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**Punjab & Sind Bank**

(A Govt. of India Undertaking)

*Where service is a way of life*

Request for Proposal For

**E- Tender FOR CIVIL WORK, FURNISHING, ELECTRICAL WORK, AIR  
CONDITIONING & FIRE WORK (RENOVATION)  
GHARAUNDA (H.R)**

E-Tender Reference	PSB/GHARAUNDA/GA/ E-tender/01/2024-25
Bid Submission Start Date	20.06.2024
Bid Submission End Date	11.07.2024
Technical bid opening date	12.07.2024
Opening of commercial/ Price bid	Will be informed subsequently to technically qualified bidders.

**(TECHNICAL BID)**

**(VOLUME-1)**

**TENDER DOCUMENTS**

**FOR GHARAUNDA (H.R)**

**Architect:**

**THAPAR AND ASSOCIATES**

**#2017, First Floor, Sector-15/C, Chandigarh-1600s15**

**Mob: 9646080875**

**Email:-tastudio75@gmail.com**

The information provided by the bidders in response to this RFP Document will become the property of the Bank and will not be returned. The Bank reserves the right to amend, rescind or reissue this RFP Document and all amendments will be advised to the bidders and such amendments will be binding on them. The Bank also reserves its right to accept or reject any or all the responses to this RFP Document without assigning any reason whatsoever and without any cost or compensation therefore.

This document is prepared by Punjab and Sind Bank for **FURNISHING, ELECTRICAL WORK, AIR CONDITIONING & FIRE WORK**. It should not be reused or copied or used either partially or fully in any form.

#### **Disclaimer**

While the document has been prepared in good faith, no representation or warranty, express or implied, is or will be made, and no responsibility or liability will be accepted by Punjab and Sind Bank or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. The RFP is not an offer by Punjab and Sind Bank, but an invitation for bidder's responses. No contractual obligation on behalf of Punjab and Sind Bank, whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officials of Punjab and Sind Bank and the selected Bidder.

**E-TENDER FOR THE CIVIL,FURNISHING, ELECTRICAL WORK, AIR CONDITIONING & FIRE WORK  
(RENOVATION) FOR GHARAUNDA (H.R)**

E-Tender reference	<b>PSB/GHARAUNDA/PKL/GA/E-tender/ 01/2024-25</b>
Date of issue of RFP	<b>20.06.2024</b>
Details of work to be done	CIVIL WORK, FURNISHING, ELECTRICAL WORK, AIR CONDITIONING & FIRE WORK for the GHARAUNDA (H.R)
Earnest money deposit	Earnest money deposit of Rs. 21,500/- EMD (apprx. 2% of project estimate cost exclusive of GST) (Refundable) in the form of Demand Draft by any commercial Bank in India favoring “Punjab & Sind Bank ” payable at Chandigarh must be submitted #All MSEs having registration as per provisions of the Public Procurement Policy for Micro and Small Enterprises i.e. District Industries Centre (DIC) or Khadi and Village Industries Commission (KVIC) or Khadi and Industries Board (KVIB) or Coir Board or National Small Industries Commission (NSIC) or directorate of Handicrafts and Handlooms or Udyog Aadhar Memorandum or any other body specified by Ministry of MSME and Start-ups (recognized by DIPP) are exempted from submission of Tender Fee and Bid security declaration only. Relevant certificates should be submitted by the bidder in this regard to avail exemption. (EMD) money is to be submitted at PUNJAB & SIND BANK, ZONAL OFFICE, SCO -84-91 , 1 <sup>ST</sup> FLOOR, Sector-17, Chandigarh (160017).
<b>Performance security</b>	The amount of Performance security shall be @ 3% of the contract Price (exclusive GST) of GST denominated in Indian Rupees
Period of contract	1 months
<b>Last date &amp; time of receipts of tender bids</b>	<b>11.07.2024 by 5.00 pm</b>
Liquidated damages for non completion in time	1.0% of the contract value per week subject to a max of 5 % of the contract value (exclusive of GST)
Defect Liability period	12 months from the date of virtual

	completion certified by Architect/employer
Retention amount for 12 months	10% After Accepted tender amount (exclusive of GST)
Period of submitting of final bill	15 days from the date of completion
Mobilization Advance/secure	<b>No mobilization Advance / secured Advance will be given</b>
<b>Place and date of technical bids opening</b>	ZONAL OFFICE PANCHKULA, PUNJAB AND SIND BANK, SCO -84-91 , 1 <sup>ST</sup> FLOOR, Sector-17, Chandigarh (160017) <b>12.07.2024 at 11: 30 am</b>
Additional Security Deposit	In case L-1 bidder quotes abnormally low rates (i.e. 7.5 % or more, below estimated project cost (exclusive of GST)), the bank may ask such bidder to deposit additional security deposit (ASD) equivalent to difference of estimated cost (exclusive of GST) vis-à-vis L-1 quoted amount for due fulfillment of contract. Such ASD could be in the form of FDR / Bank's guarantee in the Bank's name as per format approved by the Bank. On successful completion of work ASD will be returned to the contractor. In case contractor fails to complete the work in time or <b>as per tender</b> specification or leave the job incomplete, the bank will be at liberty to recover the dues from ASD or to forfeit such ASD as the case may be within its sole discretion.
Address of communication	PUNJAB AND SIND BANK, ZONE CHANDIGARH, SCO -84-91 , 1 <sup>ST</sup> FLOOR, Sector-17B, CHANDIGARH (160017)
Email address	<a href="mailto:zo.panchkula@psb.co.in">zo.panchkula@psb.co.in</a>
Contact Telephone	Manager – 78371-17237
Bids to be submitted	https://psb.eproc.in ( Bidder has to submit the bid electronically)
Opening of indicative Commercial/price bid	Only Eligible Tenderer shall be informed (Via E- mail/Telephone) separately

**Information for online participation**

This Tender will follow e-tendering process which will be conducted by bank's authorized e-tendering services provider **M/s C1 India Pvt. Ltd.** through website :<https://psb.eproc.in>

Following activities will be conducted online through the above website

1. Procurement of RFP documents including all Annexures
2. Addendums to the RFP
3. Submission of technical bid & indicative commercial bid by the Bidder
3. Opening of technical bid & Indicative commercial bid by the bank
4. Announcement of result if any

**Instructions:**

1. Bidders who wish to participate will have to register with the website. (<https://psb.eproc.in>). Bidders will be required to create login id & password on their own in registration process.
2. Bidder who wish to participate in this tender need to procure Class-III Digital Signature Certificate (With Both DSC Components, i.e. Signing & Encryption) from any of the licensed Certifying Agency. Bidders can view the list of licensed CA.s from [www.cca.gov.in](http://www.cca.gov.in).
3. In case of any clarification queries regarding online registration participation. Bidders may reach out to: Email: **psbsupport@c1india.com** Ph: **0124-4302033/36/37**.
4. It is suggested that the prospective Bidders shall monitor the <https://psb.eproc.in> website constantly for any changes / updates.

**Note:**

1. Bank expects the interested Bidders to download the copy of the complete RFP document along with all Annexures & Appendices either through Bank's website <http://punjabandsindbank.co.in> or <https://psb.eproc.in>
2. Earnest money deposit of Rs.21,500.00/- EMD (apprx. 2% of project estimate cost exclusive of GST) (Refundable) in the form of Demand Draft by Commercial Bank in India favoring "Punjab & Sind Bank " payable at CHANDIGARH must be submitted at **ZONAL OFFICE PANCHKULA, Punjab and Sind Bank, SCO -84-91 , 1<sup>ST</sup> FLOOR, Sector-17, Chandigarh (160017)**



## 1. INTRODUCTION

Bank invites sealed tender in two bid systems i.e. Technical bid & Commercial Bid from contractors for the CIVIL WORK, FURNISHING, ELECTRICAL WORK, AIR CONDITIONING & FIRE WORK at **GHARAUNDA (H.R)**

### ELIGIBILITY CRITERIA

The invitation of bids is open to all services providers, provided they full fill the following eligibility criteria

CRITERIA	DOCUMENTS REQUIRED
a) The bidder should have at least 5 year satisfactory experience in providing similar work in Commercial Banks, Pvt. Banks, Government/Public sector/Banks. Similar work means Civil/ renovation works of same nature/magnitude involving furnishing, electrification, air conditioning, office automation (except specialized works).	<b>Work order and satisfactory completion certificate (on the letter head of service recipient with complete address and telephone No.) In having executed similar category contracts during The Last 5 year (minimum) ending day before the invitation of this tender should be provided.</b> The scope of works carried out, period of contract, staff employed and value of work should be clearly defined.
b. The bidder should have the following experience for having executed similar contracts during last five year ending 31.12.2024:- At least one (1) work of value of Rs. <b>8.50 lacs</b> (exclusive of GST) (80% of the estimated cost) or Two(2)work of value of Rs. <b>5.50 lacs</b> (exclusive of GST) (50% of the estimated cost) or Three (3) works of value Rs. <b>4.50 lacs</b> (exclusive of GST) (40% of the estimated cost).	
c). The Bidder must have an average annual turnover of Rs. <b>3.50 Lacs</b> (approx 30% of the estimated cost) By way of providing services during the last 3 years in similar contracts in <b>India</b> ending 31.03.2023. Bidder firm should not have made loss in any of three preceding financial years.	Audited profit & loss A/c and balance sheet for 2020-2021, 2021-2022, 2022-2023 mandatory & 2023-2024 (if available) (duly attested by the CA)
d) The bidder should not be declared by any public organization, to be ineligible to participate for corrupt, fraudulent or any other unethical business practice and blacklisted by public organization.	A Self-declaration certificate that the bidder has not been declared by any public organization to be ineligible to participate for corrupt. Fraudulent or any other unethical business practice and blacklisted by public organization.
e) The bidder should have registered with the following statutory authorities:- Income tax, GSTIN, registration certificate under contract labor (R&A) act 1970 and central rules 1971 etc.	Photocopies of valid registration/license and latest challans should be furnished with the Tender.
f ) Bidder should have sufficient resources namely manpower & equipment to execute the subject work	Full list of sub-contractors/employees viz.name, age employee code, designation. Experience in the field etc and also the list of equipment proposed to be deployed as per annexure F should be attached. BAR/PERT Chart should also be submitted indicating the execution of the work within the date line of 30 days.
g) To ensure transparency, equity and	The IP agreement enclosed at annexure must be

competitiveness in compliance with the CVC guide lines, the pact essentially envisages an agreement between the prospective bidders/vendors and the bank committing the persons/officials of both the parties, not to exercise any corrupt. Influence on any aspect of the contract.	sealed and signed. <b><i>Any vendor/bidder not signed the document or refusing to sign shall be disqualified in the bidding process.</i></b>
h) The bidder must have registered office in India	The bidder must have registered office in India

### **3. SCOPE OF WORK**

The Contactor shall carry out and complete the said furnishing work comprising of wooden partition, paneling, false ceiling including miscellaneous, electrical work and modification/addition to exiting provision. Provision and furnishing etc. complete in every respect in accordance with contract and with the directions of and to the satisfaction of the architects and bank. The architects, may in their absolute discretion and from time to time, issue further drawings and /or written instructions, details directions and explanations which are hereafter collectively referred to as ‘Architect’s Instructions” in regard to:

- a) The variations or modifications of the design quality or quantity of work or the addition or omission or substitute of any work.
- b) Any discrepancy in the drawings or between the schedule of quantities and/ or drawings and /or specifications.
- c) The removal and /or re-execution or any works execution or any works executed by the contractor.
- d) The removal from the site, of any material brought there on by the contractor,
- e) Substitution of any other material there from.
- f) The dismissal from inspection of any person/ persons employed thereupon.
- g) The opening up for inspection of any work covered up.
- h) The amending and making good of any defects under clause ‘removal of improper work and material.

The Contactors shall forthwith comply and fully execute and work comprised in such architect’s instructions provided always that verbal instruction. The directions and explanations are given to the contractors or his representative upon the work by the architect shall, if involving a variation, be confirmed in writing by the contractor within 3 days and if not dissented from in writing within further 3 days by the architect. Such shall be deemed to be the architect’s instructions within the scope of the work. The bids shall be valid for a period of 03 months from the date of submission of bids. A Bid valid for a shorter period shall be rejected by the bank as non-responsive. The Bank shall pay to the Contractor on the Architect's Certificate, the price of the said work (as an extra to be valued as herein after provided) and/or expense and/or loss.

### **4. TENDER AND BID SUBMISSION**

a) Bids are invited from furnishers/contractors located in India who are eligible to do business in India under relevant Indian Laws as in force at the time of bidding.

**b) Bidders who wish to participate will have to register with the website (<https://psb.eproc.in>). Bidders will be required to create login id & password on their own in registration process**

c) The bidder will be given permission to inspect the site, with prior appointment and up to one day prior to the last date of submission of the tender.

d) The Bank shall not consider any request for date-extension for bid-submission on account of late receiving / downloading of Tender by any prospective service provider.

e) The Bank also reserves the right to amend the tender prior to the last date for bid- submission. The Bank may at its discretion, extend the last date for bid-submission on any justified ground.

f) The Bidder shall bear all the costs associated with the preparation and submission of bid and Punjab & Sind Bank will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

g) Earnest money, Technical Bids and Commercial Bids are to be duly signed and super scribed as:

“TECHNICAL BID/COMMERCIAL BID/ EARNEST MONEY FOR FURNISHING, ELECTRICAL WORK, AIR CONDITIONING & FIRE WORK FOR PUNJAB & SIND BANK , B. O. AT **GHARAUNDA (H.R)**

PUNJAB & SIND BANK, B.O. AT **GHARAUNDA (H.R)**

h) In the event of the specified date for bid-submission being declared a holiday for the Bank, the bids will be received up to the appointed time on the next working day.

## **5. AUTHORITY TO SUBMIT BIDS:**

a) Only authorized personnel of the firm or organization shall sign the Bid.

b) The proposal must be accompanied with an undertaking letter duly signed by the designated personnel providing a Bid commitment. The letter should also indicate the complete name and designation of the personnel.

c) In case the principal service providers authorize their business partners to bid on their behalf, a separate authorization letter as per format (Letter of Authorization to bid) enclosed, along with a commitment to fulfil the terms of tender should be submitted.

d) The certified photocopy of Resolutions/Authority/ Power of Attorney having authority to authorize the person to submit Bid documents on behalf of the company shall be enclosed

## **6. BID CONTENTS**

### **6.1 TECHNICAL OFFER TO BE UPLOADED:**

a) The Technical Offer (T.O.) should be completed in all respects and contain full information required in the documents.

b) It should not contain any price information. It is mandatory to submit the technical details in the prescribed format duly filled in along with the offer.

c) In case of non-submission or partial submission of technical details, the Bank at its discretion may not evaluate the offer.

d) The T.O. must be submitted in an organized and structured manner.

## **6.2 COMMERCIAL OFFER TO BE UPLOADED**

a) The Price quoted should be only in Indian Rupees.

b) The rates quoted in the Bid shall be inclusive of all labour charges, delivery & cost of material at site tools & equipment, insurance premium covering any risk to labour etc and taxes and all other taxes applicable. [Note Only GST to be mentioned extra at the specific column mentioned in Commercial Bid Document]

c) The Bids with correction and or overwriting, if not authenticated, will be **liable for rejection**.

d) No claim for rate enhancement/price revision should be considered during the pendency of the contract.

## **6.3 EARNEST MONEY (Tender Fee and EMD):**

a) Earnest money deposit of **Rs.21,500/-** EMD (apprx. 2% of project estimate cost exclusive of GST) (Refundable) in the form of Demand Draft by Public Sector Bank in India favoring “Punjab & Sind Bank ” payable at Chandigarh must be submitted at PUNJAB & SIND BANK, Zone Chandigarh, **SCO -84-91, FIRST FLOOR, Sector-17, Chandigarh (160017)**

b) No interest would be payable on the earnest money deposit amount.

c) This amount would be forfeited if the bidder withdraws his bids during the period of bid validity.

d) The earnest money must be submitted along with technical offers.

e) In the event of non-submission of earnest money deposit, the proposal would be rejected.

f) EMD would be released to the unsuccessful bidders after signing of the contract agreement by the L1 bidder.

g) EMD of the successful bidder shall be released after submission of the Performance Bank Guarantee.

## **7. BID FEATURES**

a) All bids and supporting documentation shall be submitted in English only.

b) All costs and charges related to the bid shall be expressed in Indian Rupees (in INR) only.

c) The bids shall be valid for a period of 03 months from the date of submission of bids. A bid valid for a shorter period shall be rejected by the Bank as non-responsive.

## **8. BID ESSENTIALS - CONTENTS OF DOCUMENT TO BE SUBMITTED ELECTRONICALLY**

The bidder shall submit the following:

- a) The Bank in case of non-adherence to the Format or partial submission of bid will not evaluate the bid.
- b) Each page of it shall be serially numbered, signed and duly stamped by the bidder or a duly authorized person to sign on behalf of the Service provider.
- c) Any interlineations, erasure or overwriting shall be valid only if these are initialed by the person(s) signing the bid.

## INSTRUCTIONS TO BIDDERS

### a. Invitation of Bids:

This Request for Proposal (RFP) is to invite proposals from eligible bidders desirous of taking up the project. Sealed offers / Bids (Bid) prepared in accordance with this RFP should be submitted as per details given in the Key Information sheet. The criteria and the actual process of evaluation of the responses to this RFP and subsequent selection of the successful bidder will be entirely at Bank's discretion.

### b. Due Diligence:

The Bidder is expected to examine all instructions, forms, terms and specifications in this RFP and study the RFP document carefully. Bid shall be deemed to have been submitted after careful study and examination of this RFP with full understanding of its implications. The Bid should be precise, complete and in the prescribed format as per the requirement of this RFP. Failure to furnish all information required by this RFP or submission of a Bid not responsive to this RFP in each and every respect will be at the Bidder's own risk and may result in rejection of the Bid and for which Punjab and Sind Bank shall not be held responsible.

Photocopies of relevant documents/ certificates duly stamped and signed by authorized person, must be submitted as proof in support of the claims made. The Bank reserves the right to verify/ evaluate the claims made by the Bidder independently. The decision of the Bank in this regard shall be final, conclusive, and binding upon the Bidder.

### **TECHNICAL BID TO BE UPLOADED:**

- a) Service Provider's Profile (Annexure A & B) to be uploaded:
- b) All pages of bid document must be signed and stamped.
- c) Earnest Monet Deposit (EMD) of **Rs.21,500.00/-**
- d) Copy of satisfactory performance certificate - Minimum 3 Nos, 1 satisfactory performance certificate for each year out of which 1 must be of presently running.
- e) Audited/self attested Profit and Loss Account and Balance sheet for the financial year ending on 2018-2019, 2019-2020, 2020-2021 and 2021-22[if available]
- f) Letter of Authorization to Bid.
- g) Power of Attorney (if any).

- h) Details of work executed in the last 5 years. (Annexure C).
- i) Past Performance (Annexure D).
- j) Organizational Setup - Details of Key skilled, semi-skilled and unskilled workers employed (Annexure E)
- k) Details of Litigation/Arbitration (Annexure F)
- l) List of Equipment and Machineries (Annexure G).
- m) Latest I.T.R.
- n) Copy of Certificate of Incorporation
- o) Copy of Memorandum of Association
- p) Copy of GST (latest GST copies)
- q) Copy of PAN Card
- r) Copy of PF Registration
- s) Copy of ESI Registration
- t) **A Self- declaration certificate that the bidder has not been declared by any Public/Private Organization to be ineligible to participate for corrupt, fraudulent or any other unethical business practice and Blacklisted by Public/Private Organization.**
- u) Other information -Any other relevant information, which is necessary to be furnished, must be provided.

**c. BID EVALUATION**

- a) The tenders received within the due date and time only will be considered for evaluation.
- b) The Technical bids shall be opened and the bid/s received will be scrutinized to determine whether they are complete in all respects as per the requirement of tender and subsequent clarifications, whether the documents have been properly signed and whether items are offered as per this tender requirements.
- c) The Bank will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required information have been provided as underlined in the bid document, whether the documents have been properly signed, and whether bids are generally in order.
- d) Technical bids of the contractor meeting the minimum pre-qualification criteria will be evaluated for compliance of other terms and conditions.
- e) Based on the evaluation results, the bank will shortlist the bidders who are considered to be suit- able. The decision of the Bank regarding the short-listing of the bidders shall be final and binding on the bidder.
- f) The commercial bids of only the successfully qualified bidders whose Technical bids are found acceptable will be opened subsequently on the date that will be conveyed to them.

g) Arithmetical errors will be rectified on the following basis. If there is a discrepancy between unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and total price shall be corrected. If the supplier does not accept the correction of the errors, its bid will be rejected.

h) If there is discrepancy between words and figures, the amount in the words will prevail.

i) The L1 bidder will be determined on the basis of the evaluation method as detailed in the next clause.

**Any incomplete or ambiguous terms/conditions/quotes will disqualify the offer.**

#### **d. CLARIFICATIONS OF BIDS**

To assist in the examination, evaluation and comparison of bids the Bank may at its discretion ask the bidder for clarification and response shall be in writing and no change in the price or substances of the bid shall be sought, offered or permitted.

#### **e. NOTIFICATION OF AWARD**

The acceptance of a tender, subject to contract, commercial considerations & compliance with all the terms and conditions will be communicated in writing by means of placing order at the address supplied by the bidder in the tender response. Any change of address of the Service provider, should therefore be promptly notified to The Deputy General Manager (G.A), Punjab & Sind Bank, HO G.A Department, 2<sup>nd</sup> Floor, Bank House, 21, Rajendra Place, New Delhi-110008 and written confirmation of such notification obtained.

#### **f. SIGNING OF CONTRACT**

The successful bidder shall be required to enter into a contract with PSB within 15 days of the award of the tender/ Letter of Intent or within such extended period as may be specified by the **ZONAL OFFICE PANCHKULA, PUNJAB AND SIND BANK, SCO -84 – 91, F. FLOOR, SECTOR- 17, CHANDIGARH-160017.**

### **9. GENERAL CONDITIONS**

1. The Contractor shall sign each page of tender.
2. Payment to the contractor Agency shall be made as per requirement, which shall not affect the rates quoted by the contractor.
3. Quantity of work may increase or decrease on the site as per requirement, which shall not affect the rates quoted by the contractor.
4. Furnishing works etc. Shall be knotless which is to be polished with all background surface preparation course maintaining the visibility of wood grains.

5. All teak/cedar wood/rubber wood to be used should be knotless which is to be polished with all background surface preparation course maintaining the visibility of wood grains.
6. The rates to be quoted shall include the cost of material, labour charges, carriage, sales tax, or any/all other taxes any required hardware etc.
7. The contractor agency shall keep particular vigil on his workers/carpenters/painters etc. To maintain very good workmanship of all items, failing which no payment shall be made and no claim of material/labour used shall be made to him in any case, and the same work shall be executed by him again without charging any extra cost.
8. All rates shall be quoted in words and figures and cutting over writing shall be signed.
9. All items to be executed as per drawing, if any change is required, the same shall be brought to the notice of architect-in-charge.
10. Any tender/quotation containing clerical or arithmetical mistakes shall be rejected.
11. Any addition, alteration or correction shall be signed and stamped properly.
12. Contractor agencies are advised (before quoting the rates) to inspect the site of the proposed work. He must go through all drawings and specifications and documents.
13. The bank reserves the right to accept/reject any tender/quotation without assigning any reasons.
14. The contractor agency should have already executed works of Civil & exterior civil works of very good workmanship.
15. Quality of material and workmanship rejected by the Architect/concerned Authorities shall be removed immediately by the contractor and rectified/replaced.
16. No advance payment shall be made to the contractor on supply of any material supplied at site for execution; payment shall only be made on execution of any concerned/particular item.
17. The rates shall include the cost of coat of ant termite treatment on all wooden frame work and all commercial ply/board used for partitions and paneling, furniture etc. The contractor/s shall have to dismantle & dispose the existing counters, tables& partitions within the quoted cost of the total furnishing works.
18. Rates for partitions, paneling, wall cladding and false ceiling shall include cutting and making good necessary cut-outs/chiseling to be made for electrical conduits, switch boards etc.
19. Bank shall not be responsible for any loss or damage to the contractor/labour due to any natural calamity during the course of construction. Contractor is liable to make good all the damages if any, till the work is completed and handed over to the bank Authorities.
20. Any payment to the contractor on account of execution of work, whether it is running payment of final, shall be verified by the architect – in charge.
21. Unless, otherwise mentioned all material to be- used shall be I.S.I marked. Failure to do so, the work may be rejected and in that case contractor shall have to remove the defective materials and replace/re-do the work for which no claim shall be entertained.
22. The total work shall be supervised by the architect-in-charge and he/she shall be kept fully informed by the contractor regarding the progress of work.
23. Bank may award the work in part or whole to the single party or other party.

24. It may please be noted that the Bank is not bound to allot the work to the lowest party, and as such, the allotment of shall be based on workability of rates quoted by the contractor on account of quality.
25. The bank reserves the right to reject any or all the tender without assigning any reason whatsoever.
26. The earnest money deposited shall not carry any interest and will be refunded to the unsuccessful renderers'.
27. Earnest money paid by the contractor shall be forfeited by the bank if contractor fails to undertake the job if he is communicated about acceptance his/tender.
28. The contractor shall take the necessary precautions while working and to safe guard adjacent property, banks employees, and traffic persons.
29. All the rates quoted are inclusive of removal of existing counter, partitions, and wiring. Rubbish/ debris collected during the progress of work, rejected materials etc.
30. The contractor shall not directly or indirectly sublet the work to other party without written permission of bank.
31. The quantities mentioned in schedule are provisional and likely to increase / decrease to any extent or may be omitted thus altering the aggregate value of the contract. No claim for loss of profit / business shall be entertained on this account.
32. The bank reserves the right to distribute the work for which quotations have been called, have among more than the parties, if found necessary. No claim in this respect shall be considered and the contractor agrees to cooperate with other agencies appointed by the bank.
33. All the workers of the contractor must be properly covered by an insurance policy under "Workman's compensation act" and "Fatal accidents Act". The contractor of his own expenses arrange to effect and maintain until the virtual completion of the work, and indemnify the bank from all the liabilities arising out of such events. In case delay, contractor shall arrange to extend insurance policy till work is completed.
34. All the work should be completed within the specified period in the tender. If the work is delayed due to the reasons beyond the control of the contractor, he should keep intimating the bank explaining, there in the reasons for such delays, immediately and if in the opinion Bank's authorities, the delay is justified, the contractor shall be granted extension in time limit.
35. The contractor shall furnish well in time before work commence of his own post, color samples, sample of materials of workmanship that may be called by bank's Architect/Engineer for approval. Rates quoted shall cover for such preliminary work.
36. All the glass panes, door handles/hinges, electrical fittings, fans, furniture, records, floors etc. are to be thoroughly cleaned after the work is completed.
37. The rates quoted by the contractors shall be firm throughout the duration of contract (including extension of time if any granted) and will not and also follow all safety measures are subject to any fluctuation due to variation-in cost of material and labour.
38. Conditional tenders are liable to be rejected.
39. The successful tender is bound to carry out any item of work necessary for the completion of the job even those such items are not included in schedule of quantities.

40. If in any case of work required to be abandoned, the contractor shall not be entitled for any claims and he will be paid as per the actual work done till that period, if deemed fit.
41. Decision of the Bank shall be final and binding on any matter connected with the work. The matter of any dispute shall be decided after mutual discussions based on the terms and conditions of the contract. However, if the matter cannot be resolved there the same shall be referred to the respected qualified persons in agreed to both the parties and his opinion shall be binding on both the parties. However, this is recourse of any legal action in this regard.
42. If any stage during the progress of work, it is observed that the contractor is not progressing the work with due diligence, care of lagging much behind the schedule of fails to go get up the work despite instructions from Bank's Architect, the employer(Bank) reserves the right to terminate the contract with 7 days' notice. In such case the contractor shall be liable to pay the employer any extra cost involved for the completion of the said work and will not obstruct any way in completing the work through either agency. After completion of entire work, the contractor shall be paid for the actual work executed by him at the quoted rates after deducting any claims, damages. In case of such termination the security deposit held by the bank will be forfeited.
43. Contractor shall follow all rules/regulations in force and should possess the license for employing labour and also follow all safety measures, labour bye laws and shall be responsible for any lapse.
44. At any stage i.e. during the execution of work, any kind of change required whether it is in design or specification, the same has to be in-corporate by the contractor.

## **10) LIQUIDATED DAMAGES FOR DELAY**

The times and date stipulated in the contract for the completion of the work or any part or stage thereof shall be deemed to be the essence of the contract. The work shall, throughout the stipulated period of the contract, be carried out with all diligence. If the contractor fails to complete the work within the time prescribed or within the extended time under the contract, he shall pay to the Bank on demand amount without prejudice to other rights and remedies the Bank may have against the contractor, 1% of contract price (exclusive GST) per week or part there of as liquidated damages for such fault, if the work remain unfinished after the stipulated date of completion provided that the total liquidated damages payable shall not exceed 10% of the accepted contract price. The Bank may, without prejudice to any other method of recovery, deduct the amount of such damages from any money due or which become due to the contractor. The recovery or deduction of such damages shall not relieve the contractor from any obligations and liabilities under the contract.

## **11) DEFECTS LIABILITY PERIOD**

The contractor shall be responsible to make good and remedy at his own expense within such period as may be stipulated by the Bank any defect which may develop or may be noticed before the expiry of 12 (twelve) calendar months from the date of completion and intimation of which has been sent to the contractor within seven days of the expiry of the said period.

## **12) RETENTION MONEY (for DEFECTS LIABILITY PERIOD)**

**The Bank will, at the time of making any payment to the contractor for work done or supply made under the contract deducts 5% of contract value (exclusive GST). No interest would be payable by the Bank to the contractor on the security held in deposit.**

## **13) Performance Security**

- 1) Within 10 days of receipt of the Letter of Intent (LOI, or the contract if LOI has been skipped), performance Security, valid up to sixty days after the date of completion of all contractual obligations by the contractor, as per details in under shall be submitted by the contractor to the Procuring Entity.
- 2) The amount of Performance security shall be @ 3% of the contract Price (exclusive of GST) denominated in Indian Rupees or the currency of the contract and shall be in one of the following forms:
  - a) Account payee demand draft
  - b) Fixed deposit receipt from a commercial bank
  - c) Bank Guarantee issued by a commercial bank in India, in the prescribed form provided in Format 1.1.
- 3) If the contractor, having been called upon by the Procuring Entity to furnish Performance Security, fails to do so within the specified period, it shall be lawful for the Procuring Entity at its discretion to annul the award and forfeit EMD money in case of breach of contract/non submission of performance security within specified time, besides taking any other administrative punitive action like 'Removal from List of Registered Suppliers' etc.
- 4) If the bidder, whose bid is the lowest evaluated bid withdraws or whose bid has been accepted, fails to sign the procurement contract as may be required or fails to provide the security as may be required for the performance of the contract or otherwise withdraws from the procurement process, the Procuring Entity shall cancel the procurement process. If the Procuring Entity is satisfied that it is not a case of cartelization and that the integrity of the procurement process has been maintained may offer the next successful bidder an opportunity to match the financial bid of the first successful bidder, and if the offer is accepted, award the contract to the next successful bidder at the price bid of the first successful bidder.
- 5) The Procuring Entity shall be entitled, and it shall be lawful on his part,
  - (a) To deduct from the performance securities or to forfeit the said security in whole or in part in the event of:
    - (i) Any default, or failure or neglect on the part of the contractor in the fulfilment or performance in all respect of the contract under reference or any other contract with the Procuring Organization or any part thereof
    - (ii) for any loss or damage recoverable from the contractor which the Procuring Entity may suffer or be put to for reasons of or due to above defaults/ failures/ neglect
  - (b) and in either of the events aforesaid to call upon the contractor to maintain the said performance security at its original limit by making further deposits, provided further that the Procuring Entity shall be entitled, and it shall be lawful on his part, to recover any such claim from any sum then due or which at any time after that may become due to the contractor for similar reasons.

- 6) Subject to the sub-clause above, the Procuring Entity shall release the performance security without any interest to the contractor on completing all contractual obligations, including the warranty obligations, if any. Alternatively, for the duration of Warranty obligations, upon the contractor submitting a suitable separate Warranty Security, the original Performance Guarantee Security shall be released mutatis mutandis.
- 7) No claim shall lie against the Procuring Entity regarding interest on cash deposits or Government Securities or depreciation thereof.

#### **14) BILL PAYMENT**

- (a) Final bill supported with consolidated measurement of the full work executed shall be submitted by the contractor within 07 days from the date of issue of certificate of virtual completion..
- (b) Final bill supported with consolidated measurement of the full work executed shall be submitted by the contractor within 07 days from the date of issue of certificate of virtual completion.
- (c) Architect/Bank or his representative shall verify the requisite measurement for the purpose of having the same verified for the claim as far as admissible
- (d) All measurements to be taken in duplicate and all bills shall be submitted in triplicate along with a contractor's copy of each.
- (e) When the final bill has been verified and corrected, the architect will give seven days' notice to the contractor to countersign the bill in token of acceptance, the contractor shall counter-sign the bill within the above seven days or intimate in writing his intention to dispute.
- (f) If the contractor fails to take appropriate action as above within the period prescribed, the bill finalized by the architect or his representative shall be final and binding on the contractor and the contractor shall have no right to dispute the same.

#### **15) CLAIM FOR INTEREST**

No claim for interest will be entertained by the Bank with respect to any moneys or balances which may be in its hands owing to a dispute between itself and the contractor or with respect of any delay on the part of the Bank in making interim or final payments or otherwise.

#### **16) JURISDICTION**

The contractor and its operation shall be governed by the law of India for the time being in force, irrespective of the place of delivery of materials the place of execution of work or place of payment under this contract shall be deemed to have been entered into at Chandigarh.

#### **17) LIASONING & CO-ORDINATION WITH LOCAL MUNICIPAL AUTHORITIES**

**The contractor has to liaison and takes any clearance from local authorities like Chandigarh or state authorities/Chandigarh or state MC/Fire/Police or any other authorities for approval to start renovation and during renovation of work including Defect Liability Period if needed. Only statutory fees will be reimbursed by PSB. Any penalty/ challan due to negligence on the bidder/ contractor part strictly to be borne by the bidder/ contractor.**

## 18) FORMS OF TECHNICAL BID

### 1.) DETAILS OF THE FIRM (To be submitted as Annexures as listed below from A-G)

#### ANNEXURE A

SNo.	Information regarding	Details to be furnished by the Bidder
1)	Name & Address of the firm	
2)	PAN No.	
3)	Type of organization & year of Incorporation.	
4)	Correspondence address with contact person, name, telephone number, mobile number, E-mail etc.	
5)	Name & details of Directors/Partners/ Proprietor	
6)	Company Profile with year of establishment	
7)	Income Tax No.	.
8)	GST No.	
9)	Names of the Bankers with address	1. 2. 3.
10)	Turnover of the company. Please provide the details for the last 3 years ending March 31, 2021. (Certified copies of audited/self attested Balance financial year Sheet and profit & loss account statement to be enclosed ) (in Lacs) (in INR	2023-2024- Rs. 2022-2023-Rs. 2021-2022-Rs 2020-2021-Rs.
11)	Details of the work executed by the firm during last 5 Financial years (only those works to be mentioned that qualify the prequalification criteria). Copies of Satisfactory work certificate obtained from employers to be enclosed.	Annexure C to be filled up.

**I/We confirm that to the best of our knowledge this information is authentic and accept that any deliberate concealment will amount to disqualification at any stage.**

**Seal and Signature of**

**the Bidder/s**

Date:

Place:

**ANNEXURE B**

**SERVICE PROVIDER'S PROFILE**

SNo.	Information regarding	Details to be furnished by the Bidder
1.	Name & Address of the firm	
2.	PAN No.	
3.	Type of organization & year of Incorporation.	
4.	Correspondence address with contact person, name, telephone number, mobile number, E-mail etc.	
5.	Name & details of Directors/Partners/ Proprietor	
6.	Company Profile with year of establishment	
7.	Details of offices	
8.	Whether registered with Registrar of Companies, if so, number & date	
9.	Registration with tax authorities (with copies of 3 years IT Returns)	2021-2022-Rs. 2022-2023-Rs 2023-2024-Rs
10.	Income Tax No.	.
11.	GST No	
12.	Names of the Bankers with address	1. 2. 3.
13..	Turnover of the company. Please provide the details for the last 3 years ending March 31, 2021. (Certified copies of audited/self attested financial year Balance Sheet and profit & loss account statement to be enclosed	2020-2021-Rs 2021-2022-Rs. 2022-2023-Rs 2023-2024-Rs
14.	Details of the work executed by the firm during last 5 Financial years (only those works to be mentioned that qualify the prequalification criteria). Copies of Satisfactory work certificate obtained from employers to be enclosed.	Annexure C to be filled up.

Signature of the Bidder with Seal

**ANNEXURE C**

**LIST OF CONTRACTS EXECUTED DURING LAST 5 YEARS**

<b>S.No.</b>	<b>Name and address of client/employer client/ employer</b>	<b>Supervising Authority under whom the work was carried out (Name and Designation)</b>	<b>Work Order Ref No &amp; Date</b>	<b>Contract Period</b>	<b>Contract Value ( In Rs Lacs)</b>	<b>Copy of work order and Performance certificate enclosed</b>	<b>Remarks</b>

Signature of the Bidder with Seal

**ANNEXURE D**  
**PAST PERFORMANCE**

Names along with address and telephone numbers of two organization for whom work done in the past and who are in a position to certify the past performance of your firm

Sr.No	Name of the employer	Address	Telephone Number/Mobile	Fax/E-mail

Signature of the Bidder with Seal

**ANNEXURE E**

**ORGANIZATIONAL SET UP AND TRAINED MAN POWER AVAILABLE**

Sr.No.	Name	Employee Code	Qualification	Experience	Works done	Employed with your firm since	with Any other information

Signature of the Bidder with Seal

**ANNEXURE F**

Details of litigation / arbitration cases resulting from the contracts executed by your firm in the past or currently under execution

Year	Award for/Against Applicant	Name of Client	Cause of Litigation	Disputed Amount	Actual Award Amount

Signature of the Bidder with Seal

**ANNEXURE G**  
**LIST OF EQUIPMENTS & MACHINERIES**

SNo.	Name of Equipment	Description

**DECLARATION**

1. All the above information furnished by me /us here above is correct to the best of my knowledge and belief.
2. I/we have no objection if enquiries are made about the work listed by me /us as above/in the annexures.
3. I/we agree that the decision of Punjab & Sind Bank in selection of the Service providers will be final and binding on me/us.
4. I/we have read the instructions appended to the proforma and I/we understand that if any false information is detected at a later date, the empanelment/award of contract shall be cancelled at the discretion of the bank.

**Place:**

**Signature of the Bidder:**

**Date:**

**Name and Designation:**

**Seal of the firm:**

## 19) GENERAL CONDITIONS OF CONTRACT

1. The tender must be submitted in a sealed cover superscripted with the tender number, the name of the work as given above and the tenderers name & address on the bottom left side of the envelope and handed over to the BANK. Tenders will be received up to 5.00 p.m. on 11 July, 2024.
2. The tenderer should visit the site and acquaint themselves with the site conditions and should study all the tender documents carefully and understand the tender contract conditions, specifications etc. before quoting. If there are any doubts they should get clarification in writing.
3. Late tenders i.e. tenders submitted / received after 5.00 p.m. on 12 July, 2024 will not be considered.
4. The tender documents are non-transferable.
5. All the entries in the tender documents must be made in English and all entries must be by hand and written ink. If any of the documents is missing or unsigned, the tender may be considered invalid by the BANK in its discretion.
6. The tenderer should quote the rate and amount for the assessed quantities (area) of each item. The rates for each item should be written both in figures as well as in words. Erasures, alteration, and overwriting must be avoided. Wrong figures and words, if any, should be scored out and the correct figures and words neatly written authenticated by the signature of the tenderer. No advice of any change in rates or conditions after opening the tender will be entertained.
7. In the event of any discrepancy in the rates quoted in words and figures, the former shall prevail. Mathematical computation error, if any, in the amount shall however be rectified.
8. The Employer has assumed that Contractor is fully aware of all items of work. Some items of work will be done simultaneously and some items will be done in sequence and different operations in different times.
9. The Contractor is responsible for the due and proper execution of all the works, terms and conditions stipulated under this contract. Before offering his tender, Contractors should visit the site of works to ascertain the nature of work and to collect all relevant information such as general, local, physical & climatic conditions of the site, availability, handling and storage of materials, water, electricity, availability of labour, roads and the

configuration of the ground. Any failure on the part of the Contractor in this regard shall not absolve him from any responsibilities or obligations under this contract and no claim whatsoever on account of these shall be entertained.

10. On receipt of intimation from the BANK for the acceptance of his/ their Tender, the successful Tenderer shall be bound to implement the Contract and within ten days thereof, the successful Tenderer shall sign an agreement if called upon to do so, but the written acceptance by BANK of a Tender will constitute a binding contract between BANK and the person so tendering, whether such formal agreement is or is not subsequently executed.
11. The tenderer should note that unless otherwise stated, the Tender is strictly on item rate basis and his attention is drawn to the fact that rates for such a every item should be correct, workable and self-supporting. The quantities in the Schedule of Quantities approximately indicated the total extent of work, but may vary and even be omitted thus altering the aggregate value of the Contract. No claim for any compensation shall be entertained in this regard.
12. The tenderer must obtain all the information which may be necessary for the purpose of tendering for himself, on his own responsibility and at his own expenses and for entering into a Contract must inspect the Site of the work and all matters pertaining thereto, regarding supplying, fabricating and erecting at Site without any damage to the existing property of the Client's or their neighbors, if any.
13. PUNJAB & SIND BANK does not bind itself to accept the lowest or any tender and reserves to itself the right to accept or reject any or all the tenders either in whole or in part, without assigning any reasons for doing so. PUNJAB & SIND BANK also reserves the right to divide the work between two or more tenderers and the successful tenderers shall have to carry out even part orders for various items at quoted rates. No variation in rates shall be allowed on this account under any circumstances, whatsoever no correspondence will be accepted / entertained in this connection and Bank decision shall be final conclusive and binding on all.
14. The rates shall be firm and shall not be subject to exchange variations, labour conditions, fluctuations in Railway Freights or any conditions whatsoever.
15. The rates quoted by the tenderer in the schedule of quantities will be deemed to be for the finished work and shall include all charges for:
  - i. Design, Fabrication, supply and installation at Site, Labour, maintenance, fixing, arranging, cleaning, making good, hauling etc.

- ii. Plant, double, scaffolding, frame work, ladders, ropes, nails, spikes, tools, materials, workmen, protection from weather, temporary support, platform, and maintenance of the Same. Insurance for labour materials and third party.
- iii. All Taxes or any other levy imposed by Central Government or State Government or any Local Authorities.
- iv. Packing, transportation, loading and unloading, freight charges, transit
- v. Covering for the walling and other works during inclement weather or strikes or whenever Directed, as necessary.
- vi. All temporary canvas, lights, tarpaulin, barricade, water shoots etc.
- vii. All measures required to be taken for protection of existing works.
- viii. All such temporary weather-proof sheds at such places and in a manner approved by the Architect for the storage and protection of materials against the effects of sun and rain.
- ix. Testing of materials.
- x. No tools and plants shall be issued by the Bank under the Contract.

16. All the payments of bills for the work shall be approved by ZONE CHANDIGARH, PUNJAB & SIND BANK, Chandigarh and payment done by the respective branch.

17. For any clarification in any item of work, The contractor should get the same from the Architect before carrying out the work and all items of work should be carried out with the approval of the Bank.

## **20) BANK'S RIGHT OF ACCEPTANCE OF BIDS**

The BANK does not bind itself to accept the lowest or any tender and reserves to itself the right to accept or reject any or all the tenders either in whole or in part, without assigning any reasons for doing so. BANK also reserves the right to divide the work between two or more tenderers and the successful tenderers shall have to carry out even part orders for various items at quoted rates. No variation in rates shall be allowed on this account under any circumstances, whatsoever no correspondence will be accepted / entertained in this connection and BANK's decision shall be final conclusive and binding on all.

## **21) BID, QUANTITIES / MEASUREMENTS**

- i. Price bid shall be quoted for all the items described in the schedule of quantities. Price quotation for part items of the schedule shall not be accepted and such tender shall be summarily rejected.
- ii. No payment shall be made for the personal visit for assessing the quantities/ measurements for the preparation of the tender bid.

- iii. Quantities / measurements for which the bid for various item is submitted shall be given precisely in the schedule of Quantities, These quantities and measurements shall be based on the basis of personal assessment and physical verification at site.
- iv. The Contractor shall calculate realistic quantities after receipt of drawings and after submitting first interim bill but before submitting the second interim bill to Bank.
- v. Any work done at factory will not be counted in the running accounts bill until the material is brought on site.
- vi. Excess quantity shall not be executed without written permission from Bank. In case of upward or downward revision in quantities of items, the rate quoted by the Contractor shall remain firm at all the times.
- vii. The contractor shall take joint measurements with the Architect/Bank representative before covering up or otherwise placing beyond the reach of measurement any item of work should the contractor neglect to do so, the same shall be uncovered at contractor's expense or in default thereof, no payment or allowance shall be made for such work or the materials with which the same, was executed.
- viii. In case of any class of work over which there is no specification mentioned, the same shall be carried out in accordance with the latest Indian Standard Specifications subject to the approval of the Architect / Bank.

## **22) DIMENSIONS:**

- i. Figured dimension are to be followed in all cases, large scale details take precedence over small scale drawings, In general the drawings shall indicate the dimensions positions and type of construction, the specification shall indicate the qualities and methods, and the bill of quantities shall indicate the quantum and rate for each item of work.
- ii. Any work indicated in the drawings and not mentioned in the specifications or vice-versa shall be furnished as though fully set forth in both. Any ambiguity, conflict of interpretation, errors or inconsistencies discovered in the drawings / documents shall be promptly brought to the provisions giving more rigorous interpretation shall prevail but in the event of disagreement between the contractors and the supervisors, decision of Architect shall be final In case of any discrepancy, the contractor is to ask for an explanation before proceeding with the work. However specifications will prevail over the drawings.

## **23) OBSERVANCE / COMPLIANCE OF LABOR LAWS AND OTHER STATUTORY PROVISIONS FOR THE CONTRACT**

- i. The contractor shall, in the execution of the contract, be responsible to comply with all the labor laws & statutory provision governing the work, such as, but not limited to, the

following Laws or any other act or enactment relating thereto and rules as amended up to date.

- a. Contract labor (Regulation & Abolition) Act. 1970. The Contractor shall submit a copy of the license obtained under this act along with the bid.
  - b. Employees State Insurance Act for Security and Insurance of staff/ workers.
  - c. Payment of Wages Act.
  - d. Minimum wages Act, 1948.
  - e. Workmen's Compensation Act.
  - f. Industrial Disputes Act.
  - g. Bank's Liability Act
- ii. The Contractor shall abide by and adhere to all labour laws, PF, ESIC, etc. The Contractor shall work only on and during hours of working day unless he obtains prior approval of the Architect / Bank. The Contractor will observe and abide by the rules and regulations of the public Authorities regarding overtime, night working and any particular rule regarding nuisance to the residence that may result there from.
- a. The works to be carried out under the contract shall, except as otherwise provided in these conditions, include all labor, supervision, materials, tools, tackles, plants, equipment, transport, lead/ lift of materials etc. as may be required for execution and completion of the works.
  - b. The materials used for the work shall be of prescribed quality / standard and the work executed according to the prescribed specification. Materials and mix not being of the specified standard / specification shall be rejected at the cost of the contractor.
  - c. After completion of work all accumulate debris, dirt etc shall be removed and disposed away from the BANK premises by the contractor at his expense and no payment shall be done / made for that.
  - d. Doors, Windows, Staircases and passages shall be cleaned / washed by the contractor as part of the contract work without any additional payment.
  - e. The debris shall be removed from the site every three days.
  - f. The contractor shall clean the site everyday before the closure of work.
  - g. No additional work is to be carried out by the contractor unless instructed by the BANK through Architect. The contractor will have to carry out the item of work with prior permission from BANK and as per instruction from Architect which may not have been specified in tender but necessary for completion of job.

## **24) INCOME TAX**

- a. The bidder shall indicate his Income Tax PAN/GIR Number.
- b. Income Tax at applicable rates of the amount of each payment shall be deducted and deposited with the Government as per Current Statutory provision if applicable. On

completion of the work, a certificate for the Income Tax deducted at source given to the contractor.

## **25) DOCUMENTS TO BE COMPLEMENTARY**

All sections of contract document and working drawings shall be complementary to each other. In case of ambiguities, discrepancies or contradictions between any two sections. Bank / Architect's decision shall be final and binding on the contractor for interpretation of same.

## **26) COMPLETION PERIOD**

Time is the essence of the contract and the contractor is required to complete the entire work to the satisfaction of the Bank in 30 Days from the date of work order.

## **27) Program work and progress reports**

The successful contractor will have to submit a detailed bar-Chart indicating the schedule of various activities from the date of commencement till completion and get the same approved by Architect. Contractor shall strictly adhere to the same. This program shall form part of contract and shall be binding on the contractor. However, the BANK reserves the right to alter the Program, if necessary, from time to time, No claim whatsoever of any nature by the Contractor on this account shall be entertained by BANK. They shall also have to write their requirements about co-ordination from other agencies working at site.

## **28) WATER & ELECTRICITY REQUIREMENT**

- a. The Contractor will be permitted to draw and use water from BANK's U/W Tank and O/W Tank. He will not claim any compensation for late, intermittent and no supply of water. At the time of shortfall, the Contractor will arrange water without any extra cost. The Contractor has to arrange 'Sintex' tanks of adequate capacity to store water and pumps and pipes for distribution of water from tanks to work place free of charge. The site for storage and distribution of water will be decided by the owner / Bank.
- b. The Contractor will be provided Electricity at one point by the BANK free of cost, only most convenient to the Bank. He will also ensure that all safety measures are adhered to at his costs. The Contractor will not make any wastage of this facility nor will claim any compensation for late or intermittent supply for electricity. Cost of power shall be born by the BANK. Any accidents, mishaps, etc. due to fault and negligence of Contractor's

workmen, the Contractor will be responsible and indemnifies and keep indemnified the members of the managing and repair committee and the BANK.

## **29) DELAY IN COMPLETION OF WORK**

- a. Liquidated damages per week will be 1% of the contract value (exclusive GST) inclusive of non-completion of work in time including Sundays and holidays per week, subject to maximum of 10% of contract value. The Bank may without prejudice to any other mode of recovery deduct the amount of such damages from any moneys in his hands due or which may become due to the Contractor. The payment or deduction of such damages shall not relieve the Contractor of his obligations and liabilities of this contract.
- b. If in the opinion of the Bank / Architect, the works gets delayed due to causes which the Bank may consider being beyond the control of the contractor, the Bank at the completion of the time allowed for the contract shall make fair and reasonable extension of time for completion in respect thereof. For extension of time for completion, the contractor has to apply in writing with detail reasons.

## **30) PAYMENT SCHEDULE**

- a. Total value of work in Rupees (including all other taxes and parking charges, transportation, loading, unloading, Octroi charges etc.) plus GST applicable and nothing extra will be paid on any account. In the event of variation in the Quantity / Area, the payment shall be made on the basis of the actual Quantity / Area at the quoted Rate.
- b. Bill in Triplicate duly Certified by Architect shall be submitted to Bank after satisfactory completion of the work. Payments to the contractor shall be made within 25 days of submission of each "on account" bill. Bill submitted by the contractor must contain item wise quantity of work done in a manner that verification of work done can be done. The quantities for which the bills are submitted shall be subject to physical verification before payment.
- c. In the event of variation in the Quantity / Area, the payment shall be made on the basis of the actual Quantity / Area at the quoted Rate.
- d. No interest will be given for late payments.
- e. All payments to the Contractor shall be made subject to deduction of taxes at source at the rate applicable.
- f. Final payment, except Security Deposit (which is to be released only after the defect liability period including observing the performance of water proofing during the rainy season) shall be made within 30 days from the submission of the final bill after verification of the

completion of the work. No further claim except the security Deposit after the submission of the FINAL BILL shall be accepted.

- g. For final payment, the Contractor will submit details of all items, payments received for works and materials, any claim and net balance due which Architect/ Bank will check, make any adjustments if any, will receive 'No Claim' from the Contractor and pay and settle the same if any.
- h. The Contractor will submit original certificate for payment of Works Contract Tax in respect of the Owner / Bank or else the same will be deducted from his bills.
- i. The decision of the Architect and repair committee for payment or for any extra work to be made or any deduction to be made from the whole cost of the work or any other matter whatsoever relating to the contract shall be final and binding to all parties.
- j. The Contractor shall be liable to pay Rs. 500/- per day as penalty in the event of default for any reason whatsoever in the removal of debris and / or materials and / or tools and / or plants and / or equipment within 3 days from the written instructions given to contractor to do so till such removal takes place. The penalty imposed by the Society will be in addition to the penalty mentioned above. The Bank may without prejudice to any other mode of recovery deduct the amount of such damages from any moneys in his hands due or which may become due to the Contractor. The payment or deduction of such damages shall not relieve the Contractor of his obligations and liabilities of this contract.

### **31) Supervision**

#### **DEFECTS IN WORK**

1. Any defects / deficiency pointed out by the BANK's authorized person(s) shall be removed / rectified to his / their satisfaction, otherwise payment for such items(s) shall not be passed till the defect/ discrepancy is removed / rectified by the contractor.
2. The Architect shall have the power to withhold any certificate of work and/ or part thereof not being carried out to his satisfaction and he can make the necessary corrections in previous certificate in any subsequent certificates.
3. In case the Contractors are disobeying Architect/ Bank, they may get bad work replaced in the manner the Architect think fit at the cost and consequences of the Contractor.
4. The Architect/ Bank shall have the right to alter, omit and abandon any part of work without invalidating the contract. If any work is over and above that included into the Contract and is required to be executed at site, the Architect/ Bank has power either to delegate this work to Contractor as an extra item or to any outside Contractor, as the case may be.

### **32) SECURITY OF WORKS / MATERIALS / STORES ETC OF THE CONTRACTOR AND BANK'S PROPERTY**

1. The Contractor shall be responsible to make safety arrangements at his own cost for his materials / stores, storages, etc. All such stores shall be cleared away and the ground left in good and proper order on completion of this contract unless otherwise expressly mentioned therein.
2. All stores and materials brought to the site shall become and remain the property of the Bank and shall not remove from the site without prior written approval of the Bank. When the work is finally completed or the contract is determined for reason other than default of the Contractor, he shall forthwith remove the same from site.
3. All tools, plant and equipment brought to site by the Contractor shall not be removed from the site without prior written approval of the Bank. When the work is finally completed or the Contract is determined for reason other than default of the Contractor, the Contractor with prior written permission of the Bank shall forthwith remove the same from site all tools, plant and equipment.
4. For any damage / injury to the BANK's property or to any member of the BANK or to the members property on account of any unsafe practices adopted or by any un-prudential action by the Contractor or by his men, the contractor shall be responsible. BANK reserves the right for recovering proper remedy / compensation for the same from the contractor.
5. Contractor should indemnify and keep indemnified the Bank against any legalities arising out of labour rules, local authorities rules etc. during the execution of work and any losses and claims for injuries or damage to any person or any property and should take third party insurance in the joint name of Bank and contractor.
6. The Contractor shall ensure protection to the owners, flat owners, occupiers of the Bank, other properties near site and to the public in general. The approach is kept free at any time.
7. The contractor must take all measures and precautions to prevent death / injury to his own labors or any other person and shall take THIRD PARTY (Public Liability) Insurance Policy in the joint name of BANK and contractor at his own expenses. This will be comprehensive and all risks covered to safeguard all men, materials and property during

and on account of the execution of work under this contract and will submit certified copy to employee.

- a. All Risk Policy with accidental cover to neighboring property due to work of contractor's workmen.
  - b. Workmen's Compensation Policy.
  - c. Automobile Third Party Insurance with unskilled third party liability of his vehicles or his suppliers or debris removal vehicles, etc. damaging any cars, etc. while bringing, removing materials, etc.
8. The contractor shall, if required by Architect / bank, arrange to test materials and / or portion of the work at his own cost in order to prove their soundness and efficiency. If after any such test, the material or portion of work is found, in the opinion of the Architect and Bank to be defective or unsound, the contractor shall pull down and re-erect the same at his own cost. Samples of materials and workmanship shall be submitted by the contractor for the approval of the Architect / bank before procurement and execution.
9. Contractor shall submit written performance guarantee from the manufactures of all bought out items.
10. The Contractor shall submit original copies of invoices, order forms for any materials purchased for project work, to the Bank / Architect if called for.

### **33) CONTRACTOR'S SUPERVISION**

1. The Contractor shall give and provide all necessary superintendence during the execution of work and as long after as Architect / Bank may consider necessary for proper fulfilling of Contractor's obligations under the contract. The Contractor shall himself supervise the execution of contract and shall appoint a full time competent agent (site engineer / supervisor) approved by the Architect / Bank to act on his behalf and to be present all throughout at site. The Contractor shall further employ engineers and assistants to the above to supervise the work in sufficient numbers to the satisfaction of Architect / Bank. These engineers must be completely authorized by the Contractor to represent him and to receive and execute order and instructions by the Architect / Bank as if Contractor himself is present. The Contractor shall visit the site daily and shall have minimum once a week, or more as the case may be, joint meeting with the Architect & Bank on a day fixed jointly by the Architect and the Bank.
2. The Contractor shall provide and employ on site in connection with the execution and maintenance of the works:

- a. Only such assistance's as are skilled and experienced in their respective fields and qualified and such agents, foreman and leading hands as are competent to give proper supervision to the work.
  - b. Such skilled, semi-skilled and unskilled labour as is necessary for the proper and timely execution and maintenance of the work.
  - c. The contractor shall employ a whole time qualified and competent supervisor for the work, whose name shall be notified and who shall interface with the BANK's representative(s) for the ongoing contract work.
3. The Architect / Bank shall be at liberty to object any Contractor man / men, employed by him, for misconduct or is incompetent or negligent in the proper performance of his duties or whose employment is otherwise considered by the Architect / Bank to be undesirable to work within the premises of BANK. Any person so removed from the works shall be replaced immediately by a competent substitute.

#### **34) INSURANCE**

The contractor shall obtain adequate insurance cover at his own cost for work against any loss or damages as well as workman compensation and third party risk, until the date of virtual completion of the work, The insurance cover shall be in joint names of the owner and the contractor, is to be deposited with the owner within 7 days from the date of issue of work order.

#### **35) SUBLETTING**

The selected contractor shall not sub-contract the work to any other individual, Agency or firm.

#### **36) OCCUPATION OF PARTIALLY COMPLETED PORTION BY THE BANK**

The Bank shall be entitled to and will be at liberty to occupy even the partially completed portion of the work by themselves or through their agents and servants if they so desire. Necessary extension of time for completing the work shall have no claim for any compensation whatsoever due to the delay, if any involved in completing the work on account of partial occupation.

#### **37) MOCK UP**

The Contractor shall prepare a mock-up of items, if required, strictly in accordance with the specification, free of cost, for approval of Architect and Bank. The work on these items shall proceed further only after the approval of the mock-up.

### **38) UNSCHEDULED ITEMS OF WORK**

- a. Work should be carried out strictly as per the standard specifications given in Tender document and the directions of the Engineer Workmanship / Work of substandard nature will not be accepted and paid for.
- b. Any work carried out as per specifications and found defective in opinion of architect / consulting engineer shall be demolished and replaced by new work by contractor to the satisfaction of architect / consulting engineer.
- c. If change in any item or additional work is to be carried out while executing the job by the contractor will be executed with prior consent from the Bank and as per instruction from Architect which may not have been specified in tender but necessary for completion of job.
- d. In case of any dispute the decision of Bank will be final and binding on the contractor.
- e. The Contractor shall comply with all acts and regulations for the successful completion of the contract works and shall give due notice and pay all fees / taxes etc. as per statutory requirements.
- f. No additional work is to be carried out by the contractor unless instructed by the Bank through Architect.
- g. All materials to be delivered at site. If the material used for the work is not in conformity with the specifications, the same shall be replaced at your cost. All the material required for the above work shall be arranged by the contractor at his own cost.
- h. Selection of material to be done in consultation with the Bank's representative/ Architect. The Contractor shall, if required by Architect/Bank, arrange to test materials and / or portion of the work at his own cost in order to prove their soundness and efficiency. If after any such test, the material or portion of work found, in the opinion of the Architect and Bank to be defective or is found, in the opinion of the Architect and Bank to be defective or is found, in the opinion of the Architect and Bank to be defective or unsound, the Contractor shall pull down and re-erect the same at his own cost.

Samples of materials and workmanship shall be submitted by the contractor for the Approval of the Architect / Bank before procurement and execution.

- i. Rules for varied/deviated or extra items to be worked out on the rates quoted in the Tender for the similar items. Wherever it is not possible to base the rates for varied/ deviated or extra items on Tender quoted rates then the rate analysis is to be submitted by the contractor will include the actual cost of material, Taxes, Transportation if any, Miscellaneous expenses, Labour, Wastage of materials, 15% towards contractors overheads and profit.
- j. Bank will provide free Electricity and Water for the execution of work. However the Contractor shall make his own arrangement to draw the power and water from source as decided by Bank.
- k. While executing the work the contractors have to ensure that no inconvenience whatsoever is caused to the offices / people staying/ residing/ functioning in the premises.
- l. On completion of the work the contractor shall clear away and remove from the site all constructional plant, surplus materials, rubbish and temporary works of every kind and leave whole of the site and the works clean and in a workman like condition to the satisfaction of client. No extra payment will be made for this purpose. After completion of work all accumulated debris, dirt etc shall be removed and disposed away from the Bank premises by the contractor at his expense. The Contractor shall take due care while disposing of such waste materials and ensure that any rules / regulations laid down by Municipal Corporation or any other statutory body are not violated. The Contractor shall be responsible and answerable to any complaint arising out of improper disposal of waste material.
- m. Doors, Windows, Staircases and passages shall be cleaned / washed by the contractor as part of the contract work without any additional payment. The contractor shall clean the site everyday before the closure of work.
- n. Adequate number of fire extinguishers, first aid boxes, must be provided on the site by the contractor.
- o. Any item work which is not specified in the schedule and which is not capable of assessment by sight (visual) inspection and which becomes known only after the contract work has commenced, such as broken/ leaky pipes, cracks in walls, seepage. Percolating through the walls, beams / pillars etc shall be, on joint inspection, by the

BANK and Contractor, assessed for quantum and the rate decided on mutual consultation.

### **39) VARIATIONS**

The Architect/ Bank shall make any variations of the form, quality or quantity of the works or of any part thereof that may in their opinion be necessary and for that purpose or for any other reason it be necessary, the Contractor shall do any of the following:

- a] Increase / decrease/ omit any work
- b] Change, character, quality, level, lines, position, dimensions etc.
- c] Execute additional work of any kind as may be necessary for completion of the work.
- a. And no such variation shall in any way vitiate or invalidate the contract but the extension of proportionate time limit, if any, for all such variations shall be taken in to account.
- b. The Contractor shall make no such variations without an order in writing by Architect / Bank.

### **40) CANCELLATION OF THE CONTRACT OR PART OR FULL ON CONTRACTOR'S DEFAULT:**

If the Contractor shall at any time:

- a) Become bankrupt or insolvent.
- b) Make an arrangement without assignment in favour of his creditors or agree to carry out the contract under the committee of Inspection of his creditors.
- c) Being an individual / partner / company or corporation go in to liquidation.
- d) Have action levied on his goods or property on the works.
- e) Assign the contract or any part thereof otherwise than as provided in the general condition of the Contract.
- f) Abandon the Contract.
- g) Persistently disagree the instructions of the Architect / Bank and or contravene any provisions of the contract including general accepted principles of working.
- h) Stopping the work under flimsy excuse with threatening attitude or showing discourtesy to members so the majority members wish this.

In that case, the Bank may determine and terminate the contract after giving due notice and time to the Contractor. The Bank shall be entitled after giving due notice in writing for removal of the Contractor from whole or any portion of work, without avoiding the Contract or releasing the Contractor from any of his obligation or liabilities under the Contract and adopt any or several of the following measures:

- I. Rescind the Contract, in which case the security deposit of the Contractor shall stand forfeited to the Bank without prejudice to Bank's right to recover any amount from Contractor,
- II. Carry out the work or any part thereof by employing other agency and required labour and materials and debiting on Contractor's account.
- III. Measure up the work executed by the Contractor and to get the remaining work completed by another contractor at the risks and expenses of the Contractor. In the event of any several of the courses referred above being adopted.
- IV. Upon non-completion of the work, upon use of sub standard quality, upon non co-operation, upon a deadlock on a particular issue between the Owner/ Bank and the Contractor / Architect.
  - a. The contractor shall have no claim for compensation for any loss sustained by him by any reason for material purchased by him, tools, machinery, and labor to retain the same in further execution of the work for wear, tear and destruction caused by his negligence.
  - b. The Bank shall be entitled to take possession of any materials, tools, machinery, equipment which was on site, as if those are the property of Bank to carry out the balance work, In this case Contractor is not entitled for any compensation for use and employment of the same.

#### **41) ARBITRATION CLAUSE**

All disputes or differences of any kind whatsoever which shall at any time arise between the parties hereto touching of concerning the work or the execution or maintenance thereof of this contract or the right touching of concerning the works or the execution or maintenance thereof of this contract or the construction, remaining operation or effect thereof or to the rights or liabilities of the parties or arising out of or in relation thereto whether during or after determination, foreclosure or Branch of the Contract (other than those in respect of which the decision of any person is by the contract expressed to be final and binding) shall after written notice by either party to the contract to the other of them and to the Appointing Authority who shall be appointed for this purpose by the Bank, be referred for adjudication to a sole arbitrator to be appointed as hereinafter provided.

For the purpose of appointing the sole Arbitrator referred to above, the Appointing Authority will send within thirty days of receipt by him of the written notice aforesaid to the Contractor, a panel of three names of persons who shall be presently unconnected with the organization for which the work is executed.

The contractor shall on receipt by him of the names as aforesaid, select any of the persons named to be appointed as a sole Arbitrator and communicate his name to the Appointing Authority within thirty days of receipt by him of the names. The Appointing Authority shall thereupon without any delay appoint the said person as a sole Arbitrator, if the contractor

fails to communicate such selection as provided above within the period specified, the Appointing Authority shall make the selection and appoint the selected person as the sole Arbitrator.

If the Appointing Authority fails to send to the Contractor the panel of three names as aforesaid within the period specified, the Contractor shall send to the Appointing authority, a panel of three persons, who shall be unconnected with either party. The Appointing Authority shall on receipt by him of the names as aforesaid selected any one of the persons named and appoint him as the sole Arbitrator. If the appointing authority fails to select the person and appoint him as the sole Arbitrator within thirty days of receipt by him of the panel and inform the contractor accordingly, the contractor shall be entitled to appoint one of the persons from the panel as the sole Arbitrator and communicate his name to the Appointing Authority.

If the Arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due any reason whatsoever another sole Arbitrator shall be appointed as aforesaid.

The work under the contract shall, however, continue during the arbitration proceeding and no payment due or payable to the contractor shall be withheld on account of such proceedings.

The Arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties fixing the date of the first hearing.

The Arbitrator may from time to time, with the consent of the parties, enlarge the time for making and published the award.

The Arbitrator shall give a separate award in respect of each dispute or difference referred to him. The Arbitrator shall decide each dispute in accordance with the terms of the contract and give a reasoned award. The venue of arbitration shall be such place as may be fixed by the arbitrator in his sole discretion.

The fees, if any, of the arbitrator shall, if required to be paid before the award is made and published, be paid half and half by each of the parties. The cost of the reference and of the award including the Fees, if any of the Arbitrator who may direct to and by whom and in what manner such costs or any part thereof shall be paid and may fix or settle the amount of costs to be so paid.

The award of the Arbitrator shall be final and binding on both the parties.

Subject to aforesaid, the Provisions of the Arbitration Act, 1996 or any statutory modification or re-enactment thereof and the rules made there-under, and for the time being in force, shall apply to the arbitration proceeding under this clause.

I / We hereby declare that I/We have read and understood the above conditions for the guidance of Tenderers.

Seal : Signature of the Contractor

Place : Address :

#### **42) SPECIAL CONDITIONS OF CONTRACTS**

- a. All materials, tools, plants and equipment to be used for construction, shall be brought and stored on BANK premises by the Contractor in a manner directed in specifications for construction materials at his own cost and risk including his own security arrangement without causing hindrance to occupants.
- b. All due precautions shall be taken by the Contractor to prevent damage including that of window panes, as a result of Contractor's action will have to be made good by the Contractor at his own expense.
- c. a) All debris resulting from breaking work shall be carefully lowered on specially constructed platforms preferably in specially provided chutes and suitable screens and hoppers shall be provided to ensure that as far as possible no debris flies or rebounds from the building and / or scaffolding. Under no circumstances shall debris be thrown down on the ground or footpath.

The Contractor shall regularly remove all waste and debris from the site. Dumping of debris temporarily on the premises shall be strictly in location allotted for the purpose and nowhere else. Every day after working hour's sweepers must clean the site.

- d. The Contractor will provide at his own expense necessary sheds, passages, special covering, platforms to be constructed in front of main entrance, BANK office, staff toilet, and also netting, kantans, etc. in area of common passage at the work site.
- e. Proper cordoning off shall be maintained at all times to ensure that no children or unauthorized persons enter the work area.
- f. The Contractor shall bear in mind that he has to carry out part of work inside the premises of the occupants and he will take extreme care not to damage inside Branch.
- g. The contractor shall provide at his own cost necessary sanitary and drinking water facilities for his workers more about in area of site only and they commit no nuisance.

- h. When a contractor is selected, if Architect/ Bank find any anomaly in rates of some specific items, the Contractor shall furnish explanation and rate analysis.
- i. Rates quoted by the Contractor shall include all terminal taxes, octopi duties, central or state excise duties, import duties, sales tax and any other taxes livable under the state or central government or public rules. No claim whatsoever shall be entertained in respect of escalation in prices of materials, labour etc. except change in taxes announced by Municipal or Government bodies subsequently. Rates quoted also include work Contract Tax. M.W. Tax, extra water charges, all liaison work with Municipal Authorities for Building Department, Water Department, Pest Control etc. including specific bills of water charges and sewage charges raised by MC towards the repair works under taken including all out of pocket expenses. The Contractor at his costs and expenses shall obtain all permission from MC, etc.
- j. The contract shall not be deemed to be duly completed until maintenance certificate have been issued by the Architect recording that the works have been completed and maintained to his satisfaction and will be issued after defect liability period is over and after ascertaining the views of the repair committee.
- k. The Contractor is responsible for the execution of all works, which is more particularly set out as per terms and conditions of the Agreement. The Contractor is well aware about the dangers and hazards for the completion of the said work. It is the Contractor who would be responsible in the event of breakage of glass of windows, etc. of the BANK and Contractor will take all precaution of BANK's property so as not to damage them.
- l. The Contractor shall, at his own expense supply all the stores and materials required for the contract. All the materials to be supplied by the Contractor shall be of the best of kinds, and only of ISI standard. The Contractor shall furnish necessary proof to the satisfaction of the Architect / Bank that the material complies with specifications as described in the Technical specifications. The Contractor shall, at his own expense and without delay, supply samples of materials proposed to be used in the execution of the work for the approval of the Architect / Bank, who may reject all materials not corresponding either in quality or in character with the approved samples. The Contractor is made aware that there will be no basic rate for all construction materials.
- m. The Contractor shall not enter on or take possession of the site unless permitted to do so by the Bank. The portion of the site to be occupied by the Contractor will be clearly defined and indicated by the Bank and the Contractor will on no account be allowed to extend his operation beyond these areas. Then on completion, completely clean the areas of works against his final completion of work done in that area.

- n. The Contractor shall suspend the execution of the work of any part/s thereof, wherever called upon in writing by the Bank / Architect to do so and shall not resume work thereon until so directed in writing by the authority. The Contractor shall also suspend the execution of work or any part thereof under notice of court, Government or Municipal Corporation unless the Architect / Bank instructs otherwise in writing. The Contractor will be allowed an extension of time for completion equal to period of suspension and no claim otherwise will be considered for payment. Time may also be extended to allow for alterations of work or deviation from the contract if it is felt reasonable by Architect / Bank.
- o. If Bank has permitted the contractor to house his workers on site in specified areas, during progress of work he will erect temporary structures of the approved standards and scales for his workers and maintain at his own expenses. The Contractor should demolish / remove temporary structures before the main work comes to an end and clear the site. This facility is not incorporated in contract and will be exclusively at the discretion of the Bank and the Bank can stop this facility in the middle of work and Contractor cannot claim anything whatsoever for taking away this facility any time. If this facility is granted, he shall be responsible for giving all necessary notices of infection and contagious disease of his workers and instantly remove such cases from site. The Contractor shall obtain all necessary permission from municipality, government, etc. at his own costs.
- p. It is hereby clarified that within the guarantee period of the entire work the owner / Bank observes any hitches or lacunas or damage caused to the flat and / or common area and / or the BANK's property, the Architect / Contractor shall be communicated regarding the same. The Architect / Bank would visit the premises and give their comments in respect of the same. The rectification of the damaged area is the sole prerogative and responsibility of the Contractor who is to rectify the said damage at his costs, etc. within the decided time frame as mutually decided between the parties. In the event of failure of the Contractor to rectify such error the Bank / Owner shall have the full liberty to deduct the amount of loss at cost from the balance amount due end payable to the contractor.
- q. The Contractor shall clean and level up the premises and open spaces in and around building to the satisfaction of the Bank at regular intervals and after completion of work. If he fails to their satisfaction, the same shall be carried out by the owner at Contractor's risk, cost and consequences and work will be treated as incomplete.
- r. It is hereby clarified that the Employees / Workers who would be assigned the work and who would be temporarily lodged in the premises of the owner shall have no access whatsoever in the building after the completion of the work for the particular days. The



4. Tender documents containing Notice to the Contractors, Conditions of Contract, Appendix thereto, Special Conditions of contract, Specifications, Schedule of Quantities with the rates entered therein shall be read and studied as forming part of this agreement, and the parties hereto shall respectively abide by and submit themselves to the conditions, stipulations and perform the agreements on their parts respectively in such conditions contained.
5. Time shall be considered as of the essence of this Agreement and the Contractor hereby agrees to commence the work soon after the site is handed over to him as provided for in the said conditions and to complete the entire work within 1 month from date of work order, nevertheless to the provisions of extension of time.
6. This agreement and Contract shall be deemed to have been made in and any question or dispute arising out of or in any way connected with this agreement and contract shall be deemed to have arisen in and only the courts in Bombay shall have jurisdiction on to determine the same.

AS WITNESS the hands of the said parties.

Signed by the said  
In the presence of  
Witness  
Name:  
Address:

BANK

Signed by the said  
In the presence of  
Witness  
Name:  
Address:

CONTRACTOR

**COVERING LETTER FOR TENDER**

To  
The Zonal Manager  
Punjab & Sind Bank  
Zone Chandigarh  
SCO-84-91, F. Floor  
Sector- 17B,  
Chandigarh (160017)  
**Phone:** 0172-5046941  
**E-mail:** [zo.panchkula@psb.co.in](mailto:zo.panchkula@psb.co.in)

Dear Sir,

**Sub. :-Civil & Furnishing work of B. O. AT GHARAUNDA (H.R)**

With reference to the tenders regarding the above work invited by you, we have to state as under.

We declare that before quoting the rates, We have visited the site and our rates are as per present site condition, Further we herewith deposit EMD (Rs. 21,500/- Twenty One Thousand Five Hundred Only) payable at Chandigarh as Earnest Money for due execution of the works at my / our tendered rates as per the Terms of Contract. In the event of this tender being accepted, I / We agree to enter into and execute the necessary contract documents as required by you.

D.D. No. :

Drawn on:

Dated :

Amount :

As required by you, I/We are returning herewith the documents (in single) duly signed by us at each page in token of our acceptance of the provisions in the documents.

We hereby after to execute and complete the whole of the works strictly in accordance with the said conditions of contract, special conditions of contracts, specifications and drawings at the rates set out against each of the items of work in the schedule of quantities.

We have carefully read and clearly understood the conditions of contracts, special conditions of contract, and specifications. We agree to complete the work at the rate \ rates quoted by me \ us in the schedule of quantities and within the specified time from the date of work order awarding the work to us.

We understand the work is to be completed within scheduled time period.

Our rates are firm and include and cover all cost, expenses, liabilities of very description and all risk of every kind to be taken in execution and handing over the work to the Bank. All Taxes applicable and prevailing from time to time on such item for which the same are leviable and the rates quoted by us are inclusive of the same.

Thanking you,

Yours faithfully,

NAME : \_\_\_\_\_  
ADDRESS ; \_\_\_\_\_  
TELE. NO. : \_\_\_\_\_  
FAX. NO. ; \_\_\_\_\_  
MOBILE NO. : \_\_\_\_\_

### DEED OF INDEMNITY

This Deed of Indemnity executed at Chandigarh on the \_\_\_\_\_ day of \_\_\_\_\_ by \_\_\_\_\_ (hereinafter referred to as “the Obligor” which expression shall unless it be repugnant to the context, subject or meaning thereof, shall be deemed to mean and include successors and permitted assigns);

**IN FAVOUR OF PUNJAB & SIND BANK**, a body Corporate constituted under the Banking Companies (Acquisition and Transfer of Undertaking) Act of 1980 having its Head Office at 21, Rajendra Place, New Delhi - 110008 (hereinafter referred to as “Punjab & Sind Bank” which expression shall, unless it be repugnant to the subject or context or meaning thereof, be deemed to mean and include its successors and assigns)

**WHEREAS** Punjab & Sind Bank vide its Tender No [-----] dated [-----] (Tender) had invited Bids from the eligible Bidders for Civil & renovation work at Chandigarh.

#### **WHEREAS**

##### **1) The Obligor has**

- a) Offered to Punjab & Sind Bank the service(s) as stated under Scope of Work of Tender;
- b) Represented and warranted that it has all permissions, consents, approvals and license from all authorities, both regulatory / statutory and non-regulatory, for executing the services as stated in the Contract dated..... /Tender;
- c) Represented and warranted that the aforesaid services offered to Punjab & Sind Bank do not violate any provisions of the applicable laws, regulations or guidelines. In case there is any

violation of any law, rules or regulation, which is capable of being remedied the same will be got remedied immediately during the implementation, maintenance and contract period to the satisfaction of Punjab & Sind Bank;

- d) Represented and warranted that they are authorized and legally eligible and otherwise entitled and competent to enter into such Contract with Punjab & Sind Bank;
- 2) Punjab & Sind Bank, relying and based on the aforesaid representations and warranties of the Obligor, has agreed to avail the services from the Obligor on the terms and conditions contained in its Contract dated \_\_\_\_\_ **(the Contract)** with the Obligor;
- 3) One of the conditions of the aforesaid Contract/Tender is that the Obligor is required to furnish an indemnity in favour of Punjab & Sind Bank indemnifying the latter against any loss, damages or claims arising out of any violations of the applicable laws, regulations, guidelines during the execution and rendering/delivery of service(s) to Punjab & Sind Bank and/or due to breach of terms and conditions of the Contract by the Obligor and/or on account of misconduct, omission or negligence or otherwise by the Obligor.
- 4) In pursuance thereof, the Obligor has agreed to furnish an indemnity in the form and manner and to the satisfaction of Punjab & Sind Bank as hereinafter appearing;

**NOW THIS DEED WITNESSETH AS UNDER: -**

The words and expressions not specifically defined shall have the same meanings as are respectively assigned to them in the Tender/the Contract.

In consideration of Punjab & Sind Bank having agreed to award the Contract to the Obligor, the Obligor hereby unconditionally, absolutely and irrevocably agree and undertake that : -

- 1) The Obligor shall, at all times hereinafter, save and keep harmless and indemnified Punjab Sind Bank, including its respective directors, officers, employees, agents and representatives and keep them indemnified from and against any claim, costs, charges, damages, demand, losses, liabilities or expenses of any nature and kind whatsoever and by whomsoever made in respect of the Contract and any loss or damage caused from and against all suits and other actions that may be instituted taken or preferred against Punjab & Sind Bank by whomsoever and all losses, damages, costs, charges and expenses that Punjab & Sind Bank may incur by reason of any claim made by any claimant for any reason whatsoever or by anybody claiming under them or otherwise for any losses, damages or claims arising out of all kinds of accidents, destruction, deliberate or otherwise, direct or indirect, from those arising out of violation of applicable laws and also from the environmental damages, if any, which may occur or result from the terms of the Contract.

- 2) The Obligor further agrees and undertakes that the Obligor shall, ensure that all the permissions, authorizations, consents and licenses are obtained and renewed from the local and/or municipal and/or governmental authorities, as may be required under the applicable laws, rules, regulations, guidelines, orders framed or issued by any appropriate authorities.
- 3) If any additional approval, consent or permission is required by the Obligor to execute and perform the Contract during the currency of the Contract, it shall procure the same and/or comply with the conditions stipulated by the concerned authorities without any delay.
- 4) The obligations of the Obligor herein are irrevocable, absolute and unconditional, in each case irrespective of the value, genuineness, validity, regularity or enforceability of the aforesaid Contract or other agreement, or the insolvency, bankruptcy, reorganization, dissolution, liquidation or change in ownership of Punjab & Sind Bank or Obligor or any other circumstance whatsoever which might otherwise constitute a discharge or defense of an indemnifier.
- 5) The obligations of the Obligor under this deed shall not be affected by any act, omission, matter or thing which, would reduce, release or prejudice the Obligor from any of the indemnified obligations under this indemnity or prejudice or diminish the indemnified obligations in whole or in part, including in law, equity or contract (whether or not known to it or to Punjab & Sind Bank).
- 6) This indemnity shall survive the Contract.
- 7) Any notice, request or other communication to be given or made under this indemnity shall be in writing addressed to either party at the address stated in the Contract and/or as stated above
- 8) This indemnity and other non-contractual obligations arising out of this indemnity, shall be governed by, and construed in accordance with, the laws of India. The Obligor irrevocably and unconditionally agrees that any legal action, suit or proceedings arising out of or relating to this indemnity may be brought in the Courts/Tribunals at Chandigarh. Final judgment against the Obligor in any such action, suit or proceeding shall be conclusive and may be end in any other jurisdiction, by suit on the judgment, a certified copy of which shall be conclusive evidence of the judgment, or in any other manner provided by law. By the execution of this indemnity, the Obligor irrevocably submits to the exclusive jurisdiction of such Court/Tribunal in any such action, suit or proceeding.
- 9) Punjab & Sind Bank may assign or transfer all or any part of its interest herein to any other person. Obligor shall not assign or transfer any of its rights or obligations under this indemnity- ty, except with the prior written consent of Punjab & Sind Bank.

**IN WITNESS WHEREOF** the Obligor has signed these presents on the day, month and year first above written.

Signed, sealed and delivered by the said service provider, \_\_\_\_\_to  
\_\_\_\_\_ (Name of the Bank)

Form 7: Documents relating to Bid Security.

*Note: To be submitted as part of Technical bid, along with supporting documents, if any. Submit as Form 7 as part of Technical bid, a Bid Securing Declaration In lieu of bid security in the following format. Bidders exempted from submission of bid security are also required to submit this.*

**Format 1.1: Bank Guarantee Format for Performance Security**

To  
The Zonal Manager  
Punjab & Sind Bank  
Zone Chandigarh  
SCO-84- 91, F.Floor  
Sector-17B,  
Chandigarh (160017)

Whereas..... (Name and address of the contractor) (hereinafter called “the contractor”) has undertaken, in pursuance of contract no ..... date..... to supply ..... (Description of goods and Works/ Services) (herein after called “the contract”).

And whereas you have stipulated it in the said contract that the contractor shall furnish you with a bank guarantee by a Commercial bank for the sum specified therein as security for compliance with its obligations as per the contract;

And whereas we have agreed to give the contractor such a bank guarantee.

Now Therefore we hereby affirm that we are guarantors and responsible to you, on behalf of the contractor, up to a total of .....(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the contractor to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the contractor before presenting us with demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall be valid until the .....day of .....20.....

Our.....\*(Name & Address of the .....\*(branch) is liable to pay the guaranteed amount depending on the filing of a claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our .....\* branch a written claim or demand and received by us at our .....\* branch on or before Dtd..... otherwise, the bank shall be discharged of all liabilities under this guarantee after that.

(Signature of the authorized officer of the Bank)

.....  
.....

Name and designation of the officer

.....

Seal, name & address of the Bank and address of Branch

\*Preferably at the headquarters of the authority competent to sanction the expenditure for the procurement of goods or at the concerned district headquarters or the state headquarters.

### **UNDERTAKING FOR INTEGRITY PACT**

To,  
The Zonal Manager  
Punjab & Sind Bank  
Zone Chandigarh  
SCO- 84- 91, F. Floor  
Sector- 17B,  
Chandigarh (160017)

Dear Sir,

### **INTEGRITY PACT**

**Subject: Submission of Tender for the work.....**

I/We acknowledge that Punjab & Sind Bank is committed to follow the principle of transparency equity and competitiveness as enumerated in the Integrity Agreement enclosed with the tender/bid document.

I/We agree that the Notice Inviting Tender (NIT) is an invitation to offer made on the condition that I/We will sign the enclosed integrity Agreement, which is an integral part of tender documents, failing which I/We will stand disqualified from the tendering process. I/We acknowledge that THE MAKING OF THE BID SHALL BE REGARDED AS AN UNCONDITIONAL AND ABSOLUTE ACCEPTANCE of this condition of the NIT.

I/We confirm acceptance and compliance with the Integrity Agreement in letter and spirit and further agree that execution of the said Integrity Agreement shall be separate and distinct from the main contract, which will come into existence when tender/bid is finally accepted by Punjab & Sind Bank. I/We acknowledge and accept the duration of the Integrity Agreement, which shall be in the line with Article 6 of the enclosed Integrity Agreement.

I/We acknowledge that in the event of my/our failure to sign and accept the Integrity Agreement, while submitting the tender/bid, Punjab & Sind Bank shall have unqualified, absolute and unfettered right to disqualify the tenderer/bidder and reject the tender/bid in accordance with terms and conditions of the tender/bid.

Yours faithfully

(Duly authorized signatory of the Bidder)

To be signed by the bidder and same signatory competent / authorized to sign the relevant contract on behalf of Punjab & Sind Bank.

## **PRE-CONTRACT INTEGRITY PACT**

Between

Punjab & Sind Bank (PSB) hereinafter referred to as "The Principal",

And

\_\_\_\_\_ hereinafter referred to as "The Bidder/ Contractor"

### **Preamble**

The Principal intends to award, under laid down organizational procedures, contract/ s

The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness I transparency in its relations with its Bidder(s) and I or Contractor(s).

In order to achieve these goals, the Principal has appointed Sh \_\_\_\_\_ as Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

### **Section 1 - Commitments of the Principal**

(1)The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles: -

- a. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
- b. The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential I additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
- c. The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions

## **Section 2 - Commitments of the Bidder(s)/ Contractor(s)**

- (1) The Bidder(s)/ Contractor(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s)/ Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution.
- a. The Bidder(s)/ Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he / she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
  - b. The Bidder(s)/ Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contract submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
  - c. The Bidder(s)/ Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/ Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
  - d. The Bidder(s)/Contractors(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any, similarly the Bidder(s)/Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only.
  - e. The Bidder(s)/ Contractor(s) will, when presenting their bid, disclose any or all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
  - f. Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.
- (2) The Bidder(s)/ Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

## **Section 3 - Disqualification from tender process and exclusion from future contracts**

If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings".

#### **Section 4 - Compensation for Damages**

- (1) If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.
- (2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

#### **Section 5 - Previous transgression**

- (1) The Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.
- (2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken as per the procedure mentioned in "Guidelines on Banning of business dealings".

#### **Section 6 - Equal treatment of all Bidders | Contractors | Subcontractors**

- (1) In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Sub-contractor.
- (2) The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors.
- (3) The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

#### **Section 7 - Criminal charges against violating Bidder(s) | Contractor(s) | Subcontractor(s)**

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

#### **Section 8 - Independent External Monitor**

- (1) The Principal appoints competent and credible Independent External Monitor for this Pact after approval by Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

- (2)The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the Bidders/Contractors as confidential. He/ she reports to the MD& CEO of Punjab & Sind Bank.
- (3)The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub- contractors.
- (4)The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/ Contractor(s)/ Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on 'Non- Disclosure of Confidential Information' and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform MD & CEO of Punjab & Sind Bank and rescue himself/herself from that case.
- (5)The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
- (6)As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
- (7)The Monitor will submit a written report to the MD & CEO of Punjab & Sind Bank , within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.
- (8)If the Monitor has reported to the MD & CEO of Punjab & Sind Bank, a substantiated suspicion of an offence under relevant IPC/ PC Act, and the MD & CEO of Punjab & Sind Bank has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
- (9)The word 'Monitor' would include both singular and plural Section 9 - Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

If any claim is made / lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by MD & CEO of Punjab & Sind Bank.

### Section 10 - Other provisions

- (1) This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. Chandigarh.
- (2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- (3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- (4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- (5) Issues like Warranty / Guarantee etc. shall be outside the purview of IEMs.
- (6) In the event of any contradiction between the Integrity Pact and its Annexure, the Clause in the Integrity Pact will prevail.

(For & On behalf of the Principal)  
Contractor)

\_\_\_\_\_  
(For & On behalf of Bidder /

(Office Seal)

(Office Seal) Place -----

Date .....

Witness 1:

(Name &

Address)

Witness 2:

(Name & Address)

### LIST OF MATERIALS OF APPROVED BRAND AND THEIR MANUFACTURERS

For Civil works

SL.	Item	Make
1	Cement	ACC / ULTRATECH / Ambuja

2	Steel - TMT	ISI /Sail / Jindal / Tata/ Rathi /Barnala
3	Waterproofing Compound	Sunanda, Pidilite, Roff Chemicals, BASF, Dr. Fixit,
4	Chemicals for Repair Work	Krishna Conchem Products Pvt. Ltd., Sunanda Chemicals, BASF Chemicals.
5	Vitrified Floor Tiles	Johnson / RAK/ Nitco/ Kajaria
6	Wall Ceramic Tiles	Johnson / RAK / Nitco/ Kajaria
7	Sanitary Ware / Urinals/ Urinal Partitions	Hindware/ Perryware/Jaguar
8	Stainless Sink	Neelkanth / Jyana / Nirali
9	CP Fittings	Jaquar/Hindware /Johnson
10	GI Pipes	Jindal / Swastik
11	Cement (43/53 Grade), (OPC/PPC)	Ultratech, A.C.C., Lafarge.
12	CPVC Pipes	Prince, Supreme, Astral
13	PVC Waste Pipe	Prince, Supreme, Astral
14	Sanitary Wares	Makes: Parryware, Hindware, Cera
15	Faucets	Jaquar, Plumber, Cera
16	Glass Mirror	Modi-Float , Saint Gobain
—	Aluminum Door & Window Section	Jindal/Indal
18	Fire Door	SBG/GMP/Kutty's Doors
19	Aluminum Extruded Sections	Jindal, Hindalco, Bharat, Maan
20	Aluminum Fittings	Jindal, Hindalco, Bharat, Maan
21	Oil Bound Distemper	Nerolac, Asian, Sherwin Willams Paints.
22	Synthetic Enamel Paint	Nerolac, Asian, Sherwin Willams Paints.
23	Acrylic Emulsion paint	Nerolac, Asian, Sherwin Willams
24	Cement Paint	Snowcem/ Surfacem/ Durocem
25	Wall Putti	Birla White/JK white
26	Clay Bricks/Fly Ash Bricks	Good quality locally available material approved by Engineer / Architect
27	Red Oxide	"Asian" or equivalent.
28	Iron monjires and brass fittings	Jiranna / CIEF/ Shalimar / Everite.

#### LIST OF MATERIALS OF APPROVED BRAND AND THEIR MANUFACTURERS

##### PLUMBING WORK

S.No	Description of material	Manufacturers
1.	Vitreous china sanitary ware (ISI mark)	Jaquar, Hindware, Kohler.

2.	Seats & Covers solid (W.C.)	Jaquar, Hindware, Kohler
3.	PVC Low level flushing cisterns	Kohler, Jaquar, Hindware
4.	C P Fittings / Toilet Accessories ISI Marked	Jaquar, Kohler, Hindware
5.	CPVC/UPVC Pipes ( S/W/R Pipes)	Supreme / Finolex / Astral
6.	Centrifugal cast CI Pipes & Fittings	RIF / Neco or equivalent
7.	G.I. Pipes ( B/C -Class)	ITC / Tata / Zenith/Swastik or equivalent.
8.	G..I. Fittings (ISI Brand)	Unik / AMCO/Unik or equivalent.
9.	Gunmetal valves (Full way, check and globe valves)	Leader / Zoloto (with ISI mark) /Jindal/ Sant or equivalent.
10.	S.W. Pipes / Fittings & Gully traps	Perfect / Tirmurti / Bharat or equivalent.
11.	Ball valves	Voltec / Zoloto/ Jindal or equivalent.
12.	Stainless steel sinks	Nirali / Neelkanth or equivalent.
13.	HDPE Tanks	Sintex / Polycon / Unitank or equivalent.
14.	Mirrors	Modiguard, Saint-Gobin.
15.	C.I. Manhole Cover	RIF / BIC / Nicco or equivalent.
16.	Cast iron manhole cover & frame	CICO, Howrah, BIC, RIF, NECO , HEPCO, Bawa Foundry, Mohali
___.	Hydropneumatic Systems	Grund Fos / Crompton or equivalent.
18.	Water lifting Pump	Grund Fos / Crompton/C.R.I. or equivalent.
19.	Submersible Pump	Grund Fos / Crompton/C.R.I./Kirloskar or equivalent.
20.	Chemical Doser	Asia Lmi / Prominent / Ion Exchange or equivalent.
21.	Pressure Gauge	H. Guru or equivalent.
22.	Level Indicator	RM or Equivalent Approved Make
23.	Air Relief Valves	RB / Zolto/Leader or equivalent.
24.	Water Meter	Dasmesh / Capstain / Kaycee or equivalent.
25.	PVC Encapsulated footrest.	KGM or equivalent approved make
26.	C.I. Sluice valves	Kirloskar, Leader or equivalent with ISI mark on the body.
27.	A.C. Pipes	Everest Ramco or equivalent
28.	Brass & Gun metal globe, gate valves, feet valves	Leader /NETA or equivalent with ISI marking on the body.

29.	Sanitary Fixture	Kohler/ Hindware / Jaquar/ Parryware / Cera or equivalent.
30.	Storage Heaters	Racold, Spherehot , Jaquar or equivalent.
31.	Fire Hydrant	Approved by local fire Brigade Authority
32.	Sand cast soil pipes and fittings	NECO sand cast / B.I.C. or equivalent.
33.	Bracket supports	Hi-tech/MS brackets as per drawings
34.	Toilet fittings i.e. Towel ring, Soap Dispenser, Robe hook etc.	Kohler / Jaquar / Parko/ ESS ESS or equivalent.
35.	Connection pipe-PVC	Kohinoor/Viking or equivalent.
36.	Butterfly valve	Intervolve/ CRI/Kirloskar or equivalent.
37.	PVC Fittings (Moulded)	Clarion / Finolex / Prince or equivalent.
38.	Non-return valve	Intervolve or equivalent
39.	UV filter	Alfa-level or equivalent
40.	Stainless Steel	Salem Steel or equivalent
41.	Marble Mosaic Tiles	Nitco / Bharat / Himalayan or equivalent
42.	Fire Door	RDG / Shakti / Metdor or equivalent
43.	RCC pipe	Indian Hume Pipe Co. / Spun Pipe Co. or equivalent
44.	Stoneware Pipe and fittings	Trimurti / Perfect Potters / Bharat

#### LIST OF MATERIALS OF APPROVED BRAND AND THEIR MANUFACTURERS

SL.	Item	Make
1	Pre laminated Board	Navopan / Action Tesa
2	Commercial Ply	Merino / Green / Samrat/Archid
3	Laminates	Merino / Green / Sunmica/Archid
4	Veneer	Green Ply (Wood Crests)/Royal touch/Timex/ Green
5	Commercial Boards	Green / Archid / Corbett/ Samrat

6	Local Wood	Chir / Holac
7	Adhesive	Fevicol / JivanJor / Wooden Grip
8	Locks (Mortice locks - Model No:- HH 2110 ) (Drawer Locks - Model No:- 43635 )	Kich/ Hettich/ Dorma / Plaza
9	Door Closers ( Model No:- HSA 10 )	Hyper / Dorma/ Hafele
10	Glass	Saint Gobain / TATA / Asahi
11	Teak Wood	CP Teak
12	Leathrite	Bhor / As Approved /
13	Ventian Blind / Roller	Vista / Mac / Hounter Douglas
14	Polish	Melamine/ as specified
15	Beading	L.P. Teak Wood
16	Vitrified Floor Tiles	Johnson / RAK/ Nitco
—	Wall Ceramic Tiles	Johnson / RAK / Nitco
18	Telescopic Channel	Ebco / Hafele/ Hettic
19	Ceiling Grid	ARMSTRONG 600 X 600 MM PPGI METAL MICROLOOK LAY-IN STANDARD PERFORATED TILES WITH ARMSTRONG SILHOUETTE 38 WITH 15 MM EXPOSED GRID SYSTEM
20	Gypsum Board	Saint Gobain / Gypsum India
21	Ceiling Channel, Angle Screws Etc.	Gypsum India
22	Sanitary Ware / Urinals/ Urinal Partitions	Hindware/ Kohler/Jaquar
23	Stainless Sink	Neelkanth / Jyana / Nirali
24	CP Fittings	Jaquar/Hindware /Kohler
25	Flush Doors	Duro/Green Panel/Merino
26	Cement	ACC / ULTRATECH / Ambuja
27	GI Pipes	Jindal / Swastik
28	Door Stopper ( Wooden door - Model No:- HDS 46 ) ( Glass door - Model No:- HDS 44 )	Hettich /Hafele /Dorma
29	Cable Manager (60mm)	Metal –C060ZN1(Ebco), PVC –CO60 (Ebco) Black/Ivory/Grey color./ Hettic/Hafele
30	Floor Spring ( Model No:- HTS FS 463 )	Everite/Dorma / Hettich
31	ACP	Aluco bond, ALU Décor, Alstrong, Alstone
32	Texture Paint	Terraco / Spectrum/Asian
33	Wall Putti	Birla White/JK white
34	Glass Mirror	Modi-Float , Saint Gobain
35	Corian / solid surface	Merino / Dupont /LG
36	Aluminum Door & Window Section	Jindal/Lndal/Shuko
37	Fire Door	SBG/GMP/Kutty's Doors
38	Butt Hinges - (Model No:- 9230906 )	Hettich/ Hafele /Dorma
39	Hydraulic Hinges (Model No:- 8645i )	Hettich/ Hafele /Dorma

40	MDF Board	Century MDF, Greenply MDF, Dura tuff MDF
41	Calcium Silicate	Ramco Hilux, Yunion Board
42	Aluminum Extruded Sections	Jindal, Hindalco, Bharat, Maan
43	Aluminum Fittings	Jindal, Hindalco, Bharat, Maan
44	Drawer Sliding Fittings	Kich, Hettich, Haffle
45	Readymade Computer Drawer	Kich, Hettich, HaffleBlum
46	Patch Fittings	Dorma, Kich, Hettich / Hyper
47	Handles	Kich, Hettich, Haffle
48	FRP Doors	Godrej, Aditya FRP, Rawji FRP
49	Chemicals for Repair Work	Krishna Conchem Products Pvt. Ltd., Sunanda Chemicals, BASF Chemicals.
50	Acrylic Sheets	Sanmati Acrylics, Acrylic Sheet India, Acry Plus
51	Oil Bound Distemper	Nerolac, Asian, Sherwin WillamsPaints.
52	Synthetic Enamel Paint	Nerolac, Asian, Sherwin WillamsPaints.
53	Acrylic Emulsion paint	Nerolac, Asian, Sherwin Willams Berger
54	Texturized Interior Paint	Sandtex Matt, Dulux, Berger, Asian
55	Cement Paint	Snowcem/ Surfaced/ Durocem
56	Wooden Flooring	Pergo, Xylox, Armstrong, Vista
57	False Flooring	Unifloor, Armstrong, Flexi Access
58	Anti-skid Ceramic Tiles	Kajaria, Bell Ceramics, Johnson, RAK Ceramics
59	Ceramic Wall Tiles	Kajaria, Bell Ceramics, Johnson, RAK Ceramics
60	Waterproofing Compound	Sunanda, Pidilite, Roff Chemicals, BASF, Dr. Fixit,
61	Cement (43/53 Grade), (OPC/PPC)	Ultratech, A.C.C., Lafarge.
62	CPVC Pipes	Prince, Supreme, Astral
63	PVC Waste Pipe	Prince, Supreme, Astral
64	Kitchen SS Sinks	Nirali, Faber, Neelkant
65	Sanitary Wares	Makes: Parryware, Hindware, Cera
66	Faucets	Jaquar, Plumber, Cera
67	Steel - TMT	ISI /Sail / Jindal / Tata/ Rathi /Barnala

#### **LIST OF MATERIALS OF APPROVED BRAND AND THEIR MANUFACTURERS**

##### **(For Electrical/ Networking Tenders)**

Sr. No	Name of Various Items	Makes
(A)	Electrical Wiring / Cabling/ Earthing	
1	Wires	Havells/ RR Kable / KEI/Finolex
2	Copper/ Aluminium Power Cables	Havells/Polycab/Finolex/KEI
3	Telephone Cables	Delton/Finolex/Polycab
4	PVC Conduit	Finolex/Polycab/ISI Marked
5	MS Conduit	Anchor/North West ISI Marked

6	GI Pipe	ISI Marked
7	Switches/ Sockets (Modular)	Anchor/Crabtree/North-West/MK
8	Raceways	MK /North-West
9	Data cabling- Cat 5	Lucent/HCL/IBM/AMP/Krone/D- Link/ Molex
10	Information Outlets	Lucent/HCL/IBM/AMP/Krone/D-Link/ Molex/Legrand
11	Jack panel	Lucent/HCL/IBM/AMP/Krone/D-Link/ Molex/Digilink/Legrand
12	Network Switches	3 COM/INTEL/COMPAX/SMC/D-Link/ Lanbit/Digilink/Legrand
(B)	Main Panel/Distribution Board/ Switches etc.	
1	ELCB/RCCB	Indoasian/Hager/Legrand/L&T
2	MCB and Distribution boards, Metal Clad sockets and MCBs	Havells/HPL/Standard/ Hager/ Legrand/L&T
3	MCCBs	L&T/ABB/GE
4	Switch Fuse Unit/ Fuse Switch Unit	L&T/C&S/GE
5	Rewireable Switches	Havells/Standard/HPL
6	Change Over Switches	Havells/Standard/HPL/C&S
7	Kit Kats	Havells/Standard/GECCO
8	Ammeter/Voltmeter	Automatic Electric/Rishab/Essma
9	Selector Switch	L&T/ Kay Cee/HPL
10	C/Ts	Automatic Electric/Rishab/Essma
11	Led indicators	L&T/C&S
12	Cable Glands	HMI/BBI/Commet
13	Lugs/Ferrules	Esscon/Jainson
14	Capacitors/for PF improvement	Asian/Epcos
(C)	ELECTRICAL FIXTURES	
1	Light Fittings <i>i.</i> 2'X2' Light Fittings With LED <i>ii.</i> 4' Light Fitting with T 5 Lamps <i>iii.</i> Downlighter - LED	Philips/Bajaj/Wipro Philips//Bajaj/Wipro Philips/ /Bajaj/Wipro
2	Ceiling Fans <i>i.</i> General Purpose <i>ii.</i> Energy Efficient Ceiling Fans	Usha/Bajaj/ Khitan
3	Wall Fans	Khaitan /Bajaj/Usha