

Basic Information

S.No	Description	Documents Required
1	Work order and satisfactory completion certificate (on the letter head of service recipient with complete address and telephone no.) At least One(1) work of value of Rs.8.50 Lacs	Upload supporting document
2	Two(2) works of value Rs.5.50 Lacs	Upload supporting document
3	Three (3) works of value Rs.4.50 Lacs	Upload supporting document
4	The bidder must have an average Annual Turnover of Rs.3.50 Lacs (30% of the estimated cost) by way of providing services. Audited/self attested Profit & Loss A/c and Balance Sheet for financial year 2020-2021 (duly attested by the CA).	Upload supporting document
5	Financial year 2021-2022 (duly attested by the CA).	Upload supporting document
6	Financial year 2022-2023 (duly attested by the CA).	Upload supporting document
7	A Self- declaration certificate that the bidder has not been declared by any Public Organization to be ineligible to participate for corrupt, fraudulent or any other unethical business practice and Blacklisted by Public	Upload supporting document
8	Full list of sub-contractors/employees viz. Name, age, employee code, designation, experience in the field etc and also the list of equipment pro- posed to be deployed as per Annexure F Should be attached	Upload supporting document
9	The IP agreement enclosed at annexure must be signed. Any vendor/ bidder not signed the document or refusing to sign shall be disqualified in the bidding process.	Upload supporting document
10	Service Provider's Profile (Annexure A)	Upload supporting document
11	Service Provider's Profile (Annexure B)	Upload supporting document
12	All pages of bid document must be signed and stamped	Upload supporting document
13	Letter of Authorization to Bid	Upload supporting document
14	Power of Attorney (if any).	Upload supporting document
15	Details of work executed in the last 5 years. (Annexure C)	Upload supporting document
16	Past Performance (Annexure D).	Upload supporting document
17	Organizational Setup - Details of Key skilled, semi-skilled and unskilled workers employed (Annexure E)	Upload supporting document
18	List of Equipment and Machineries (Annexure G).	Upload supporting document
19	Copy of Certificate of Incorporation	Upload supporting document
20	Copy of Memorandum of Association	Upload supporting document
21	Copy of GST (latest GST copies)	Upload supporting document
22	Copy of PAN Card	Upload supporting document
23	Copy of PF Registration	Upload supporting document
24	Copy of ESI Registration	Upload supporting document