

**Punjab & Sind Bank**  
(A Govt. of India Undertaking)  
Zonal Office Kolkata  
14/15 Old Court House Street  
Kolkata – 700001

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**Premises Required**

Bank desires to acquire a premises on lease basis for a minimum period of 15 years having around 1000-1200 sq.ft., carpet area preferably on Ground Floor for Opening of our proposed **new Branch at RANAGHAT, DIST. NADIA, STATE – WEST BENGAL.**

The offers are invited under two bid system (Technical Bid & Financial Bid). Interested parties (except brokers) may obtain the prescribed format of technical bid (Annexure-2) and financial bid (Annexure-3) from Punjab & Sind Bank's Zonal office at 14/15 Old Court House Street, Kolkata-700001 or from any of our nearest branch (between 10.00 AM to 5.00 PM from Monday to Saturday except 2<sup>nd</sup> and 4<sup>th</sup> Saturday) upto 20.07.2024 till 02:00 PM or may download the same from Bank's website [www.punjabandsindbank.co.in](http://www.punjabandsindbank.co.in).

**1<sup>st</sup> Sealed Envelope:** "Technical Bid" should contain details of location of premises, proof of ownership, available carpet area, parking area, minimum electrical power load of 15KVA (3phase commercial connection), and super scribed in bold letters "Technical Bid – B/O RANAGHAT"

**2<sup>nd</sup> Sealed Envelope:** "Financial Bid" should contain details of rent (must be mentioned per sq. ft. rate) exclusive GST and other related terms and conditions and super scribed in bold letters "Financial Bid – B/O RANAGHAT"

The duly filled in offer complete in all respect in two **separate** sealed covers marked "**Technical Bid – B/O RANAGHAT**" & "**Financial Bid – B/O RANAGHAT**" separately and name, address & contact number of offered at bottom left corner. Both the envelopes should be put in one envelope and super scribing "**Offer for Premises at RANAGHAT**" on top and name, address & contact number of offered at bottom left corner should be addressed to:

**The Zonal Manager  
Punjab & Sind Bank  
Zonal Office  
14/15 Old Court House Street  
Kolkata-700001**

The last date of submission of completed application form (Technical & Financial Bid) in sealed covers is 20.07.2024 up to 5.00PM. The offer shall be dropped in the boxes kept for the purpose at the premises of Zonal Office Kolkata on or before 20.07.2024 up to 5.00 PM.

The technical bid or offer shall be opened on 22.07.2024 at 4.00 PM and date of opening of financial bid will be intimated to short listed bidders subsequently.

The bank reserves the right to cancel any or all tenders and stop the process at any time without assigning any reason or notice whatsoever.

  
ZONAL MANAGER  


