



E-TENDER FOR HIRING OF 500 KVA DG SET ON MONTHLY RENTAL BASIS FOR 03 YEARS AT PUNJAB & SIND BANK, OFFICE PREMISES – BANK HOUSE BUILDING, RAJENDRA PLACE, NEW DELHI – 110008.

Tender Reference Number: - DG/SET/24-25/01

IMPORTANT DATES	
DATE OF ISSUE OF TENDER	21.03.2025 from 05:00 PM
LAST DATE OF SUBMISSION OF QUERIES	26.03.2025 up to 03:00 PM
DATE OF PRE-BID MEETING	27.03.2025 at 03:00 PM
LAST DATE OF SUBMISSION OF TENDER	03.04.2025 up to 05:00 PM
DATE OF OPENING OF TENDER	03.04.2025 at 05:30 PM

OFFICE ADDRESS:

Punjab & Sind Bank
HO Premises Department
Corporate Office, Plate-B
Ground Floor, Office Block-3
NBCC Commercial Complex,
East Kidwai Nagar, New Delhi – 110023
Tel. No. 011 - 40175100
E-mail:- ho.premises@psb.co.in

The information provided by the bidders in response to this RFP Document will become the property of the Bank and will not be returned. The Bank reserves the right to amend, rescind or reissue this RFP Document and all amendments will be advised to the bidders and such amendments will be binding on them. The Bank also reserves its right to accept or reject any or all the responses to this RFP Document without assigning any reason whatsoever and without any cost or compensation therefore. This document is prepared by Punjab and Sind Bank for **NIT FOR HIRING OF 500 KVA DG SET ON MONTHLY RENTAL BASIS AT OFFICE PREMISES FOR 3 YEARS OF BANK HOUSE, PUNJAB & SIND BANK, 21 RAJENDRA PLACE, NEW DELHI-110008.**

Disclaimer

While the document has been prepared in good faith, no representation or warranty, express or implied, is or will be made, and no responsibility or liability will be accepted by Punjab & Sind Bank or any of its employees, in relation to the accuracy or completeness of this document and any liability there of expressly disclaimed. The RFP is not an offer by Punjab & Sind Bank, but an invitation for bidder's responses. No contractual obligation on behalf of Punjab & Sind Bank, whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officials of Punjab & Sind Bank and the selected Bidder.

PUNJAB & SIND BANK

NOTICE INVITING TENDER (NIT)

Punjab & Sind Bank invites tenders on GeM portal through Two BID Option for Hiring of 500 KVA DG set on Monthly Rental Basis for 3 Years for the office premises of Punjab & Sind Bank at 21, Rajendra Place, New Delhi-110008, details given below:

1. Name of Work :	NIT FOR HIRING OF 500 KVA DG SET ON MONTHLY RENTAL BASIS AT OFFICE PREMISES FOR 3 YEARS OF BANK HOUSE, PUNJAB & SIND BANK, 21 RAJENDRA PLACE, NEW DELHI-110008.
2. Time allowed for Completion :	60 Days from the date of handing over of site
3. Earnest Money Deposit(EMD) :	Rs.30,000/- in the form of Demand Draft/FDR/RTGS/NEFT in favour of Punjab & Sind Bank, payable at New Delhi. Scanned copy of the same shall be uploaded by Seller in the online bid. And hard copy to be submitted Punjab & Sind Bank, Corporate office, New Delhi. (To be submitted in sealed envelope super scribed “EMD for Hiring of 500 KVA DG Set at Punjab & Sind Bank, 21, Rajendra Place New Delhi – 110008”) or For RTGS/NEFT, Account details are as given below: Account Name- NEFT INWARD STP PARKING ACCOUNT Account No-90065040070003 IFSC-PSIB0009006 The Earnest Money will be returned to the unsuccessful tenderer after the intimation of rejection of the tender is sent. The Earnest Money will be retained in the case of the successful tenderer and will get converted as a part of Security Deposit for the due performance of the contract.
4. Performance Security	All suppliers (including MSEs who are registered with the designated MSME bodies, like National Small Scale Industries Corporation etc. shall furnish performance security to the purchaser for an amount equal to 3% of contract value (in the form of Demand Draft in favour of Punjab & Sind Bank, payable at New Delhi/FDR/BG/RTGS/ NEFT) within 7 days from the date of issue of Letter of intent by the Purchaser.
5. Availability of tender Documents:	Tender documents to be downloaded from the GeM portal/Bank Website/CPMP Portal from 21.03.2025 to 03.04.2025.
6. Address at which the Demand Draft to be submitted :	AGM/HOD (Premises) Punjab & Sind Bank Corporate Office, Ground floor, Office Block-3, Plate-B, East Kidwai Nagar New Delhi-110023, Ph: 011-40175111

7. Last Date for Submission of BID :	Online uploading of signed and scanned copies of all pages of Technical Bid, all other documents mentioned above and online submission of Price bid through the GeM portal upto 17:00 P.M Hrs. on 03.04.2025.
8. Date and time of opening of e-tender:	03.04.2025 at 17:30 P.M Hrs. BID will be opened only of those bidders who will pay EMD either online mode or submit proper EMD in hard copy. Price Bid will be opened only of those bidders who are successful in Technical Bid after scrutiny.
9. Validity of BID :	90 days from the date of opening Technical bid.
10. Liquidated Damages :	0.5% per week subject to a maximum of 5% of contract value.
11. Eligible Taxes/Deductions :	Income Tax will be deducted at source as per Govt. Guidelines. The contractor should comply with the following; Contractor should have GST Registration Number. Invoice should specifically/separately disclose the amount of GST levied at applicable rate as per GST provisions/Rules. In case of Correction in the bills after scrutiny, contractor should submit fresh bills for payment. Contractor should timely file his GST return in accordance with GST provisions to enable the bank to claim the credit of GST paid to the contractor. The GST Number of Punjab & Sind Bank 07AAACP1206G3ZX
12. Mode of Payment :	Electronic mode of payment shall be preferred. The contractor shall have to furnish their bank account details with Branch Name, Branch Code, IFSC and account no. along with the bill.
13. Payment Terms:	The monthly bill will be released By The Assistant General Manager, Punjab & Sind Bank, HO Premises Department, on satisfactory completion of work and on completion of all the terms and conditions/ obligations spelt out and on proper submission of the bill duly certified by the Bank Officials.
14. Escalation :	No escalation in rate shall be paid for the works carried out. No claim on account of fluctuation of rates of material and labour will be entertained during the course of contract – (from the date of issuance of work order till issue of completion certificate).
15. Mode of Submission of Tender:	The tender shall be submitted in online through GeM portal only.

<p>16. Pre-BID Meeting</p>	<p>PRE-BID MEETING:</p> <p>A pre-bid meeting will be held on 26.03.2025 @ 1500 hrs at the following address to clarify doubts or queries if any, of the service providers.</p> <p>Punjab & Sind Bank Corporate Office HO Premises Department, Ground Floor NBCC Office Block-III, Plate-B, East Kidwai Nagar, New Delhi-110023 Email: ho.premises@psb.co.in Phone No.: 011- 40175144, 40175111 Mob-8076806301/8586943351/7834997483</p>
<p>17. Exemption</p>	<ul style="list-style-type: none"> • As per OM No F.20/2/2014-PPD (Pt.) dated 25.07.2016 and 20.09.2016, Firms recognized as Start-ups by Department of Industrial Policy & Promotion (DIPP) are exempted from submitting Earnest Money Deposit (EMD) and Tender Fee / Cost. • The MSEs are exempted from payment of Earnest Money and Tender Fee Cost, subjected to furnishing of relevant valid certificate for claiming exemption.

Eligibility Criteria

Bidders meeting the following criteria are eligible to submit their Bids along with supporting documents. If the Bid is not accompanied by all the required documents supporting eligibility criteria, the same would be rejected:

Sr. No	Eligibility Criteria	Documents to be submitted
1.	<p>Bidders shall be the OEMs or shall be the Authorised Partners Kirloskar / Cummins /Bharat / Eicher /Prakash / Mahindra / Ashok Leyland /Standford / Crompton / Jakson / Bhaskar / Sudhir coupled with Alternator will only be accepted.</p> <p>If OEM's authorized partner submits bid on behalf of the principal /OEM, the same partner shall not submit a bid on behalf of another principal /OEM for this tender.</p>	<p>1. If the applicant is Manufacturer (OEM), they should enclose the details of locations where the manufacturing and testing facilities are available.</p> <p>2. If the bidder is an authorized partner for the OEM, the standard MAF (Manufacturer's Authorization Certificate) should be submitted.</p> <p>3. Individuals/ Proprietor/Partnership/Pvt. Ltd. /Listed Co. / Central Government /State Government /Central Autonomous Body/Central Public sector undertaking or any other firm may also apply if fulfilling below mentioned point no.2,3,4,5 criteria.</p>
2.	The Bidder should have permanent office or at least one service centre in Delhi-NCR for quick response in case of breakdowns.	Address proof of permanent office or at least one service centre in Delhi-NCR of the said service centre/office to be enclosed in this regard.
3.	The average annual turnover for financial year 2021-22, 2022-23, 2023-24 should not be less than Rs. 6 lacs.	Submit CA Certified Financial Statements as documentary evidence. CA certificate on the letter head of the Auditor Firm should invariably contain UDIN number.
4.	<p>The firm/entity should have successfully completed similar work in the Delhi-NCR as detailed below in the period starting 01.04.2021.</p> <p>-Three similar single work order completed works each costing not less than Rs. 6.00 lacs.</p> <p>Or</p> <p>- Two similar single work order completed works each costing not less than Rs. 9.00 lacs.</p> <p>or</p> <p>- One similar single work order completed works costing not less than Rs. 12.00 lacs.</p>	Work order reference and details (Submit copy of work order) & Completion Certificate issued by Listed Co./ Central Government/State Government/Central Autonomous Body/Central Public sector undertaking.
5.	Firm should have valid PAN card, GST registration	Submit copies of card, registration certificates.

Note: Documentary evidence like certificates etc. must be furnished against each of the above criteria along with an index. All documents must be signed by the authorized signatory of the bidder. Relevant portions, in the documents submitted in pursuance of eligibility criteria, should be highlighted.

Yours faithfully,

GENERAL TERMS & CONDITIONS

The scope of services and terms & conditions for hiring the D.G. Set are as under:

1. The terms and conditions along with the instructions will form part of the tender to be submitted by the tenderer to Client.
2. All columns of the tender documents must be duly filled in and no column should be kept blank. All the pages of the tender documents are to be signed by the authorized signatory of the tenderer. Any over writing or use of white ink shall lead to disqualification. Client reserves the right to reject the incomplete bids and bids lacking in details and without signatures.
3. The offer should remain valid at least for a period of 90 (Ninety) days to be reckoned from the date of opening of "Technical Bid".
4. There should not be any deviation in terms and conditions as have been stipulated in the tender documents.
5. Canvassing in any form will disqualify the tenderer.
6. Income-Tax and Statutory clearances shall be obtained by the vendors at their own cost as and when required. **All payments to the successful vendor shall be made in Account through transfer only.**
7. Rates are to be quoted for running the D.G. Set monthly including rental charges for each rating of D.G. Set include complete installation with all accessories on hire basis.
8. The operator provided by the supplier, should possess the requisite & valid electrical License, for running D.G. Set.
9. All cost for maintenance and servicing of the generator including the cost of spare parts and periodical replacement of Mobil oil are to be borne by the D.G. set contractor.
10. The D.G. Sets should be maintained properly to keep those in satisfactory running condition at all times for supplying emergency power for a load at-least 90% of Rated output of respective generators.
11. **The permission of statutory authorities such as Delhi Municipal Corporation, Fire Brigade and Chief Electrical Inspector, pollution control board etc. if any towards installation of D.G. Set will be obtained by the supplier of D.G. Set at their cost. The Space for keeping the DG Set is to be arranged by owner of DG Set.**
12. **The arrangements for providing accessories like cables, change-over switches etc., if required, will be made by the contractor at their own cost.**
13. *The arrangements for providing exhaust pipeline of the D.G. Set, as per requirement & specification of Statutory Authorities, will be made by the contractor at their own cost.*
14. Mending of any damage caused to the Punjab & Sind Bank during loading, unloading of the D.G. Set for Punjab & Sind Bank at the time of installation or taking out D.G set from site will be done by the contractor to original finish, at their cost.
15. The successful bidder should install and commission the D.G. Set for Punjab & Sind Bank premises within 15 (Fifteen) Days from the date of awarding the contract.
16. Electricity Duty, if any, payable to the State Govt., depending on running hours of the D.G. Set shall be borne by the contractor. Installation of the energy meter with its calibration and registration with the Statutory Authority shall be done by the contractor at their cost.
17. The contract shall remain in force initially for a period of **03 (Three) YEARS** from the date of installation and satisfactory commissioning of the D.G. Set at site. However, the contract is subject to termination at any time if the services are not found satisfactory or for any other reason whatsoever by serving two calendar month notice. Also PUNJAB & SIND BANK can terminate the contract by serving one calendar month notice if the services of DG set are not required. The contract may be renewed for further period at mutually agreed rates / charges and keeping other terms & conditions unchanged, depending on satisfactory services rendered by the generator supplier and requirement of the office.
18. In case of any major break-down of D.G. Sets requiring repairing time for more than one day, an alternative interim arrangement will be made by the generator provider immediately by providing a substitute generator of adequate capacity at no extra cost. For non-functioning of the D.G. Set or in the event of failure on the part of the generator supplier to provide an alternative

interim generator of adequate capacity, within one day during power failure / load shedding, penalty deduction shall be made based on OT rate for running of DG set beyond normal hours and if the same is not restored within 24 hours, BANK will be free to hire another DG set from the market at the risk and cost of contractor limited to double the amount quoted by the contractor.

19. **Tenders should be submitted along with the requisite Earnest Money Deposit amount in the prescribed mode. Tenders submitted without Earnest Money Deposit will be summarily rejected. The Earnest Money will not bear any interest.**
20. The successful bidder will also have to remit performance Security Deposit in shape of FDR/Bank Guarantee/RTGS/NEFT for an amount equal to 5 % of accepted tender amount for 03 Years 02 Month within 15 days from the date of issue of acceptance letter. Work order for commencement of the work will be issued separately within seven days after the contract or remit the requisite performance Security Deposit. If the successful bidder agrees to convert the EMD amount to Security Deposit , in that case the contractor shall has to deposit an amount equal to 3% of accepted tender of 03 Years less EMD amount deposited along with the tender within 15 days from the date of issue of acceptance letter. Please note that the Security Deposit will not bear any interest and the same will be refunded to the contractor within 30 (Thirty) days after the closure of the contract.
21. The successful bidder will have to execute an Agreement with the Punjab & Sind Bank on Non-judicial Stamp paper of requisite value and as per the draft of Agreement to be provided by the Punjab & Sind Bank within 7 (Seven) days from the date of issue of work order for commencement of the work. No payment will be made until the Agreement is executed. In case the successful bidder remits the full amount of Security Deposit (i.e. 5%) of estimated annual rent of 03 Years by FDR/Bank Guarantee/RTGS/NEFT in that case their EMD amount will be refunded after execution of the Agreement.
22. The deployment of operator for running the generator should comply with the Labour Legislation Act. Including Minimum Wages Act of Central Govt.
23. The contractor will have to remove the electrical/load connections from the PSB premises within 07(Seven) days from the date of termination or closure of the contract at their cost, else Demurrage charges @ 1000/- (Rupees One thousand only) per day will be levied by the PSB on the contractor.
24. The D.G. set shall have to be run in the event of load shedding / power cut / break-down / single phasing / erratic power supply from supply Co. on all working days and holidays.
 - (i) **Normal working hours on all working days shall be as under:**
Monday to Saturday - 10.00 AM to 7.00 PM.
25. Please note that D G set shall comprise Diesel Engine of Kirloskar / Cummins /Bharat / Eicher /Prakash / Mahindra / Ashok Leyland /Standford / Crompton / Jakson / Bhaskar / Sudhir coupled with Alternator will only be accepted. The approval of make of Engine, Alternator & Enclosure must be obtained well before procurement. If at any stage it is found that DG set provided is not of our approved make, Client reserves the right to ask the contractor to remove the DG set & provide new DG set as per approved makes.
26. Hiring charges shall be payable from the date of commissioning / date of energizing the electrical installation, as accepted by Bank's Engineer.
27. The quoted rate for running the D.G set on monthly hire basis shall be inclusive of cost of DG set installation, operation (including operator) , cost of diesel price prevailing in the market at the date of opening of tender, lubricant, maintenance, tools, security etc. complete required for D.G set operation. Please note that any variation (Increases / Decreases) in the price of diesel will be considered for payment / recovery as per the Govt. notification issued for diesel price.

28. **Price adjustment for the cost of running of DG set due to variation in diesel price-** Price adjustment shall be done on the basis of actual consumption of diesel for operation of DG in a given period. For adjustment on account of price variation in diesel price, quantity of diesel consumed shall be determined on the basis of standard fuel consumption chart on different percentage of load, supplied by the standard DG set manufacturer like Kirloskar/ Cummins etc.
29. **A Log book shall be maintained for recording the daily running of DG set including over time which should be signed by authorized representative of PSB.**
30. **Please note that quoted rates shall be inclusive of all prevailing as applicable & nothing extra shall be paid on any account.**
31. The payment will be made after deducting the applicable Taxes etc. at source as per the rules from the running bills. **No payment will be made until the Agreement is executed.**
32. Tenderer has to submit necessary approval from pollution control board / Directorate of electrical safety without any extra cost to BANK Sound and pollution level shall be maintained within the prescribed limits.
33. Successful tenderer has to obtain policies as mentioned elsewhere in the tender to cover Third party liability, Fire and Workmen compensation Insurance cover of suitable amount for each policy which shall remain in force till the contract period and extension if granted. No payment shall be released, if the insurance lapses during contract period.
34. **Tenderers are requested to visit the site of work before quoting their rates. The tenderer shall find out suitable space nearby OR adjacent to the premises of Punjab & Sind Bank for keeping the DG Set so as to supply emergency power to the premises of Punjab & Sind bank. It will be responsibility of Vendor to arrange the space. The lease, rent etc., for such space shall be payable by the D.G set owner.**
35. The essential service electrical load shall be connected to D. G. set.
36. Agency has to arrange suitable foundation, earthing with copper earth plate and suitable size cable up to changeover switch provided in panel etc. as per relevant IS – Code which has to be certified / confirmed by the Engineer. Nothing extra shall be paid in this regard.
37. Unauthorized supply of power to other agency / firms from the D.G. set installed at our premises if any are found , penal action will be taken against the vendor as deemed fit.
38. Punjab & Sind Bank shall not be responsible for any injury partial or permanent or death of any worker at site due to accident or any other reasons or by personal negligence of the staff of the contractor. Punjab & Sind Bank will remain indemnified by the contractor on this account.
39. The firm shall be fully responsible for any liability / compensation in case of any accident or otherwise any untoward incident at his own risk for the staff deputed by the firm and Punjab & Sind Bank shall not give any compensation.

40. First Aid box shall be arranged by the contractor at site of work at their cost.
41. Timing may change according to the BANK'S requirement.
42. The contractor shall not sublet the contract to any other party /contractor.
43. Contractor shall be solely responsible for payment of wages / salaries and allowances to his personnel that might become applicable under any Government order. Punjab & Sind Bank shall have no liability whatsoever in any manner.
44. For running the generator beyond the schedule hours, permission in writing shall be taken from the Client and a copy of the same shall be produced while claiming the overtime charges.
45. Client will NOT provide ANY space for installation of D.G. set. Vendor has to arrange the space including rent, lease etc for the space. The following tests shall be performed at manufacture's outlet prior to packing & dispatch to site :-
- (a) **Load test at full load 50% load, 75% and 110% overload.**
 - (b) **Fuel consumption at full load, 75% load, 50% load and 25% load.**
 - (c) Other routine test as per IS / BS on alternator, exciter and AVR. Original copies of the test certificates shall be submitted to the Bank
 - (d) Noise level measurement.
46. In case of dispute, the matter shall be settled mutually, failing which the decision of GM (Premises) of Punjab and Sind Bank shall be final and binding on the bidders.
47. Client reserves the right to accept any tender or to reject any or all tenders at his sole discretion without assigning reasons whatsoever. The tender inviting authority does not bind to accept the lowest tender.
48. **Termination Clause:** The Buyer shall have the right to terminate the Contract effective immediately by giving written 01 (One) month notice to the Seller if, the Seller breaches a material provision of this Contract where that breach is not capable of remedy; or if the Service Provider breaches any provision of this Contract and fails.

Agreed & Confirmed

Signature of contractor with Seal & Date

TECHNICAL BID TO BE SUBMITTED

Reference of Technical Bid No. -----.

Note: This reference no. to be filled up by the bidder in the Price Bid also

Sr No	Description	Remarks
1	Name of the Firms / Agency :	
2	Address & Phone No	
	Fax No.	
	E - Mail ID	
3	Name of the contact person.	
	Phone No.	
4	Name of the Proprietors / Partners	
5	PAN Card (Enclose attested copy).	
6	Trade License Certificate (Enclose copy).	
7	GST Registration (Enclose attested copy).	
8	Professional License No (Enclose copies)	
9	Service Tax Registration Certificate(Enclose attested copy).	
10	List of clients with D.G. Set supplied on hire basis with date and location of installation during last three years.	
11	List of contracts in hand	
12	Copies of work order (Enclose attested Copies).	
13	Income Tax return for the last three years (Enclose attested copies).	
14	Average annual turnover of the firm / agency (Enclose Certified copy) .	
	i)F.Y..... to F.Y.....	
	ii)F.Y..... to F.Y.....	
	iii)F.Y..... to F.Y.....	
	iv) Average	
15	Performance certificate issued by clients during last three years (Enclose attested copies).	

Signature of vendor with seal.

Place:

Date:

Price Bid

The Tenderer must confirm Below-mentioned Technical Specification by visiting the site and obtain a site visit certificate from the HO Premises Department without certificate BID will not be evaluate.

Name of Work	Tender for Hiring of 500 KVA DG Set on monthly rental basis for 3 years at office premises of PUNJAB & SIND BANK, 21, Rajendra Place, New Delhi-110008.
---------------------	--

Sr. No	Description of work	Qty	Unit	Rate (Rs.)	Amount (Rs.)
1	<p>Providing new weather proof three phase 500 KVA noiseless (silent) DG set in sound attenuating acoustic enclosure with anti-vibration mounting (AVM) pads (Dunlop make) with rated output of 415 volts 50 HZ consisting of <u>Diesel Engine Kirloskar / Cummins /Bharat / Eicher /Prakash / Mahindra / Ashok Leyland /Standford / Crompton / Jakson / Bhaskar / Sudhir make for Air cooled coupled with Alternator of Kirloskar / Cummins /Bharat / Eicher /Prakash / Mahindra / Ashok Leyland /Standford / Crompton / Jakson / Bhaskar / Sudhir make &enclosure of JAKSON / BHASKAR</u> complete with accessories including base plate , fuel tank (capacity for minimum 8 hrs. of running) , batteries with leads and terminals , silencer , alarms standard engine control panel (manual) , utility piping , approved sound proof enclosure, AMF Panel and required length of cable of REQUIRED CURRENT CARRYING CAPACITY etc.</p> <p>Complete in all respect as required. The D.G. Set & enclosure shall satisfy the norms of C.P.C.B. (Central Pollution Control Board), A.R.A.I. (The Automotive Research Association of India) and other statutory & local guidelines. The quoted rate shall be inclusive of lease rent/ rent, municipal & other local statutory charges for the piece of land for installation of D.G. Set. The quoted rate of D.G set on hire basis shall be inclusive of cost diesel, lubricant, operation and maintenance charges etc. for operation of DG set during working hrs. as specified in</p>	1	Month		

	<p>terms& condition enclosed. The DG set shall be equipped with following security & safety features</p> <ul style="list-style-type: none"> i- Glass control panel viewing window. ii- Externally accessible emergency stop button. iii- Provision for illumination inside enclosure. iv- High enclosure temperature safety. v- Access to battery via lockable doors. vi- Externally accessible lockable fuel filling arrangement provided to the canopy. vii- Special lockable door handles with single key. viii- Corrosion resistant modular construction (without any protruding parts). ix- Canopy is lined with acoustic foam which is non - igniting / fire retardant (conforming to BS 4735 / BIS -7888). x- Designed for installation in open air condition. <p>Operation of D.G. set during working hrs. as given in this tender excluding Sundays & holidays. against power cut / single phasing / poor supply from Supply company.</p>				
2	Over time operation of above D.G. set beyond the working hrs. As given in this tender including Sundays & holidays.	40	Hrs		
3	Waiting charges of operator beyond working hrs. As given in this tender when DG set is not operated.	40	Hrs		
	TOTAL				

Notes: Rates quoted are:

1. Subject to the terms & conditions enclosed.

TENDER ACCEPTANCE FORM (to be submitted on letter head of company)

Date: _

**The AGM/HOD (Premises)
Punjab & Sind Bank
Corporate Office, Ground floor,
Office Block-3, Plate-B,
East Kidwai Nagar
New Delhi-110023,
Ph: 011-40175111**

REG: Hiring of 500 KVA DG Set on Monthly Rental Basis for 03 Years at office premises of PUNJAB & SIND BANK, 21, Rajendra Place, New Delhi-110008.

We have studied the terms and conditions of Tender Enquiry including General and Special terms and conditions, the specifications, lay-out drawings, Schedule of Quantities, Commercial terms and conditions, Approved Makes, etc.

We are accepting all terms and conditions of the Tender without any deviation. Offer with any deviations from the Tender Enquiry are likely to be rejected.

We also understand that the order / s will be placed in the name of principals only and not in the name of their dealer/s. Our quotation is based on the above.

SIGNATURE OF TENDERER WITH RUBBER STAMP

BIDDING FORMATS

Annexure-A

Annexure-A needs to be submitted on the company's letter head dully stamped and signed by the company's authorized signatory.

Dated:

The AGM/HOD (Premises)
Punjab & Sind Bank
Corporate Office, Ground floor,
Office Block-3, Plate-B,
East Kidwai Nagar
New Delhi-110023,
Ph: 011-40175111

SUB: - Hiring of 500 KVA DG Set on monthly rental basis for 3 years at office premises of PUNJAB & SIND BANK, 21, Rajendra Place, New Delhi-110008.

S. No	Qualification Criteria	Yes/No	Remarks(For Bank Use Only)
1	Bidders shall be the OEM Manufacturers or Kirloskar / Cummins /Bharat / Eicher /Prakash / Mahindra / Ashok Leyland /Standford / Crompton / Jakson / Bhaskar / Sudhir coupled with Alternator will only be accepted. If OEM's authorized partner submits bid on behalf of the principal /OEM, the same partner shall not submit a bid on behalf of another principal /OEM for this tender.		
2	The Bidder or its OEM should have permanent office or at least one service centre within the geographical area of NCT of Delhi for quick response in case of breakdowns.		
3	The average annual turnover for financial year 2021-22, 2022-23, 2023-24 should not be less than Rs. 6 lacs.		
4	The firm/entity should have successfully completed similar work renting out 500 KVA DG Set in any Proprietor/Partnership/Pvt. Ltd. /Listed Co. / Central Government /State Government /Central Autonomous Body/Central Public sector undertaking period starting 01.04.2021.		
5	Firm should have valid PAN card, GST registration		

ANNUAL TURNOVER STATEMENT

Financial Year	Annual Turnover (Rs.)
2021-22	
2022-23	
2023-24	

Details of the following (enclose copies for proof);

- a) GST Registration
- b) PAN
- c) Submit CA Certificate on letter Head as documentary evidence for Annual Turnover.

**MANUFACTURER'S AUTHORIZATION CERTIFICATE & WARRANTY SUPPORT
DECLARATION (ON OEMs Letterhead)**

Date: _____

GeM Bid No: _____

**The AGM/HOD (Premises)
Punjab & Sind Bank
Corporate Office, Ground floor,
Office Block-3, Plate-B,
East Kidwai Nagar
New Delhi-110023,
Ph: 011-40175111**

We, _____ [name of Manufacturer], who are official manufacturers of [Insert type of goods manufactured] having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following goods, manufactured by us [insert name and or brief description of the goods], and to subsequently negotiate and sign the contract.

We here by extend our full guarantee, warranty, availability of spare parts in accordance with the Terms and Conditions of Contract with respect to the Goods offered by the above firm.

Name and Designation of the Authorized Signatory

Signature of Authorized Signatory with Date and Stamp of the OEM

Form-1

General Information

- **Name of Tenderer-**
- **Detailed address for Correspondence –**
- **Email id for correspondence –**
- **Mobile Number-**
- **Authorized Contact person-**
- **Company Organization(tick one as applicable)- Individual** []
 - Proprietorship** []
 - Partnership** []
 - Private limited company** []
 - Public limited company** []
- **Bank Information-Name of Bank-----**

Name of Branch-----

Address of Bank-----

IFSC Code-----

Category of Account-----

Signature of the Tenderer (with stamp).

Place: _____

Date: _____

UNDERTAKING–NOT BACKLISTED BY GOVERNMENT ORGANIZATIONS

(On Company’s Letter Head)

No.

Dated: / /2025

The Assistant General Manager,
HO Premises Department,
Punjab & Sind Bank
Corporate Office, East Kidwai Nagar
New Delhi-23

Dear Sir,

Sub: Letter of Self-declaration.

We M/s (Name and address of the bidder) hereby declare that, we have not been declared to be ineligible / disqualified to participate for corrupt, fraudulent or any other unethical business practice and also have not been Blacklisted / removed by Public Organization during last 3 preceding years.

Yours faithfully,

Authorized Signatories

(Name and Designation, seal of the firm)

AGREEMENT FORMAT

(On Rs.100/- non-judicial stamp paper by the successful bidder)

This agreement is made on the _____ day of the month of _____ in the year 2025 at..... BETWEEN, Punjab and Sind Bank a body Corporate constituted and functioning under the Banking Companies (Acquisition and Transfer of undertaking Act) 1980 with its Corporate office at East Kidwai Nagar Delhi and Head Office at Bank House Building, 21 Rajendra Place, New Delhi-110008 represented by Shri Gyasi Ram, (Assistant General Manager), hereinafter referred to as "BANK", which expression shall, unless excluded by or repugnant to the context, mean and include its successors in interest and assignees, on the one part and (Name of the bidder), a company registered under Companies Act, 2013, a firm registered under Partnership Act, 1932/ LLP Act, 2008 or Sole Proprietorship registration under Shop and Establishment Act having its registered office at represented by its (Auth. Signatory) Shri here in after referred to as the "BIDDER", which expression shall, unless excluded by or repugnant to the context, mean and include its successors in interest and assignees on the other part;

WHEREAS the Bank having agreed to engage the service provider for **Hiring of 500 KVA DG Set on monthly rental basis for 3 years for Office Premises of PUNJAB & SIND BANK, 21, Rajendra Place, New Delhi-110008**, who agrees to provide the services, as per the requirements and the terms and conditions finalized between the service provider and Bank,

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.
2. The following documents not inconsistent with these presents shall be deemed to form and be read and construed as part of this agreement viz;
 - 1.1 The tender document with all Addendums, Annexure and Price Bid.
 - 1.2 The Tender, Letter of Acceptance, Letters from & to the bidder, if any, leading to and prior to acceptance letter.
 - 1.3 Technical Specifications, Special Conditions.
 - 1.4 Minutes of pre-bid meeting, if any.
 - 1.5 The details submitted in technical bid, design, and such other documents.

In consideration of the payments to be made by the Bank to the bidder, the bidder hereby covenants and agrees with the Bank to render the service in conformity with and subject to all terms and conditions/rules as mentioned in the General Conditions as also in the aforesaid documents which shall form part of this agreement.

In witness where of the parties hereto have here unto set their respective hands and seals the day and year first above written.

Signed, sealed and delivered by the said bidder, _____ to
..... (Name of the Bank) _____ in the presence of:

Signature of Bidder (with seal)

Signature of Authorized representative of the Bank / Accepting Authority.

Witness (Signature, Name & Address):

1)

2)

DEED OF INDEMNITY

This Deed of Indemnity executed at Delhi on the _____ day of _____ by _____ (hereinafter referred to as “**the Obligor**” which expression shall, unless it be repugnant to the context, subject or meaning thereof, be deemed to mean and include successors and permitted assigns);

IN FAVOUR OF PUNJAB & SIND BANK, a body Corporate constituted under the Banking Companies (Acquisition and Transfer of Undertaking) Act of 1980 having its Corporate office at East Kidwai Nagar Delhi and Head Office at Bank House Building, 21 Rajendra Place, New Delhi-110008 (hereinafter referred to as “**Bank**” which expression shall, unless it be repugnant to the subject or context or meaning thereof, be deemed to mean and include its successors and assigns)

WHEREAS Punjab & Sind Bank vide its Tender No **PSB/HO Premises /500 KVA DG set on monthly rental Basis at the office premises of Bank House, Punjab & Sind Bank, 21 Rajendra Place, New Delhi-02/2025** dated [_____] (Tender) had invited Bids from the eligible Bidders for Procurement of renting out 500 KVA DG Set at Punjab & Sind Bank Building, Rajendra Place, New Delhi,

WHEREAS

- 1) The Obligor has
 - a) offered to Punjab & Sind Bank the service(s) as stated under Scope of Work of Tender;
 - b) represented and warranted that it has all permissions, consents, approvals and license from all authorities, both regulatory / statutory and non-regulatory, for executing the services as stated in the Agreement dated...../Tender;
 - c) Represented and warranted that the aforesaid services offered to Punjab & Sind Bank do not violate any provisions of the applicable laws, regulations or guidelines. In case there is any violation of any law, rules or regulation, which is capable of being remedied the same will be got remedied immediately during the implementation, maintenance and contract period to the satisfaction of Punjab & Sind Bank;
 - d) represented and warranted that they are authorized and legally eligible and otherwise entitled and competent to enter into such Agreement with Punjab & Sind Bank;
- 2) Punjab & Sind Bank, relying and based on the aforesaid representations and warranties of the Obligor, has agreed to avail the services from the Obligor on the terms and conditions contained in its Agreement dated _____ (the Agreement) with the Obligor;
- 3) One of the conditions of the aforesaid Agreement /Tender is that the Obligor is required to furnish an indemnity in favour of Punjab & Sind Bank indemnifying the latter against any loss, damages or claims arising out of any violations of the applicable laws, regulations, guidelines during the execution and rendering/delivery of service(s) to Punjab & Sind Bank and/or due to breach of terms and conditions of the Agreement by the Obligor and/or on account of misconduct, omission or negligence or otherwise by the Obligor.
- 4) In pursuance thereof, the Obligor has agreed to furnish an indemnity in the form and manner and to the satisfaction of Punjab & Sind Bank as hereinafter appearing;

NOW THIS DEED WITNESSETH AS UNDER: -

The words and expressions not specifically defined shall have the same meanings as are respectively assigned to them in the Tender/Agreement.

In consideration of Punjab & Sind Bank having agreed to award the Agreement to the Obligor, the Obligor hereby unconditionally, absolutely and irrevocably agree and undertake that: -

- a) the Obligor shall, at all times hereinafter, save and keep harmless and indemnified Punjab & Sind Bank, including its respective directors, officers, employees, agents and representatives and keep them indemnified from and against any claim, costs, charges, damages, demand, losses, liabilities or expenses of any nature and kind whatsoever and by whomsoever made in respect of the Agreement and any loss or damage caused from and against all suits and other actions that may be instituted taken or preferred against Punjab & Sind Bank by whomsoever and all losses, damages, costs, charges and expenses that Punjab & Sind Bank may incur by reason of any claim made by any claimant for any reason whatsoever or by anybody claiming under them or otherwise for any losses, damages or claims arising out of all kinds of accidents, destruction, deliberate or otherwise, direct or indirect, from those arising out of violation of applicable laws and also from the environmental damages, if any, which may occur or result from the terms of the Agreement.
- b) The Obligor further agrees and undertakes that the Obligor shall, ensure that all the permissions, authorizations, consents and licenses are obtained and renewed from the local and/or municipal and/or governmental authorities, as may be required under the applicable laws, rules, regulations, guidelines, orders framed or issued by any appropriate authorities.
- c) If any additional approval, consent or permission is required by the Obligor to execute and perform the Agreement during the currency of the Agreement, it shall procure the same and/or comply with the conditions stipulated by the concerned authorities without any delay.
- d) The obligations of the Obligor herein are irrevocable, absolute and unconditional, in each case irrespective of the value, genuineness, validity, regularity or enforceability of the aforesaid Agreement or other agreement, or the insolvency, bankruptcy, reorganization, dissolution, liquidation or change in ownership of Punjab & Sind Bank or Obligor or any other circumstance whatsoever which might otherwise constitute a discharge or defence of an indemnifier.
- e) The obligations of the Obligor under this deed shall not be affected by any act, omission, matter or thing which, would reduce, release or prejudice the Obligor from any of the indemnified obligations under this indemnity or prejudice or diminish the indemnified obligations in whole or in part, including in law, equity or contract (whether or not known to it or to Punjab & Sind Bank).
- f) This indemnity shall survive the Agreement.
- g) Any notice, request or other communication to be given or made under this indemnity shall be in writing addressed to either party at the address stated in the Agreement and/or as stated above.
- h) This indemnity and other non-contractual obligations arising out of this indemnity, shall be governed by, and construed in accordance with, the laws of India. The Obligor irrevocably and unconditionally agrees that any legal action, suit or proceedings arising out of or relating to this indemnity may be brought in the Courts/Tribunals at Delhi. Final judgment against the Obligor in any such action, suit or proceeding shall be conclusive and may be enforced in any other jurisdiction, by suit on the judgment, a certified copy of which shall be conclusive evidence of the judgment, or in any other manner provided by law. By the execution of this

indemnity, the Obligor irrevocably submits to the exclusive jurisdiction of such Court/Tribunal in any such action, suit or proceeding.

- i) Punjab & Sind Bank may assign or transfer all or any part of its interest herein to any other person. Obligor shall not assign or transfer any of its rights or obligations under this indemnity, except with the prior written consent of Punjab & Sind Bank.

IN WITNESS WHEREOF the Obligor has signed these presents on the day, month and year first above written.

Signed, sealed and delivered by the said service provider, _____ to
..... (Name of the Bank) _____