proposed **INTERIOR FURNISHING OF KAIRON BRANCH of PUNJAB & SIND BANK, DISTT TARN TARAN**” of PUNJAB & SIND BANK with bill of quantities, general terms & conditions / special conditions / technical conditions.
2. The “BANK” shall mean the “PUNJAB & SIND BANK” having its registered address at **Hall Bazaar ,ZONAL OFFICE,AMRITSAR** and authorized representative(s) of the BANK to discharge all or any of its function.
3. The “CONTRACTOR” shall mean the individual or firm or Company, whether incorporated or not who is assigned the subject work, and shall include the personnel representative/ (s) of such individual person, firm or company of such individuals or firm or Company, successors and permitted assigns. The work contractor shall include “Sub-Contractor” if expressly permitted by the Employer in writing.
4. The “ARCHITECT / CONSULTANT” means the authorized person or persons nominated by the BANK for the purpose of the contract, who shall inspect, direct, Supervise, measure and issue certificates in respect of the said work and be in charge of the work for the purpose of this contract. It also includes any person claiming through or under them.
5. The “CONTRACT” means instructions to Contractor, Tender, the written acceptance thereof, a form agreement between ‘EMPLOYER’ and ‘CONTRACTOR’ (where completed) to execute the works as per conditions and specifications set in this document including Bill of Quantities.
6. The “SPECIFICATION” means specification referred to includes General, Special and Technical specifications (with drawings if any) and any modification thereof or addition thereof as many from time be furnished or approved in writing by the Consultant / Employer.
7. The “CONTRACT PRICE” means the sum named in the tender subject to additions or deductions there from as the case may be.
8. The “PLANT & EQUIPMENT” of the contractor shall mean all plants, machinery, equipment, pipe work services and all other things to be provided, erected, commissioned and maintained in accordance with Contract.

b.) ELIGIBILITY FOR TENDERING & GENERAL CONDITIONS OF CONTRACT

- The tender must be submitted in a sealed cover super scribed with the tender number, the name of the work as given above and the tenderers name & address on the bottom left side of the envelope and handed over to the BANK. Tenders will be received upto 5.00PM on 11 OCT, 2022.
1. The tenderer should visit the site and acquaint himself with the site conditions and should study all the tender documents carefully and understand the tender contract conditions, specifications etc. before quoting. If there are any doubts they should get clarification in writing.
 2. Late tenders i.e. tenders submitted / received after 5.00PM on 11 OCT, 2022 will not be considered.
 3. The Tender Documents/Tender Fees are non-transferable & Not refundable.

4. All the entries in the tender documents must be made in English and all entries must be by hand and written ink. If any of the documents is missing or unsigned, the tender may be considered invalid by the BANK in its discretion.
5. The tenderer should quote the rate and amount for the assessed quantities (area) of each item. The rates for each item should be written both in figures as well as in words. Erasures, alteration, and overwriting must be avoided. Wrong figures and words, if any, should be scored out and the correct figures and words neatly written authenticated by the signature of the tenderer. No advice of any change in rates or conditions after opening the tender will be entertained.
6. In the event of any discrepancy in the rates quoted in words and figures, the former shall prevail. Mathematical computation error, if any, in the amount shall however be rectified.
7. The Employer has assumed that Contractor is fully aware of all items of work. Some items of work will be done simultaneously and some items will be done in sequence and different operations in different times.
8. The Contractor is responsible for the due and proper execution of all the works, terms and conditions stipulated under this contract. Before offering his tender, Contractors should visit the site of works to ascertain the nature of work and to collect all relevant information such as general, local, physical & climatic conditions of the site, availability, handling and storage of materials, water, electricity, availability of labour, roads, the configuration of the ground. Any failure on the part of the Contractor in this regard shall not absolve him from any responsibilities or obligations under this contract and no claim whatsoever on account of these shall be entertained.
9. On receipt of intimation from the BANK for the acceptance of his/ their Tender, the successful Tenderer shall be bound to implement the Contract and within ten days thereof, the successful Tenderer shall sign an agreement if called upon to do so, but the written acceptance by BANK of a Tender will constitute a binding contract between BANK and the person so tendering, whether such formal agreement is or is not subsequently executed.
10. The tenderer should note that unless otherwise stated, the Tender is strictly on item rate basis and his attention is drawn to the fact that rates for such a every item should be correct, workable and self-supporting. The quantities in the Schedule of Quantities approximately indicated the total extent of work, but may vary and even be omitted thus altering the aggregate value of the Contract. No claim for any compensation shall be entertained in this regard.
11. The tenderer must obtain all the information which may be necessary for the purpose of tendering for himself, on his own responsibility and at his own expenses and for entering into a Contract must inspect the Site of the work and all matters pertaining thereto, regarding supplying, fabricating and erecting at Site without any damage to the existing property of the Client's or their neighbors, if any.
12. PUNJAB & SIND BANK does not bind itself to accept the lowest or any tender and reserves to itself the right to accept or reject any or all the tenders either in whole or in part, without assigning any reasons for doing so. PUNJAB & SIND BANK also reserves the right to divide the work between two or more tenderers and the successful tenderers shall have to carry out even part orders for various items at quoted rates. No variation in rates shall be allowed on this account under any circumstances, whatsoever no correspondence will be accepted / entertained in this connection and Bank decision shall be final conclusive and binding on all.
13. The rates shall be firm and shall not be subject to exchange variations, labour conditions, fluctuations in Railway Freights or any conditions whatsoever.
14. The rates quoted by the tenderer in the schedule of quantities will be deemed to be for the finished work and shall include all charges for:
 - i. Design, Fabrication, supply and installation at Site, Labour, maintenance, fixing, arranging, cleaning, making good, hauling etc.
 - ii. Plant, double, scaffolding, frame work, ladders, ropes, nails, spikes, tools, materials, workmen, protection from weather, temporary support, platform, and maintenance of the Same. Insurance for labour materials and third party.

- iii. All Taxes or any other levy imposed by Central Government or State Government or any Local Authorities.
 - iv. Packing, transportation, loading and unloading, freight charges, transit
 - v. Covering for the walling and other works during inclement weather or strikes or whenever Directed, as necessary.
 - vi. All temporary canvas, lights, tarpaulin, barricade, water shoots etc.
 - vii. All measures required to be taken for protection of existing works.
 - viii. All such temporary weather-proof sheds at such places and in a manner approved by the Architect for the storage and protection of materials against the effects of sun and rain.
 - ix. Testing of materials.
 - x. No tools and plants shall be issued by the Bank under the Contract.
15. All the payments of bills for the work shall be done only at AMRITSAR ZONAL OFFICE, PUNJAB & SIND BANK.
16. For any clarification in any item of work, The contractor should get the same from the Architect before carrying out the work and all items of work should be carried out with the approval of the Bank.

c.) EARNEST MONEY DEPOSIT/ SECURITY DEPOSIT/ TENDER FEES

1. The tenderer is required to deposit towards Earnest money, a sum of Rs. 10,000/- in the form of a Demand Draft drawn in favour of "PUNJAB & SIND BANK" along with Tender Fees of Rs 1000/= favoring "Gurjeet Singh Chawla" and submit the 2 no. Demand Draft along with the tender (BOQ). **Tenders unaccompanied by the requisite Earnest Money Deposit/Tender Fees will be summarily rejected.**
2. EMD of the selected contractor / Tenderer will be retained as part of the Security Deposit required for due and satisfactory fulfillment of the contract in terms of the conditions of contract but shall be forfeited, if the Contractor / tenderer fails to execute the agreement or start the work within 15 days of receipt of acceptance letter or if he withdraws his bid within the period of validity of the bid (15 days). EMD of the unsuccessful tenderers shall be returned.
3. The Contractor shall pay Security Deposit @ 10% for the Contracted amount towards the security deposit after adjusting the EMD shall be recovered in full from the first "on account " bill.
4. The amount of Security Deposit may be refunded 14 (fourteen) days after the end of defects liability period provided he has satisfactorily carried out all the works and rectified all defects in accordance with the condition of the contract, including site clearance.
5. Defects liability period: Defects pointed out during the defects liability period of 12 (Twelve) months from the date of virtual completion of work, will be satisfactorily rectified by the contractor at no extra cost to the Employer with end satisfaction.
6. No interest shall be payable on the EMD/SD amount.
7. No payment will be made towards mobilization Advance.

d.) VALIDITY OF TENDER BID

1. The tender rates shall remain valid for a period of 120 days from the date for receipt of tender.
2. The tendered Rates shall remain firm during the contract period and no price escalation shall be permitted,

d.) BANK'S RIGHT OF ACCEPTANCE OF BIDS

The BANK does not bind itself to accept the lowest or any tender and reserves to itself the right to accept or reject any or all the tenders either in whole or in part, without assigning any reasons for

doing so. BANK also reserves the right to divide the work between two or more tenderers and the successful tenderers shall have to carry out even part orders for various items at quoted rates. No variation in rates shall be allowed on this account under any circumstances, whatsoever no correspondence will be accepted / entertained in this connection and BANK's decision shall be final conclusive and binding on all.

e.) BID, QUANTITIES / MEASUREMENTS

1. Price bid shall be quoted for all the items described in the schedule of quantities. Price quotation for part items of the schedule shall not be accepted and such tender shall be summarily rejected.
2. No payment shall be made for the personal visit for assessing the quantities/ measurements for the preparation of the tender bid.
3. Quantities / measurements for which the bid for various item is submitted shall be given precisely in the schedule of Quantities, These quantities and measurements shall be based on the basis of personal assessment and physical verification at site.
4. The Contractor shall calculate realistic quantities after receipt of drawings and after submitting first interim bill but before submitting the second interim bill to Bank.
5. Any work done at factory will not be counted in the running accounts bill until the material is brought on site.
6. Excess quantity shall not be executed without written permission from Bank. In case of upward or downward revision in quantities of items, the rate quoted by the Contractor shall remain firm at all the times.
7. The contractor shall take joint measurements with the Architect/Bank representative before covering up or otherwise placing beyond the reach of measurement any item of work should the contractor neglect to do so, the same shall be uncovered at contractor's expense or in default thereof, no payment or allowance shall be made for such work or the materials with which the same, was executed.
8. In case of any class of work over which there is no specification mentioned, the same shall be carried out in accordance with the latest Indian Standard Specifications subject to the approval of the Architect / Bank.

g.) DIMENSIONS:

1. Figured dimension are to be followed in all cases, Large scale details take precedence over small scale drawings, In general the drawings shall indicate the dimensions positions and type of construction, the specification shall indicate the qualities and methods, and the bill of quantities shall indicate the quantum and rate for each item of work.
2. Any work indicated in the drawings and not mentioned in the specifications or vice-versa shall be furnished as though fully set forth in both. Any ambiguity, conflict of interpretation, errors or inconsistencies discovered in the drawings / documents shall be promptly brought to the provisions giving more rigorous interpretation shall prevail but in the event of disagreement between the contractors and the supervisors, decision of Architect shall be final In case of any discrepancy, the contractor is to ask for an explanation before proceeding with the work. However specifications will prevail over the drawings.

h.) OBSERVANCE / COMPLIANCE OF LABOR LAWS AND OTHER STATUTORY PROVISIONS FOR THE CONTRACT

1. The contractor shall, in the execution of the contract, be responsible to comply with all the labor laws & statutory provision governing the work, such as, but not limited to, the following Laws or any other act or enactment relating thereto and rules as amended up to date.

- a. Contract labor (Regulation & Abolition) Act. 1970. The Contractor shall submit a copy of the license obtained under this act along with the bid.
- b. Employees State Insurance Act for Security and Insurance of staff/ workers.
- c. Payment of Wages Act.
- d. Minimum wages Act, 1948.
- e. Workmen's Compensation Act.
- f. Industrial Disputes Act.
- g. Bank's Liability Act

The Contractor shall abide by and adhere to all labour laws, PF, ESIC, etc. The Contractor shall work only on and during hours of working day unless he obtains prior approval of the Architect / Bank. The Contractor will observe and abide by the rules and regulations of the public Authorities regarding overtime, night working and any particular rule regarding nuisance to the residence that may result there from.

2. The works to be carried out under the contract shall, except as otherwise provided in these conditions, include all labor, supervision, materials, tools, tackles, plants, equipment, transport, lead/ lift of materials etc. as may be required for execution and completion of the works.
3. The materials used for the work shall be of prescribed quality / standard and the work executed according to the prescribed specification. Materials and mix not being of the specified standard / specification shall be rejected at the cost of the contractor.
4. After completion of work all accumulate debris, dirt etc shall be removed and disposed away from the BANK premises by the contractor at his expense and no payment shall be done / made for that.
5. Doors, Windows, Staircases and passages shall be cleaned / washed by the contractor as part of the contract work without any additional payment.
6. The debris shall be removed from the site every three days.
7. The contractor shall clean the site every day before the closure of work.
8. No additional work is to be carried out by the contractor unless instructed by the BANK through Architect. The contractor will have to carry out the item of work with prior permission from BANK and as per instruction from Architect which may not have been specified in tender but necessary for completion of job.

i.) INCOME TAX

1. The bidder shall indicate his Income Tax PAN/GIR Number.
2. Income Tax at applicable rates of the amount of each payment shall be deducted and deposited with the Government as per Current Statutory provision if applicable. On completion of the work, a certificate for the Income Tax deducted at source given to the contractor.

j.) DOCUMENTS TO BE COMPLEMENTARY

All sections of contract document and working drawings shall be complementary to each other. In case of ambiguities, discrepancies or contradictions between any two sections. Bank / Architect's decision shall be final and binding on the contractor for interpretation of same.

k.) COMPLETION PERIOD

Time is the essence of the contract and the contractor is required to complete the entire work to the satisfaction of the Bank in 30 Days from the date of work order.

L.) PROGRAM WORK AND PROGRESS REPORTS

The successful contractor will have to submit a detailed bar-Chart indicating the schedule of various activities from the date of commencement till completion and get the same approved by

Architect. Contractor shall strictly adhere to the same. This program shall form part of contract and shall be binding on the contractor. However, the BANK reserves the right to alter the Program, if necessary, from time to time, No claim whatsoever of any nature by the Contractor on this account shall be entertained by BANK. They shall also have to write their requirements about co-ordination from other agencies working at site.

m.) WATER & ELECTRICITY REQUIREMENT

1. The Contractor will be permitted to draw and use water from BANK's U/W Tank and O/W Tank. He will not claim any compensation for late, intermittent and no supply of water. At the time of shortfall, the Contractor will arrange water without any extra cost. The Contractor has to arrange 'Sintex' tanks of adequate capacity to store water and pumps and pipes for distribution of water from tanks to work place free of charge. The site for storage and distribution of water will be decided by the owner / Bank.
2. The Contractor will be provided Electricity at one point by the BANK free of cost, only most convenient to the Bank. He will also ensure that all safety measures are adhered to at his costs. The Contractor will not make any wastage of this facility nor will claim any compensation for late or intermittent supply for electricity. Cost of power shall be born by the BANK. Any accidents, mishaps, etc. due to fault and negligence of Contractor's workmen, the Contractor will be responsible and indemnifies and keep indemnified the members of the managing and repair committee and the BANK.

n.) DELAY IN COMPLETION OF WORK

1. Liquidated damages per week will be 1% of the contract value inclusive of non-completion of work in time including Sundays and holidays per week, subject to maximum of 10% of contract value. The Bank may without prejudice to any other mode of recovery deduct the amount of such damages from any moneys in his hands due or which may become due to the Contractor. The payment or deduction of such damages shall not relieve the Contractor of his obligations and liabilities of this contract.
2. If in the opinion of the Bank / Architect, the works gets delayed due to causes which the Bank may consider being beyond the control of the contractor, the Bank at the completion of the time allowed for the contract shall make fair and reasonable extension of time for completion in respect thereof. For extension of time for completion, the contractor has to apply in writing with detail reasons.

5) PAYMENT SCHEDULE

1. Total value of work in Rupees is including of GST, all other taxes, transportation, loading, unloading, Octoi charges etc. and nothing extra will be paid on any account. In the event of variation in the Quantity / Area, the payment shall be made on the basis of the actual Quantity / Area at the quoted Rate.
2. Bill in Triplicate duly Certified by Architect shall be submitted to Bank after satisfactory completion of the work. Payments to the contractor shall be made within 25 days of submission of each "on account" bill. Bill submitted by the contractor must contain item wise quantity of work done in a manner that verification of work done can be done. The quantities for which the bills are submitted shall be subject to physical verification before payment.
3. In the event of variation in the Quantity / Area, the payment shall be made on the basis of the actual Quantity / Area at the quoted Rate.
4. No interest will be given for late payments.
5. All payments to the Contractor shall be made subject to deduction of taxes at source at the rate applicable.
6. Final payment, except Security Deposit (which is to be released only after the defect liability period including observing the performance of water proofing during the rainy season) shall be

made within 30 days from the submission of the final bill after verification of the completion of the work. No further claim except the security Deposit after the submission of the FINAL BILL shall be accepted.

7. For final payment, the Contractor will submit details of all items, payments received for works and materials, any claim and net balance due which Architect/ Bank will check, make any adjustments if any, will receive 'No Claim' from the Contractor and pay and settle the same if any.
8. The Contractor will submit original certificate for payment of Works Contract Tax in respect of the Owner / Bank or else the same will be deducted from his bills.
9. The decision of the Architect and repair committee for payment or for any extra work to be made or any deduction to be made from the whole cost of the work or any other matter whatsoever relating to the contract shall be final and binding to all parties.
10. The Contractor shall be liable to pay Rs. 500/- per day as penalty in the event of default for any reason whatsoever in the removal of debris and / or materials and / or tools and / or plants and / or equipment within 3 days from the written instructions given to contractor to do so till such removal takes place. The penalty imposed by the Society will be in addition to the penalty mentioned above. The Bank may without prejudice to any other mode of recovery deduct the amount of such damages from any moneys in his hands due or which may become due to the Contractor. The payment or deduction of such damages shall not relieve the Contractor of his obligations and liabilities of this contract.

6. Supervision

DEFECTS IN WORK

1. Any defects / deficiency pointed out by the BANK's authorized person(s) shall be removed / rectified to his / their satisfaction, otherwise payment for such items(s) shall not be passed till the defect/ discrepancy is removed / rectified by the contractor.
2. The Architect shall have the power to withhold any certificate of work and/ or part thereof not being carried out to his satisfaction and he can make the necessary corrections in previous certificate in any subsequent certificates.
3. In case the Contractors are disobeying Architect/ Bank, they may get bad work replaced in the manner the Architect think fit at the cost and consequences of the Contractor.
4. The Architect/ Bank shall have the right to alter, omit and abandon any part of work without invalidating the contract. If any work is over and above that included into the Contract and is required to be executed at site, the Architect/ Bank has power either to delegate this work to Contractor as an extra item or to any outside Contractor, as the case may be.

SECURITY OF WORKS / MATERIALS / STORES ETC OF THE CONTRACTOR AND BANK'S PROPERTY

1. The Contractor shall be responsible to make safety arrangements at his own cost for his materials / stores, storages, etc. All such stores shall be cleared away and the ground left in good and proper order on completion of this contract unless otherwise expressly mentioned therein.
2. All stores and materials brought to the site shall become and remain the property of the Bank and shall not remove from the site without prior written approval of the Bank. When the work is finally completed or the contract is determined for reason other than default of the Contractor, he shall forthwith remove the same from site.
3. All tools, plant and equipment brought to site by the Contractor shall not be removed from the site without prior written approval of the Bank. When the work is finally completed or the Contract is determined for reason other than default of the Contractor, the Contractor with prior written permission of the Bank shall forthwith remove the same from site all tools, plant and equipment.

4. For any damage / injury to the BANK's property or to any member of the BANK or to the members property on account of any unsafe practices adopted or by any un-prudential action by the Contractor or by his men, the contractor shall be responsible. BANK reserves the right for recovering proper remedy / compensation for the same from the contractor.
5. Contractor should indemnify and keep indemnified the Bank against any legalities arising out of labour rules, local authorities rules etc. during the execution of work and any losses and claims for injuries or damage to any person or any property and should take third party insurance in the joint name of Bank and contractor.
6. The Contractor shall ensure protection to the owners, flat owners, occupiers of the Bank, other properties near site and to the public in general. The approach is kept free at any time.
7. The contractor must take all measures and precautions to prevent death / injury to his own labors or any other person and shall take THIRD PARTY (Public Liability) Insurance Policy in the joint name of BANK and contractor at his own expenses. This will be comprehensive and all risks covered to safeguard all men, materials and property during and on account of the execution of work under this contract and will submit certified copy to employee.
 - a. All Risk Policy with accidental cover to neighboring property due to work of contractor's workmen.
 - b. Workmen's Compensation Policy.
 - c. Automobile Third Party Insurance with unskilled third party liability of his vehicles or his suppliers or debris removal vehicles, etc. damaging any cars, etc. while bringing, removing materials, etc.
8. The contractor shall, if required by Architect / bank, arrange to test materials and / or portion of the work at his own cost in order to prove their soundness and efficiency. If after any such test, the material or portion of work is found, in the opinion of the Architect and Bank to be defective or unsound, the contractor shall pull down and re-erect the same at his own cost. Samples of materials and workmanship shall be submitted by the contractor for the approval of the Architect / bank before procurement and execution.
9. Contractor shall submit written performance guarantee from the manufactures of all bought out items.
10. The Contractor shall submit original copies of invoices, order forms for any materials purchased for project work, to the Bank / Architect if called for.

CONTRACTOR'S SUPERVISION

1. The Contractor shall give and provide all necessary superintendence during the execution of work and as long after as Architect / Bank may consider necessary for proper fulfilling of Contractor's obligations under the contract. The Contractor shall himself supervise the execution of contract and shall appoint a full time competent agent (site engineer / supervisor) approved by the Architect / Bank to act on his behalf and to be present all throughout at site. The Contractor shall further employ engineers and assistants to the above to supervise the work in sufficient numbers to the satisfaction of Architect / Bank. These engineers must be completely authorized by the Contractor to represent him and to receive and execute order and instructions by the Architect / Bank as if Contractor himself is present. The Contractor shall visit the site daily and shall have minimum once a week, or more as the case may be, joint meeting with the Architect & Bank on a day fixed jointly by the Architect and the Bank.
2. The Contractor shall provide and employ on site in connection with the execution and maintenance of the works:
 - a) Only such assistance's as are skilled and experienced in their respective fields and qualified and such agents, foreman and leading hands as are competent to give proper supervision to the work.
 - b) Such skilled, semi-skilled and unskilled labour as is necessary for the proper and timely execution and maintenance of the work.

- c) The contractor shall employ a whole time qualified and competent supervisor for the work, whose name shall be notified and who shall interface with the BANK's representative(s) for the ongoing contract work.
3. The Architect / Bank shall be at liberty to object any Contractor man / men, employed by him, for misconduct or is incompetent or negligent in the proper performance of his duties or whose employment is otherwise considered by the Architect / Bank to be undesirable to work within the premises of BANK. Any person so removed from the works shall be replaced immediately by a competent substitute.

INSURANCE

The contractor shall obtain adequate insurance cover at his own cost for work against any loss or damages as well as workman compensation and third party risk, until the date of virtual completion of the work, The insurance cover shall be in joint names of the owner and the contractor, is to be deposited with the owner within 7 days from the date of issue of work order.

SUBLETTING

The selected contractor shall not sub-contract the work to any other individual, Agency or firm.

OCCUPATION OF PARTIALLY COMPLETED PORTION BY THE BANK

The Bank shall be entitled to and will be at liberty to occupy even the partially completed portion of the work by themselves or through their agents and servants if they so desire. Necessary extension of time for completing the work shall have no claim for any compensation whatsoever due to the delay, if any involved in completing the work on account of partial occupation.

MOCK UP

The Contractor shall prepare a mock-up of items, if required, strictly in accordance with the specification, free of cost, for approval of Architect and Bank. The work on these items shall proceed further only after the approval of the mock-up.

UNSCHEDULED ITEMS OF WORK

1. Work should be carried out strictly as per the standard specifications given in Tender document and the directions of the Engineer Workmanship / Work of substandard nature will not be accepted and paid for.
2. Any work carried out as per specifications and found defective in opinion of architect / consulting engineer shall be demolished and replaced by new work by contractor to the satisfaction of architect / consulting engineer.
3. If change in any item or additional work is to be carried out while executing the job by the contractor will be executed with prior consent from the Bank and as per instruction from Architect which may not have been specified in tender but necessary for completion of job.
4. In case of any dispute the decision of Bank will be final and binding on the contractor.
5. The Contractor shall comply with all acts and regulations for the successful completion of the contract works and shall give due notice and pay all fees / taxes etc. as per statutory requirements.
6. No additional work is to be carried out by the contractor unless instructed by the Bank through Architect.
7. All materials to be delivered at site. If the material used for the work is not in conformity with the specifications, the same shall be replaced at your cost. All the material required for the above work shall be arranged by the contractor at his own cost.

8. Selection of material to be done in consultation with the Bank's representative / Architect. The Contractor shall, if required by Architect/Bank, arrange to test materials and / or portion of the work at his own cost in order to prove their soundness and efficiency. If after any such test, the material or portion of work found, in the opinion of the Architect and Bank to be defective or is found, in the opinion of the Architect and Bank to be defective or is found, in the opinion of the Architect and Bank to be defective or unsound, the Contractor shall pull down and re-erect the same at his own cost. Samples of materials and workmanship shall be submitted by the contractor for the Approval of the Architect / Bank before procurement and execution.
9. Rules for varied/deviated or extra items to be worked out on the rates quoted in the Tender for the similar items. Wherever it is not possible to base the rates for varied/ deviated or extra items on Tender quoted rates then the rate analysis is to be submitted by the contractor will include the actual cost of material, Taxes, Transportation if any, Miscellaneous expenses, Labour, Wastage of materials, 15% towards contractors overheads and profit.
10. Bank will provide free Electricity and Water for the execution of work. However the Contractor shall make his own arrangement to draw the power and water from source as decided by Bank.
11. While executing the work the contractors have to ensure that no inconvenience whatsoever is caused to the offices / people staying/ residing/ functioning in the premises.
12. On completion of the work the contractor shall clear away and remove from the site all constructional plant, surplus materials, rubbish and temporary works of every kind and leave whole of the site and the works clean and in a workman like condition to the satisfaction of client. No extra payment will be made for this purpose. After completion of work all accumulated debris, dirt etc shall be removed and disposed away from the Bank premises by the contractor at his expense. The Contractor shall take due care while disposing of such waste materials and ensure that any rules / regulations laid down by Municipal Corporation or any other statutory body are not violated. The Contractor shall be responsible and answerable to any complaint arising out of improper disposal of waste material.
13. Doors, Windows, Staircases and passages shall be cleaned / washed by the contractor as part of the contract work without any additional payment. The contractor shall clean the site everyday before the closure of work.
14. Adequate number of fire extinguishers, first aid boxes, must be provided on the site by the contractor.
15. Any item work which is not specified in the schedule and which is not capable of assessment by sight (visual) inspection and which becomes known only after the contract work has commenced, such as broken/ leaky pipes, cracks in walls, seepage. Percolating through the walls, beams / pillars etc shall be, on joint inspection, by the BANK and Contractor, assessed for quantum and the rate decided on mutual consultation.
- 16.

VARIATIONS

1. The Architect/ Bank shall make any variations of the form, quality or quantity of the works or of any part thereof that may in their opinion be necessary and for that purpose or for any other reason it be necessary, the Contractor shall do any of the following :
 - a] Increase / decrease/ omit any work
 - b] Change, character, quality, level, lines, position, dimensions etc.
 - c] Execute additional work of any kind as may be necessary for completion of the work.
2. And no such variation shall in any way vitiate or invalidate the contract but the extension of proportionate time limit, if any, for all such variations shall be taken in to account.
3. The Contractor shall make no such variations without an order in writing by Architect / Bank.

CANCELLATION OF THE CONTRACT OR PART OR FULL ON CONTRACTOR'S DEFAULT:

If the Contractor shall at any time:

- a) Become bankrupt or insolvent.
- b) Make an arrangement without assignment in favour of his creditors or agree to carry out the contract under the committee of Inspection of his creditors.
- c) Being an individual / partner / company or corporation go in to liquidation.
- d) Have action levied on his goods or property on the works.
- e) Assign the contract or any part thereof otherwise than as provided in the general condition of the Contract.
- f) Abandon the Contract.
- g) Persistently disagree the instructions of the Architect / Bank and or contravene any provisions of the contract including general accepted principles of working.
- h) Stopping the work under flimsy excuse with threatening attitude or showing discourtesy to members so the majority members wish this.

In that case, the Bank may determine and terminate the contract after giving due notice and time to the Contractor. The Bank shall be entitled after giving due notice in writing for removal of the Contractor from whole or any portion of work, without avoiding the Contract or releasing the Contractor from any of his obligation or liabilities under the Contract and adopt any or several of the following measures:

- I. Rescind the Contract, in which case the security deposit of the Contractor shall stand forfeited to the Bank without prejudice to Bank's right to recover any amount from Contractor,
- II. Carry out the work or any part thereof by employing other agency and required labour and materials and debiting on Contractor's account.
- III. Measure up the work executed by the Contractor and to get the remaining work completed by another contractor at the risks and expenses of the Contractor. In the event of any several of the courses referred above being adopted.
- IV. Upon non-completion of the work, upon use of sub standard quality, upon non co-operation, upon a deadlock on a particular issue between the Owner/ Bank and the Contractor / Architect.
 - a. The contractor shall have no claim for compensation for any loss sustained by him by any reason for material purchased by him, tools, machinery, labor to retain the same in further execution of the work for wear, tear and destruction caused by his negligence.
 - b. The Bank shall be entitled to take possession of any materials, tools, machinery, equipment which was on site, as if those are the property of Bank to carry out the balance work, In this case Contractor is not entitled for any compensation for use and employment of the same.

ARBITRATION CLAUSE

All disputes or differences of any kind whatsoever which shall at any time arise between the parties hereto touching of concerning the work or the execution or maintenance thereof of this contract or the right touching of concerning the works or the execution or maintenance thereof of this contract or the construction, remaining operation or effect thereof or to the rights or liabilities of the parties or arising out of or in relation thereto whether during or after determination, foreclosure or Branch of the Contract (other than those in respect of which the decision of any person is by the contract expressed to be final and binding) shall after written notice by either party to the contract to the other of them and to the Appointing Authority who shall be appointed for this purpose by the Bank, be referred for adjudication to a sole arbitrator to be appointed as hereinafter provided.

For the purpose of appointing the sole Arbitrator referred to above, the Appointing Authority will send within thirty days of receipt by him of the written notice aforesaid to the Contractor, a panel of three names of persons who shall be presently unconnected with the organization for which the work is executed.

The contractor shall on receipt by him of the names as aforesaid, select any of the persons named to be appointed as a sole Arbitrator and communicate his name to the Appointing Authority within thirty days of receipt by him of the names. The Appointing Authority shall thereupon without any delay appoint the said person as a sole Arbitrator, if the contractor fails to communicate such selection as provided above within the period specified, the Appointing Authority shall make the selection and appoint the selected person as the sole Arbitrator.

If the Appointing Authority fails to send to the Contractor the panel of three names as aforesaid within the period specified, the Contractor shall send to the Appointing Authority a panel of three names of persons who shall all be unconnected with either party. The Appointing Authority shall on receipt by him of the names as aforesaid select any one of the persons named and appoint him as the sole Arbitrator. If the appointing authority fails to select the person and appoint him as the sole Arbitrator within thirty days of receipt by him of the panel and inform the contractor accordingly, the contractor shall be entitled to appoint one of the persons from the panel as the sole Arbitrator and communicate his name to the Appointing Authority.

If the Arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due any reason whatsoever another sole Arbitrator shall be appointed as aforesaid.

The work under the contract shall, however, continue during the arbitration proceeding and no payment due or payable to the contractor shall be withheld on account of such proceedings.

The Arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties fixing the date of the first hearing.

The Arbitrator may from time to time, with the consent of the parties, enlarge the time for making and published the award.

The Arbitrator shall give a separate award in respect of each dispute or difference referred to him. The Arbitrator shall decide each dispute in accordance with the terms of the contract and give a reasoned award. The venue of arbitration shall be such place as may be fixed by the arbitrator in his sole discretion.

The fees, if any, of the arbitrator shall, if required to be paid before the award is made and published, be paid half and half by each of the parties. The cost of the reference and of the award including the Fees, if any of the Arbitrator who may direct to and by whom and in what manner such costs or any part thereof shall be paid and may fix or settle the amount of costs to be so paid.

The award of the Arbitrator shall be final and binding on both the parties.

Subject to aforesaid, the Provisions of the Arbitration Act, 1996 or any statutory modification or re-enactment thereof and the rules made there-under, and for the time being in force, shall apply to the arbitration proceeding under this clause.

I / We hereby declare that I/We have read and understood the above conditions for the guidance of Tenderers.

Seal :
Place :

Signature of the Contractor
Address :

8. SPECIAL CONDITIONS OF CONTRACTS

1. All materials, tools, plants and equipment to be used for construction, shall be brought and stored on BANK premises by the Contractor in a manner directed in specifications for construction materials at his own cost and risk including his own security arrangement without causing hindrance to occupants.
2. All due precautions shall be taken by the Contractor to prevent damage including that of window panes, as a result of Contractor's action will have to be made good by the Contractor at his own expense.
3. a) All debris resulting from breaking work shall be carefully lowered on specially constructed platforms preferably in specially provided chutes and suitable screens and hoppers shall be provided to ensure that as far as possible no debris flies or rebounds from the building and / or scaffolding. Under no circumstances shall debris be thrown down on the ground or footpath.

b) The Contractor shall regularly remove all waste and debris from the site. Dumping of debris temporarily on the premises shall be strictly in location allotted for the purpose and nowhere else. Every day after working hour's sweepers must clean the site
4. The Contractor will provide at his own expense necessary sheds, passages, special covering, platforms to be constructed in front of main entrance, BANK office, staff toilet, and also netting, kantans, etc. in area of common passage at the work site. **The contractor shall not directly or indirectly sublet the work to other party without written permission of the Bank.**
5. **All rates shall be quoted in words & figures & any cutting over writing shall be signed. If not clear, Bank/Architect has right to reject tender & no communication will be entertained by bidders**
6. The Contractor shall bear in mind that he have to carry out part of work inside the premises of the occupants and he will take extreme care not to damage inside Branch/Office
7. **Conditional tenders /Tenders without earnest money & without Tender Fees are liable to be rejected. They should be in form of Demand Draft only (i.e. cheques are not accepted & Tender will be rejected)**
8. Rates quoted by the Contractor shall include all terminal taxes, octroi duties, central or state excise duties, import duties, sales tax and any other taxes leviable under the state or central government or public rules. No claim whatsoever shall be entertained in respect of escalation in prices of materials, labour etc. except change in taxes announced by Municipal or Government bodies subsequently. Rates quoted also include work Contract Tax. M.W. Tax, extra water charges, all liaison work with Municipal Authorities for Building Department, Water Department, Pest Control etc. including specific bills of water charges and sewage charges raised by MC towards the repair works under taken including all out of pocket expenses. The Contractor at his costs and expenses shall obtain all permission from MC, etc.
9. When a contractor is selected, if Architect/ Bank find any anomaly in rates of some specific items, the Contractor shall furnish explanation and rate analysis & **Tender Bid can be rejected by Bank/ARCHITECT without entertaining any communication**
10. The contract shall not be deemed to be duly completed until maintenance certificate have been issued by the Architect recording that the works have been completed and maintained to his satisfaction and will be issued after defect liability period is over and after ascertaining the views of the repair committee.
11. The Contractor is responsible for the execution of all works, which is more particularly set out as per terms and conditions of the Agreement. The Contractor is well aware about the dangers and hazards for the completion of the said work. It is the Contractor who would be responsible in the event of breakage of glass of windows, etc. of the BANK and Contractor will take all precaution of BANK's property so as not to damage them.

12. The Contractor shall, at his own expense supply all the stores and materials required for the contract. All the materials to be supplied by the Contractor shall be of the best of kinds, and only of ISI standard. The Contractor shall furnish necessary proof to the satisfaction of the Architect / Bank that the material complies with specifications as described in the Technical specifications. The Contractor shall, at his own expense and without delay, supply samples of materials proposed to be used in the execution of the work for the approval of the Architect / Bank, who may reject all materials not corresponding either in quality or in character with the approved samples. The Contractor is made aware that there will be no basic rate for all construction materials.
13. The Contractor shall not enter on or take possession of the site unless permitted to do so by the Bank. The portion of the site to be occupied by the Contractor will be clearly defined and indicated by the Bank and the Contractor will on no account be allowed to extend his operation beyond these areas. Then on completion, completely clean the areas of works against his final completion of work done in that area.
14. The Contractor shall suspend the execution of the work of any part/s thereof, wherever called upon in writing by the Bank / Architect to do so and shall not resume work thereon until so directed in writing by the authority. The Contractor shall also suspend the execution of work or any part thereof under notice of court, Government or Municipal Corporation unless the Architect / Bank instructs otherwise in writing. The Contractor will be allowed an extension of time for completion equal to period of suspension and no claim otherwise will be considered for payment. Time may also be extended to allow for alterations of work or deviation from the contract if it is felt reasonable by Architect / Bank.
15. If Bank has permitted the contractor to house his workers on site in specified areas, during progress of work he will erect temporary structures of the approved standards and scales for his workers and maintain at his own expenses. The Contractor should demolish / remove temporary structures before the main work comes to an end and clear the site. This facility is not incorporated in contract and will be exclusively at the discretion of the Bank and the Bank can stop this facility in the middle of work and Contractor cannot claim anything whatsoever for taking away this facility any time. If this facility is granted, he shall be responsible for giving all necessary notices of infection and contagious disease of his workers and instantly remove such cases from site. The Contractor shall obtain all necessary permission from municipality, government, etc. at his own costs.
16. It is hereby clarified that within the guarantee period of the entire work the owner / Bank observes any hitches or lacunas or damage caused to the flat and / or common area and / or the BANK's property, the Architect / Contractor shall be communicated regarding the same. The Architect / Bank would visit the premises and give their comments in respect of the same. The rectification of the damaged area is the sole prerogative and responsibility of the Contractor who is to rectify the said damage at his costs, etc. within the decided time frame as mutually decided between the parties. In the event of failure of the Contractor to rectify such error the Bank / Owner shall have the full liberty to deduct the amount of loss at cost from the balance amount due end payable to the Contractor.
17. The Contractor shall clean and level up the premises and open spaces in and around building to the satisfaction of the Bank at regular intervals and after completion of work. If he fails to their satisfaction, the same shall be carried out by the owner at Contractor's risk, cost and consequences and work will be treated as incomplete.
18. It is hereby clarified that the Employees / Workers who would be assigned the work and who would be temporarily lodged in the premises of the owner shall have no access whatsoever in the building after the completion of the work for the particular days. The workers shall not enter the building for the purpose of taking water or for any other Private jobs that would be given by the flat owners during the subsistence of the work assigned.

9.) LETTER OF OFFER

To,

The Zonal Manager
Hall Bazaar,
Zonal Office,
Amritsar
Phone:0183 5057500
E-mail: zo.amritsar@psb.co.in

Dear Sir,

Sub. :- Renovation and Interior Furnishing/Electrical/Civil works of Branch Kairon, Tarn Taran

With reference to the tenders regarding the above work invited by you, we have to state as under.

We declare that before quoting the rates, We have visited the site and our rates are as per present site condition, Further we herewith deposit EMD (Rs. 10,000/-) as Earnest Money for due execution of the works at my / our tendered rates as per the Terms of Contract. In the event of this tender being accepted, I / We agree to enter into and execute the necessary contract documents as required by you.

D.D. No. : Drawn on :
Dated : Amount :

As required by you, I / We are returning herewith the documents (in single) duly signed by us at each page in token of our acceptance of the provisions in the documents.

We hereby after to execute and complete the whole of the works strictly in accordance with the said conditions of contract, special conditions of contracts, specifications and drawings at the rates set out against each of the items of work in the schedule of quantities. The total cost included in the above is Rs. (Rupees _____ only)

We have carefully read and clearly understood the conditions of contracts, special conditions of contract, and specifications. We agree to complete the work at the rate \ rates quoted by me \ us in the schedule of quantities and within the specified time from the date of work order awarding the work to us.

We understand the work is to be completed within scheduled time period.

Our rates are firm and include and cover all cost, expenses, liabilities of very description and all risk of every kind to be taken in execution and handing over the work to the Bank. All Taxes applicable and prevailing from time to time on such item for which the same are leviable and the rates quoted by us are inclusive of the same.

Thanking you,

Yours faithfully,

NAME : _____
ADDRESS : _____
TELE. NO. : _____
FAX. NO. : _____
MOBILE NO. : _____

**LIST OF MATERIALS OF APPROVED BRAND AND THEIR
MANUFACTURERS**

SL.	Item	Make
1	Steel - TMT	ISI /Sail / Jindal / Tata/ Rathi /Barnala
2	Commercial Ply	Virgo / Archid / Samrat or ISI Equivalent up to Bank/Architect satisfaction
3	Laminates..1mm thick	Archid / Green / Sunmica
4	Veneer	Santos-Green Ply (Wood Crests)/Royal touch/Timex
5	Commercial Boards	Green (Eco- Tech) / Archid or ISI Equivalent up to Bank/Architect satisfaction
6	Local Wood	Chir / Holac
7	Adhesive	Fevicol / JivanJor / Wooden Grip
8	Locks (Mortice locks - Model No:- HH 2110) (Drawer Locks - Model No:- 43635)	Kich/ Hettich/ Dorma / Plaza
9	Door Closers (Model No:- HSA 10)	Hyper / Dorma/ Haffele
10	Glass	Saint Gobain / TATA / Asahi
11	Teak Wood	CP Teak
12	Leathrite	Bhor / As Approved /
13	Ventian Blind / Roller	Vista / Mac / Hounter Douglas
14	Polish	Melamine/ as specified
15	Beading	L.P. Teak Wood
16	Vitrified Floor Tiles	Johnson / RAK/ Nitco
17	Wall Ceramic Tiles	Johnson / RAK / Nitco
18	Telescopic Channel	Ebco / Haffele
19	Ceiling Grid	Armstrong
20	Gypsum Board	Saint Gobain / Gypsum India
21	Ceiling Channel, Angle Screws Etc.	Gypsum India
22	Sanitary Ware / Urinals/ Urinal Partitions	Hindware/ Perryware/Jaguar
23	Stainless Sink	Neelkanth / Jyana / Nirali
24	CP Fittings	Jaquar/Hindware /Johnson
25	Flush Doors	Duro/Green Panel/Merino
26	Cement	ACC / ULTRATECH / BINANI
27	GI Pipes	Jindal / Swastik
28	Door Stopper (Wooden door - Model No:- HDS 46) (Glass door - Model No:- HDS 44)	Hettich /Haffele /Dorma
29	Cable Manager (60mm)	Metal –C060ZN1(Ebco), PVC –CO60 (Ebco) Black/Ivory/Grey color.
30	Floor Spring (Model No:- HTS FS 463)	Everite/Dorma / Hettich

31	ACP	Aluco bond, ALU Décor, Alstrong, Alstone
32	Texture Paint	Terraco / Spectrum
33	Wall Putti	Birla White/JK white
34	Glass Mirror	Modi-Float , Saint Gobain
36	Aluminum Door & Window Section	Jindal/Lndal
37	Fire Door	SBG/GMP/Kutty's Doors
38	Butt Hinges - (Model No:- 9230906)	Hettich/ Haffele /Dorma
39	Hydraulic Hinges (Model No:- 8645i)	Hettich/ Haffele /Dorma
40	MDF Board	Century MDF, Greenply MDF, Dura tuff MDF, Archid MDF
41	Calcium Silicate	Ramco Hilux, Yunion Board
42	Aluminum Extruded Sections	Jindal, Hindalco, Bharat, Maan
43	Aluminum Fittings	Jindal, Hindalco, Bharat, Maan
44	Drawer Sliding Fittings	Kich, Hettich, Haffle
45	Readymade Computer Drawer	Kich, Hettich, HaffleBlum
46	Patch Fittings	Dorma, Kich, Hettich / Hyper
47	Handles	Kich, Hettich, Haffle
48	FRP Doors	Godrej, Aditya FRP, Rawji FRP
49	Chemicals for Repair Work	Krishna Conchem Products Pvt. Ltd., Sunanda Chemicals, BASF Chemicals.
50	Acrylic Sheets	Sanmati Acrylics, Acrylic Sheet India,Acry Plus
51	Oil Bound Distemper	Nerolac, Asian, Sherwin WillamsPaints.
52	Synthetic Enamel Paint	Nerolac, Asian, Sherwin WillamsPaints.
53	Acrylic Emulsion paint	Nerolac, Asian, Sherwin Willams
54	Texturized Interior Paint	Sandtex Matt, Dulux, Berger, Asian
55	Cement Paint	Snowcem/ Surfacem/ Durocem
56	Wooden Flooring	Pergo, Xylox, Armstrong, Vista
57	False Flooring	Unifloor, Armstrong, Flexi Access
58	Anti-skid Ceramic Tiles	Kajaria, Bell Ceramics, Johnson, RAK Ceramics
59	Ceramic Wall Tiles	Kajaria, Bell Ceramics, Johnson, RAK Ceramics
60	Waterproofing Compound	Sunanda, Pidilite, Roff Chemicals, BASF, Dr. Fixit,
61	Cement (43/53 Grade), (OPC/PPC)	Ultratech, A.C.C., Lafarge.
62	CPVC Pipes	Prince, Supreme, Astral
63	PVC Waste Pipe	Prince, Supreme, Astral
64	Kitchen SS Sinks	Nirali, Faber, Neelkant
65	Sanitary Wares	Makes: Parryware, Hindware, Cera
66	Faucets	Jaquar, Plumber, Cera

LIST OF MATERIALS OF APPROVED BRAND AND THEIR MANUFACTURERS
(For Electrical/ Networking Tenders)

Sr. No	Name of Various Items	Makes
(A)	Electrical Wiring / Cabling/ Earthing	
1	Wires	Havells/ RR Kable / KEI/Finolex
2	Copper/ Aluminium Power Cables	Havells/Polycab/Finolex/KEI
3	Telephone Cables	Delton/Finolex/Polycab
4	PVC Conduit	ISI Marked
5	MS Conduit	Anchor/North West ISI Marked
6	GI Pipe	ISI Marked
7	Switches/ Sockets (Modular)	Anchor/Crabtree/North-West/MK
8	Raceways	MK /North-West
9	Data cabling- Cat 5	Lucent/HCL/IBM/AMP/Krone/D- Link/ Molex
10	Information Outlets	Lucent/HCL/IBM/AMP/Krone/D-Link/ Molex/Legrand
11	Jack panel	Lucent/HCL/IBM/AMP/Krone/D-Link/ Molex/Digilink/Legrand
12	Network Switches	3 COM/INTEL/COMPAX/SMC/D-Link/ Lanbit/Digilink/Legrand
(B)	Main Panel/Distribution Board/ Switches etc.	
1	ELCB/RCCB	Indoasian/Hager/Legrand/L&T
2	MCB and Distribution boards, Metal Clad sockets and MCBs	Havells/HPL/Standard/ Hager/ Legrand/L&T
3	MCCBs	L&T/ABB/GE
4	Switch Fuse Unit/ Fuse Switch Unit	L&T/C&S/GE
5	Rewireable Switches	Havells/Standard/HPL
6	Change Over Switches	Havells/Standard/HPL/C&S
7	Kit Kats	Havells/Standard/GECO
8	Ammeter/Voltmeter	Automatic Electric/Rishab/Essma
9	Selector Switch	L&T/ Kay Cee/HPL
10	C/Ts	Automatic Electric/Rishab/Essma
11	Led indicators	L&T/C&S
12	Cable Glands	HMI/BBI/Commet
13	Lugs/Ferrules	Esscon/Jainson
14	Capacitors/for PF improvement	Asian/Epcos
(C)	ELECTRICAL FIXTURES	
1	Light Fittings <i>i.</i> 2'X2' Light Fittings With LED <i>ii.</i> 4' LightFittingwith T5Lamps iii Downlighter - LED	Philips/Bajaj/Wipro Philips//Bajaj/Wipro Philips/ /Bajaj/Wipro
2	Ceiling Fans <i>i.</i> General Purpose <i>ii.</i> Energy Efficient Ceiling Fans	Crompton/Usha/Bajaj/ Khitan
3	Wall Fans	Khitan/Crompton/Bajaj/Usha

