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Punjab & Sind Bank

(A Govt. of India Undertaking)

Where service is a way of life

Applications are invited from reputed Vendor/Contractors for Rate Contract (for a period of 01 year) for supply & installation of Backlit/Non-Lit flex-vinyl board with LED signage work in branches/offices under Punjab & Sind bank, Zonal office Guwahati.

Tender Reference	PSB/ZOGHY/PREMISES /Tender/2024-25
Bid Submission Start Date	01.11.2024
Bid Submission End Date	21.11.2024 by 5:00 pm
Technical bid opening date	22.11.2024 @ 11:00 am
Financial Bid Opening date	Will be informed subsequently to technically qualified bidders.

TECHNICAL BID

Punjab & Sind Bank
Zonal Office, Guwahati
42,M.G. Road, Riverside
Uzan Bazar,
Guwahati-781001

Phone: 7896536440

Disclaimer

While the document has been prepared in good faith, no representation or warranty, express or implied, is or will be made, and no responsibility or liability will be accepted by Punjab & Sind Bank or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. The RFP is not an offer by Punjab & Sind Bank, but an invitation for bidder's responses. No contractual obligation on behalf of Punjab & Sind Bank, whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officials of Punjab & Sind Bank and the selected Bidder.

PART-A: Applications are invited from reputed Vendor/Contractors for Rate Contract (for a period of 01 year) for supply & installation of Backlit/Non-Lit flex-vinyl board with LED signage work in branches/offices under Punjab & Sind bank, Zonal office Guwahati.

1	Tender Reference	PSB/ZOGHY/PREMISES /Tender/2024-25
2	Tender/Application processing fee (Non-refundable)	₹1180/- (One Thousand One Hundred Eighty Rupees) including GST @18% to be paid through DD in favour of “ Punjab & Sind Bank ” payable at Guwahati.
3	Address submitting applications	Punjab and Sind Bank (Guwahati Zone), Zonal Office Guwahati, 42, M.G. Road, Riverside, Uzan Bazar, Guwahati-781001 <hr/> Contact Number: 7896536440
4	Technical bid opening date	22.11.2024 at 11:00 AM
5	Financial bid opening date	Will be informed subsequently to technically qualified bidders.
In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.		
Punjab & Sind Bank has the right to accept/reject any/all tenders/applications without assigning any reasons. For and behalf of Punjab & Sind Bank		
The firm should have a proper office structure in Assam and firm should be able to provide service in Anywhere in Assam, Manipur, Meghalaya, Tripura, Mizoram, Nagaland and Arunachal Pradesh.		

1. Interested eligible Bidders may obtain bid document from our office address mentioned above from **01.11.2024 to 21.04.2024** on all working days during working hours between 10:00 AM to 05:00 PM. The Bid Document may also be obtained from our website - <https://www.punjabandsindbank.co.in>.
2. The bid shall remain valid for 3 months from the date of opening of financial bid.
3. Punjab & Sind Bank reserves the right to accept or reject in part or full any or all the bid without assigning any reasons therefore.
4. The duly filled complete offer in all respect in separate sealed covers marked “Technical Bid” and “Financial Bid” and super scribing “**Offer for Rate Contract (for a period of 01 year) for supply & installation of Backlit/Non-Lit flex-vinyl board with LED signage work in branches/offices under Punjab & Sind bank, Zonal office Guwahati**” on top and name, address and contact number of offerer at bottom left corner should be addressed to:-

**Zonal Manager
Punjab & Sind Bank
ZO Guwahati
42, M.G. Road, Riverside, Guwahati-781001**

5. If the envelopes are not sealed and marked as mentioned above, Punjab & Sind bank shall have no responsibility for the misplacement or premature opening of the bid. The bid may also be treated as cancelled.

Signature (along with Stamp) of the applicant

Technical offer submission:

1. All pages of bid document must be signed and stamped.
2. Tender/Application processing fee (Non-refundable):- ₹1180/- (One Thousand One Hundred Eighty Rupees) including GST @18% to be paid through DD in favour of “**Punjab & Sind Bank**” payable at Guwahati.
3. Copy of satisfactory performance certificate - Minimum 3 Nos.
4. The Vendor/Contractors should be in the profession for at least 3 years (Copy of registration certificate / work order copy should be enclosed).
5. **The firm should have a proper office structure structure in Assam and firm should be able to provide service in Anywhere in Assam, Manipur, Meghalaya, Tripura, Mizoram, Nagaland and Arunachal Pradesh**
6. **The Vendor/Contractors should have registration with State / Central / Local authorities for undertaking the profession. (Self-Attested Copies of Registration / License / TAN/PAN/GST etc. to be enclosed).**
7. The Vendor/Contractors should have annual average Turnover more than 5.00 Lakhs per Annum during last 03 years. C.A’s certificate has to be enclosed
8. Latest Audited/self attested Profit and Loss Account and Balance sheet.
9. Letter of Authorization to Bid & Power of Attorney (if any).
10. Details of the firm, Key personnel of the organization, Organizational Setup - Details of Key skilled, semi-skilled and unskilled workers employed, Details of the work in hand & Past Performance (on Firm’s letter head) (Annexure-1 to Annexure-5)
11. Declaration-I & Declaration-II (on Firm’s letter head).
12. The bidder should be a profit making firm and should have filed income tax return for the last three assessment years. (Please attach copy of ITR of last 03 years)
13. Copy of Certificate of Incorporation (if applicable)
14. Copy of Memorandum of Association (if applicable)
15. Copy of GST (latest GST copies)
16. Copy of PAN Card
17. Copy of PF Registration (if applicable)
18. Copy of ESI Registration (if applicable)
19. **A Self-declaration certificate that the bidder has not been declared by Punjab & Sind bank to be ineligible to participate for corrupt, fraudulent or any other unethical business practice and blacklisted.**
20. To ensure transparency, equity and competitiveness in compliance with the CVC guide lines, the pact essentially envisages an agreement between the prospective bidders/vendors and the bank committing the persons/officials of both the parties, not to exercise any corrupt. Influence on any aspect of the contract. **The Pre Contract Integrity pact agreement enclosed must be sealed and signed. Any vendor/bidder not signed the document or refusing to sign shall be disqualified in the bidding process (Annexure-6).**
21. Other information -Any other relevant information, which is necessary to be furnished, must be provided.

Signature (along with Stamp) of the applicant

INSTRUCTIONS TO APPLICANTS

1. Applicants are required to submit their applications in the prescribed format and with full particulars giving details about their organization, experience which will be kept confidential. Each page of the application shall be signed by the Applicant. The application shall be signed by person/persons on behalf of the organization having necessary authorization / Power of Attorney to do so.
2. Applications containing false and/or inadequate information are liable for rejection.
3. While filling up the application with regard to the list of important projects completed (or on hand), the applicants shall include projects relating to supply to Govt./Semi Govt./PSU/Banks etc.
4. Applicants shall furnish documentary evidence/certificates in support of their claims of work undertaken and work in hand, failing which the application will be liable for rejection.
5. Sealed and completed bids shall be sent / submitted at Zonal Office Guwahati on the address mentioned above so as to reach latest by **21.11.2024 upto 5:00 PM**. No bid will be accepted after the stipulated date and time.
6. Technical Bids will be opened at **11.00 A.M on 22.04.2024**. The bidders / their representatives should be present during the bid opening process. Financial bids will be opened at a later date details of which will be intimated to all the bidders found eligible technically.
7. Clarifications, if any required, may be obtained from Zonal Office Guwahati. The minimum general Pre-qualification criteria shall be as stipulated in this form of application. However, mere fulfillment of minimum eligibility criteria will not entitle for Pre-qualification as Pre-qualification will be done after taking into account various parameters. The firms shall not have any discouraging/ adverse report against their past performance.
8. Decision of the Bank in regard to pre-qualification of Vendor/Contractors shall be final. The Bank reserves the right to reject any or all applications without assigning any reason thereto.

Minimum Pre-Qualification Criteria

1. The Vendor/Contractors should be in the profession for at least 3 years (Copy of registration certificate / work order copy should be enclosed)
2. The firm should preferably have experience in handling projects comprising supplying and installation of Glow Signboards work of Govt./Public Sector Undertakings / Nationalized Banks and shall not have any discouraging /adverse report about their firm.
3. **The firm should have a proper office structure anywhere in structure in Assam and firm should be able to provide service in Anywhere in Assam, Manipur, Meghalaya, Tripura, Mizoram, Nagaland and Arunachal Pradesh.**
4. **In case, the Vendor/Contractor is the authorized dealer of any brand or make, copy of the valid authorized dealership certificate must be enclosed.**
5. The Vendor/Contractors should have registration with State / Central / Local authorities for undertaking the profession. (Self-Attested Copies of Registration / License / TAN/PAN/GST etc. to be enclosed).
6. The Vendor/Contractors, who have been black listed / removed earlier by any office of Punjab & Sind bank should not apply. (Under taking on letter head to be attached)

Signature (along with Stamp) of the applicant

7. The Vendor/Contractors must give their acceptance to the Terms and Conditions as attached
8. The bidder should be a profit making firm and should have filed income tax return for the last three assessment years. (Please attach copy of ITR).
9. The The Vendor/Contractors should have annual average Turnover more than 5.00 Lakhs per Annum during last 03 years.

Terms & Conditions

1. L1 prices shall be decided by taking into account the Price (including all taxes & charges etc.), the Vendor/Contractor offered warranty period, and considering other conditions. Further, an agreement (Annexure-7) will be signed between the bank and the agency duly executed on stamp paper of requisite value as per stamp duty payable at the place of execution.
2. Work will be allocated to the vendor as per the requirement in the branches under the zone. There is no commitment from Bank for the quantum of work that may be assigned to the provider. The Bank and the firm agree on the unit rates to be paid, and payments are made on the basis of the time/ quantum of service actually used.
3. Rates of L1 bidder submitted in the financial bids will be applicable for the period of 01 year and Bank may at its own discretion extend the contract for another 01 year.
4. The bidders are expected to acquaint themselves with the geographical spread of the Zone (i.e Branches in Assam, Manipur, Meghalaya, Tripura, Mizoram, Nagaland and Arunachal Pradesh) and location of Branches before quoting their rates. List of branches is attached as Annexure-8.
5. Rates should be quoted both in figures and words in the columns specified. All erasures and alterations made while filling the tender must be attested by initials of the tenderers.
6. Price should be inclusive of delivery and Installation Charges.
7. No other extra amount will be payable. Net Price payable by the bank will be Price offered, as indicated in the financial bid.
8. The Glow Signboard must be delivered and installed within 15 days from the date of Work order given by Bank.
9. Punjab & Sind Bank reserves the right to accept or reject any or all applications without assigning any reason thereof.
10. Applications containing false and/or inadequate information are liable for rejection.
11. In case of failure to complete the work on or before the specified date/s, the Bank shall be at liberty to get the work done or such part thereof, as it may decide, from any other vender and the vender at default shall be liable to make good any loss or damage that the Bank may suffer due to such purchases.
12. No advance payment will be made till the order is fully executed.
13. No increase in cost for whatsoever reason will be entertained during the contract period. However, if it is observed that, **“the rate contract holder reduces its price or sells or even offers to sell the rate contracted goods or services following conditions of sale similar to those of the rate contract, at a price lower than the rate contract price, to any person or organization during the currency of the rate contract, the rate contract price will be automatically reduced with effect from that date for all the subsequent supplies under the rate contract and the rate contract amended accordingly”**.

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14. Liquidated damages: 1% per day of the total value of the order, beyond 15 days from the date of order has been placed till execution of order / cancellation of order by the Bank subject to maximum of 10%. However, the Bank reserves the right to cancel the order if delivery is not received within 15 days or for any other reasons etc.
- 15. 10% of gross value of each bill (Glow Signboard) will be retained by the bank towards retention money till the warranty expires (i.e for 05 years).**
- 16. In case during warranty period if the maintenance is not provided, then retention money will be fortified.**
- 17. Minimum 5 years maintenance free Warranty on Glow Signboard (All equipment's, fitting and electrical equipment's).**
18. Any tender not in compliance with the above terms and conditions will be liable to be rejected.
19. The Bank will have a right to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so.
20. Vendor/Contractor shall revise the agreed price downwards commensurate with any downward revision of Government Duties, Taxes, Cess etc., as the case may be.
21. Payment will be made by the respective branch after delivery and installation of the Board the same will be checked and passed within 15 days from date of receipt of bill, subject to sanction from Zonal Office against delivery & installation of Board and on submission of following documents: - Invoice reflecting taxes, duties and other charges; Delivery Challan as per Price Bid & Installation report from the respective branch.
22. Glow sign board will be in trilingual/bilingual language or as per Bank requirement.

GENERAL CONDITIONS

1. Submission of bids as per NIT.
2. All the submissions shall become the property of the Bank.
3. No Bid will be received/accepted after already mentioned last date & time.
4. Each page of the enclosures of the Bid must be signed with date and seal of the agency.
5. Bids received unsigned and/or in non-sealed envelopes and/or without the Earnest Money Deposit/or beyond the stipulated date and time will be summarily rejected.
6. In case the Bid is signed by an authorized signatory, letter of authority attesting the signatures of the authorized signatory should also be enclosed with the forwarding letter.
7. Text of the annexures being enclosed in the Bid should not be altered. If the Bid is submitted in any other format, it is liable to be rejected.
8. Bid forms must be filled in English and all entries must be made by hand written in pen (ball pen/ink). If any of the documents are missing or unsigned, the Bid will be considered invalid.
9. Bids with corrections and/or over-writing are liable to be rejected, if these are not authenticated by the authorized signatory.

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10. Bids in which any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected.
11. Technical queries of the Committee will also have to be answered to its satisfaction.
12. Technical Bid will be opened only if the Agency's credentials meet the pre-qualification conditions laid down by the Bank. Price Bid will be opened only if the Agency's credentials.
13. The right of acceptance or rejection of a Bid will rest exclusively with the Punjab & Sind Bank, which does not bind itself to accept the lowest Bid, and reserves to itself the authority to reject any or all of the Bids received and to place order on any Agency without assigning any reason
14. Intending Applicants are required to submit their applications in Duplicate with full bio- data giving details about their organization, experience, technical personnel in their organization, competence and adequate evidence of their financial standing, etc. in the enclosed form which will be kept confidential.
15. While deciding upon the pre-qualification, great emphasis will be given on the ability and competence of applicants to do good quality works within the specified time schedule and in close co-ordination with other agencies.
16. The main activity of Tenderer /Bidder should be Supply & Installation of Sign boards, otherwise tender shall be rejected.
17. The firm must have sufficient number of experienced personnel, technical skills, equipment, instruments and other resources to complete the awarded work well in time with superior quality of materials and workmanship as per standard specifications.
18. Other things being equal, the professionally qualified vendor/contractors and the vendor/contractors who have undertaken the works for Govt organizations will be preferred.
19. If the space in the Performa is insufficient for furnishing full details, such information may be supplemented on separate sheets of paper, stating therein the part of the Performa and serial number. Separate sheets shall be used for each part. However, the format shall be as per Performa.
20. The evaluation will be based on the experience of similar works, reputation with other Banks PSUs, Govt. institutions, manpower & logistical support of the applicant, their financial capabilities, etc and if found necessary may also include inspecting the works undertaken by them for which, necessary co-ordination shall be made by them. The Bank shall not reimburse any cost incurred by the applicant for any necessary site visit.
21. If, information and details furnished by applicants are found to be false at any time in future, which comes to the notice of the Bank at a later date, such applicant is liable to be cancelled immediately.
22. The firms declared black listed in past by Punjab & Sind Bank need not apply.
23. **Permits & Licenses:** All Permits and licenses for procurement, from India or abroad of all raw materials, machinery etc required for completing the work shall be arranged by the supplier himself. The bank will not provide any Import License or any other license nor shall get involved in procurement or transportation of any materials. It may be clearly understood that no compensation or additional charges can be claimed by the supplier for non receipt of the material in due time. The supplier shall at his own cost arrange for taking delivery, storage and its cost, transporting, safety of the material etc. The Employer shall be indemnified against all Government or legal actions for the thefts or misuse in the custody of the supplier.

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- 24. Government & Local Rules:** The supplier shall conform to the provisions of all the local laws and Acts relating to the work and to the Regulations etc. of the Government and Local Authorities including the safety norms and Electrical safety norms including clearances / permissions like obtaining permission from Chief Electrical Inspectorate of the respective State Government (CEIG) as applicable in respective centers. The cost, if any, shall be deemed to have been included in the quoted rates, taking into account all liabilities for licenses, fees etc. that are payable in this regard and shall indemnify the employer against such liabilities and shall be responsible for all actions arising from such claims or liabilities. In some of the Cities or States, Specific permission/s from Corporation Authorities, Police Department is essential. In such cases, it shall be the responsibility of the signage solution provider or their converters to apply and obtain such sanctions and all incidental charges or expenses related to thereof shall not be payable as extras. Road permits will have to be arranged by the vendor/contractor only. If any documents are required, the same will be signed by the Bank. However, submission of the same to the authorities, follow up to get necessary clearance etc., to be attended by the Vendor/Contractors.
- 25. Vendor/Contractor To Provide For Everything Necessary :** The vendor/contractor shall provide and ensure everything necessary for the proper execution of work according to the intent and meaning of the drawings, schedule of quantities and specifications taken together whether the same may or may not be particularly shown or fully described therein provided that the same can be reasonably inferred there from and if the vendor/contractor finds any discrepancies therein he shall immediately and in writing, refer the same to the Employer whose decision shall be final and binding.
- 26. Materials, Workmanship, Samples, Testing Of Materials:** All the works specified and provided for in the specifications or those which may be required to be done in order to perform and complete the work shall be executed in the best and most workmanlike manner with materials of the best and approved quality with particulars contained in and implied by the specifications.
- 27. Access & Inspection:** Any authorized representative of the Employer/Bank shall at reasonable times have free access to the works and/or to the workshops, factories or other places where the signages are being manufactured. Such inspection may be carried out even after the signages are installed. Bank also will have the right to get a technical audit and inspection carried out through external agencies. The contractor/ the supplier shall give all reasonable facilities and make all arrangements for carrying out such inspections. During such inspection, the quantity and quality of the signages may be checked to ensure compliance with the specifications laid down. Samples of materials used for the work is to be given at each branch / office for testing. The supplier shall give every facility to the Bank or their authorized representatives necessary for inspection, examination and testing the quality and quantity of materials and workmanship.
- 28. Rejection And Re –Doing Of Improper Work:** As a result of the inspections conducted by the Bank or inspecting officials, internal or external agencies if it is found that the work is not being or has not been carried out in accordance with the specifications and these conditions, such lots shall be liable to be rejected even if they were accepted or paid earlier. The supplier will not be entitled to claim for extension of time or wavier of penalty or any compensation or relief whatsoever. If at any point of time it is found that the work is not carried out as per laid specification of the Bank the entire work order will stand cancel and bank will have right to award the work to any other agency. If as a result of any such inspections any overpayment is detected, the Bank shall be at liberty to recover the amount overpaid from any money that may have become or that will become due to the supplier or from the Performance Guarantee, notwithstanding any certification given or payment made already.
- 29. Testing:** The Bank reserves the right to get the samples of flex, vinyl, LED and box materials tested from independent testing agencies and their test results shall be binding.
- 30. Indemnity:** The signage providers/converters shall undertake the work complying with labour laws and shall not employ child labourers, and take all necessary safety precautions in undertaking work at site and as well in the respective workshops. The bank shall be kept indemnified against any possible damage to the building, roads or members of the public or third-party materials in the course of execution of work.

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The bank shall also be indemnified against any action initiated by Government agencies or against prosecution on account of any untoward incidents, accidents, deaths occurring to the labour force employed or to the third parties arising on account of negligence or non-fulfilling statutory norms/requirements while manufacturing, transporting or while execution of work at site and the consequent claims and damages arising thereof, the signage solution provider/their converters shall alone be responsible.

- 31. Insurance:** In their own interest, the signage solution providers/their converters are advised to suitably insure at their own cost for the men, materials and finished product against theft, losses, damages due to accidents during transit of purchase of material, during storage at the time of manufacturing and during delivery of the finished product to the various centers or at the time of execution of works.
- 32. Variation & Deviation In Specifications:** The specification of materials like flex, vinyl LED and other fabrication material shall be as per the bid and tolerance as detailed in the Technical Specification. Any variations beyond tolerance, if accepted by bank are liable for cost adjustments and the decision of the Bank shall be final and binding on the contractor/supplier as to the amount to be recovered.
- 33. Completion Of Works:** On completion of the work at the site, the signage providers / their converters shall remove all the materials, tools, equipment's and ensure the surroundings are clean and any debris, unwanted, unused materials are cleared from the site and disposed suitably. Any cost incurred by the bank for non-compliance of the above shall be recovered from the payments.
- 34. Idle Labour:** Whatsoever the reasons may be no claim for idle labour, additional establishment cost of hire and labour charges of tools and plants would be entertained at any circumstances at the time of installation at site.
- 35. Fall Clause:** If the rate contract holder reduces its price or sells or even offers to sell the rate contracted goods or services following conditions of sale similar to those of the rate contract, at a price lower than the rate contract price, to any person or organization during the currency of the rate contract, the rate contract price will be automatically reduced with effect from that date for all the subsequent supplies under the rate contract and the rate contract amended accordingly. Other parallel rate contract holders, if any, are also to be given opportunity to reduce their price as well, by notifying the reduced price to them and giving them 07 (seven) days time to intimate their revised prices, if they so desire, in sealed cover to be opened in public on the specified date and time and further action taken as per standard practice.

WARRANTY:

1) For new back lit signages (for entire new board):-

The vendor/contractor should provide a comprehensive unconditional warranty for the complete signage for a period of 5 Years from the date of completion, covering not only the basic materials used for the manufacture of the signage and also the fabrication and erection. The vendor/contractor should also provide 5 year warranty certificates for flex, vinyl materials and LED with its drivers by the original manufacturer.

- The warranty should provide for repair/ replacement of the signage, as may be required, including processing, labour and fixing charges against any failures/defects/ deficiency during the entire warranty period. The cost of materials required and the labour charges involved in rectifying the deficiencies or replacing the sign board, along with the cost of removing and refixing the boards and all incidental expenses shall be borne by the vendor/contractor. The rectification or replacing the sign board shall be completed within 2 weeks of pointing out the deficiencies.
- The flex and Vinyl should be warranted by the original manufacturer for a period of five years from the date of completion against yellowing / graying of flex, plasticizer migration, wicking of flex, fungus or mildew formation, vinyl peel-off, fading, shrinkage, cracking and crazing. The warranty should be applicable for all Indian weather and dust conditions without any sub clauses for high Traffic areas / high Pollution areas / high temperature areas.

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- This warranty for the flex and vinyl shall be made available from the original manufacturer of flex and vinyl. Documentary proof by way of original letter of undertaking addressed to the Bank by the principal/principal manufacturer shall be submitted along with the document and also a certificate that the flex and the vinyl used in the board meets the stipulated specifications as furnished in the bid/RFP document. If any defects or deficiencies are noticed in the Flex and Vinyl, LED lights, Drivers during the warranty period, the entire fascia of the signboard LED and drivers will have to be replaced with a new one. All expenses in this connection will have to be borne by the vendor/contractor.
- Invoice, all warranty certificates, measurement details, and other documents to be submitted to respective Branch Office Head after completion of installations.
- The final bills would be cleared only on submission of the Warranty Documents that fulfil all the above conditions

2) For change of fascia to the Existing back lit signages:

- The warranty should provide for repair/ replacement of the flex and vinyl as may be required, including processing, labour and fixing charges against any failures/defects/ deficiency during the entire warranty period of 5 years. The cost of materials required and the labour charges involved in rectifying the deficiencies or replacing the flex and vinyl, along with the cost of removing and refixing the boards and all incidental expenses shall be borne by the vendor/contractor. The rectification or replacing the flex and vinyl shall be completed within 2 weeks of pointing out the deficiencies. In case of replacement of fascia, vendor/contractor should also provide 5 year warranty certificates for flex, vinyl materials by the original manufacturer.
- The flex and Vinyl should be warranted for a period of five years.
- If the vendor/contractor fails to comply with these requirements within the period allowed, the Bank may carry out such repair or replacement and recover the cost from the vendor/contractor from any money due to him or which may become due to him at a later date including his performance guarantee/Security Deposit.
- The final bills would be cleared only on submission of the Warranty Documents that fulfil all the above conditions

SCAFFOLDING







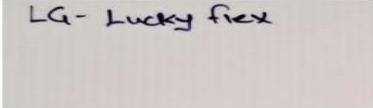
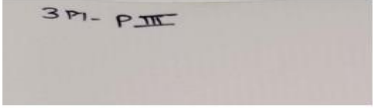
The scope of work shall include necessary scaffolding at all levels, heights and locations.

Signature (along with Stamp) of the applicant

Technical Specifications of the Glow Sign Board

S.N	Characteristics	Description
1	Sign Cabinet Specifications for Backlit Signage 07- inch depth 5 years warranty	Providing and fixing external signage of required size having flexible substrate and translucent vinyl cut letters as per the approved corporate colours. The signage cabinet box should be made of mild steel 25mm x 25mm, hollow section of approved make used as rear runners, front runners. 25 x 25 mm M.S. Square stiffeners shall be used to prevent deformation of bracket due to tension. GI sheet of 24 gauge for back cover, 22 gauge for side, top and bottom covers. Aluminum extrusion system for edge-to-edge lighting. All MS frameworks shall be finished with one coat of red oxide and three coats of enamel paint of approved make, shade and colour.
2	Sign Cabinet Specifications for Non-Lit Signage 04- inch depth 5 years warranty	Providing and fixing external signage of required size having flexible substrate and translucent vinyl cut letters as per the approved corporate colours. The signage should have framework made of mild steel 25mm X 25mm, hollow section of approved make used as rear runners, front runners. 25 X 25 mm M.S. Square stiffeners shall be used to prevent deformation of bracket due to tension. GI sheet of 24 gauge for back cover, 22 gauge for side, top and bottom covers. All MS frameworks shall be finished with one coat of red oxide and three coats of enamel paint of approved make, shade and colour.
2	Electrical Components	LED - LT / LINEA-6 / OSRAM / GE / Equivalent 1.2 W LED Module of 6500-8000 Kelvin 03 LED Module Per Sq. ft. LT Power Supply. (IP 67 Rated + 05 Years Warranty) 170° Beam Angles Voltage 12V
4	Sign Fascia Material	
4(i)	Flexible Substrate 5 years	3M Pill/ LG Lucky Flex/ Equivalent
4(ii)	Translucent Cast Vinyl 5 years	3M 3630 Series/ LG 9000 Series/ Equivalent

Matching Pantone code specifications:

Color	Pantone Code	(Some Sample Brand) *	
		LG	3M
Yellow	803 C	LA 9415  9415 Yellow 116 C	3630-15  3630-015 Pantone 116 C
		LA 9556  9556 Vivid Green 356 C	3630-156  Vivid Green 3630-156
Red	187 C	LA 9153  9153 Cardinal Red 7427 C	3630-53  Cardinal Red 3630-53 Pantone 187C
		LG Lucky Flex  LG- Lucky flex	3M Pill  3M- Pill

* Only sample for reference other Equivalent brands may be used.

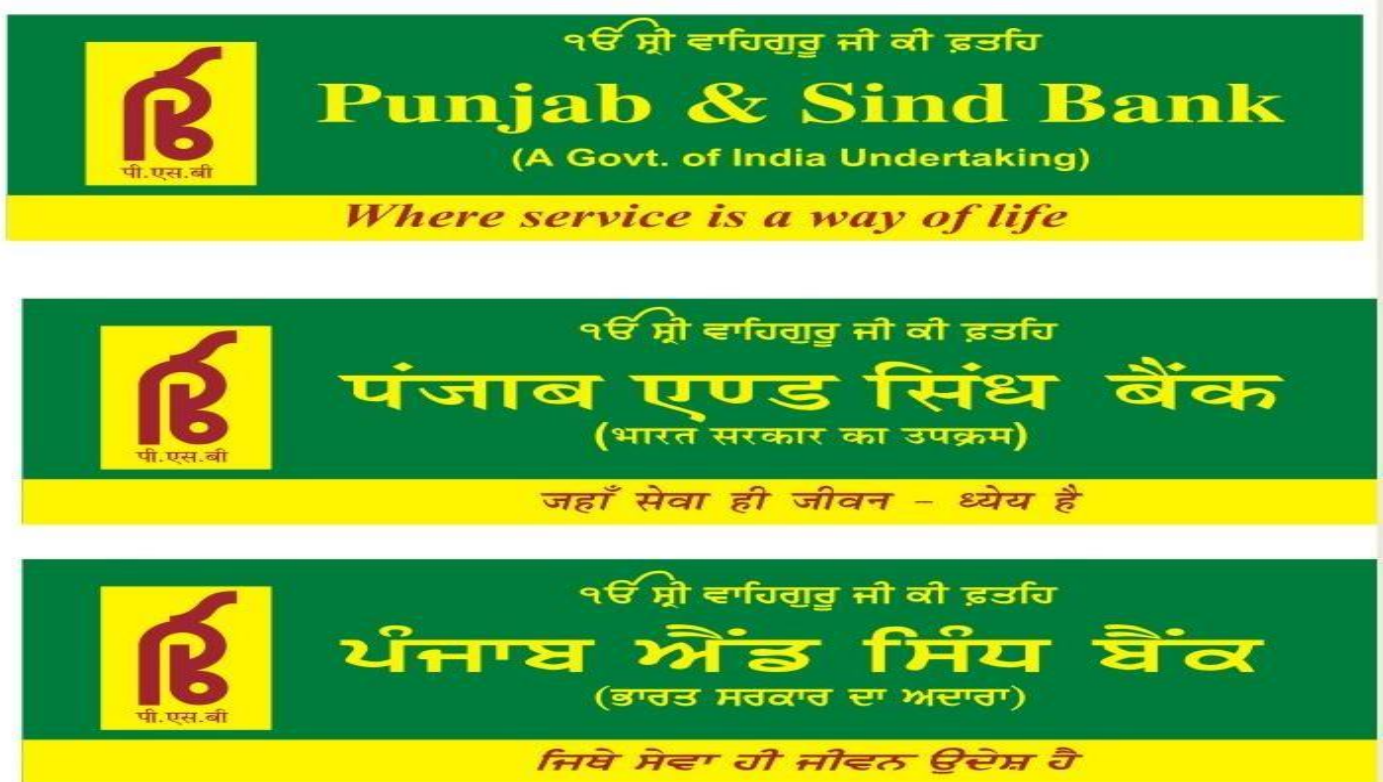
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Fonts to be used for signages for writing Bank's name in English language:



Sample Logo

Glow sign board will be in trilingual/bilingual language or as per Bank requirement.



Signature (along with Stamp) of the applicant

List of materials of approved brand and /or Manufacture:

1.	Flex / Vinyl	3M - Pill / LG - Lucky Flex / Equivalent
2.	LED	LT / LINEA-6/ OSRAM/ GE / Equivalent
3.	MS Sections	TATA / SAIL / ISI Marked / Equivalent
4.	G.I. Sheet	ISI marked / Equivalent
5.	Copper Conductor Cable (Flexible)	Finolex (FRLS), National (FRLS) / ISI marked / Equivalent
6.	MCBs	Legrand /Siemens/ L&T / Equivalent
7.	Aluminium Section	HINDALCO / JINDAL / ISI marked / Equivalent
8.	Digital Timer	L&T / GE / Kakatia / Crompton / Equivalent
9.	Switches	MK India / Crabtree / Anchor Roma / Equivalent
10.	Main Switch fuse up to 63 Amps - A.C. 23 duty	L&T / Equivalent
11.	Above 63 Amps-A.C. 23 duty	L&T/ HPL/ Havells / Equivalent
12.	HRC Fuses	L&T/ HPL/ Havells / Equivalent
13.	Distribution boards	Legrand / Siemens/ L&T (Factory fabricated) / Equivalent

Signature (along with Stamp) of the applicant

Rate Contract (for a period of 01 year) for supply & installation of Backlit/Non-Lit flex-vinyl board with LED signage work in branches/offices under Punjab & Sind bank, Zonal office Guwahati.

Details of the firm (Annexure-1)

S.N	Particulars	Supporting Documents
1.	Name & Address of the firm/Company along with contact number	
2.	Status of the Firm/Company (Enclose Copy) (Proprietorship/Pvt Ltd Co./Partnership firm/Any other).	Copy of Registration (Duly authenticated by signatory authority)
3.	Name of the Proprietor/Partners/ Directors (with professional qualifications, if any)	Proprietorship/Partnership Deed Documents & Professional Qualification Certificates (If Any)
4.	MoA (Memorandum of Association) / AOA (Articles of Association)	Copy of MoA/AOA (If Applicable)
5.	Registration Details- Companies/ Firm Registration No. & Date- PAN No. GST No.	Self-attested Copies to be attached
6.	Place & Year of Incorporation/registration. Whether registered with Registrar of Companies/firm. If so No. & Date	Copy of Registration (If Applicable)
7.	No. of years of experience in the relevant field (Minimum experience required in 3 years in relevant field, enclose certificate) performance certificate be submitted.	Enclose certificate performance certificate be submitted.
8.	Whether the firm has worked for the Government/Semi-Government/Municipal Authorities or any other Public Organization Banks etc. if so, give details.	
9.	Yearly turnover of the Organization during last Three years. (year wise) – As certified by the Chartered Accountant (C.A's certificate has to be Enclosed).	Rs. for 2020-21 Rs. for 2021-22 Rs. for 2022-23
10.	EPF Registration details (if applicable)	Copy of EPF registration certificate
11.	GST Registration details (if applicable)	Copy of GST registration certificate
12.	ESIC Registration details (if applicable)	Copy of ESIC registration certificate
13.	MSME Registration details (if applicable)	Copy of MSME registration certificate
14.	PAN Card details (if applicable)	Copy of PAN registration certificate
15.	TAN Number Details (if applicable)	Copy of TAN registration certificate
16.	ISO Certification details (if applicable)	Copy of ISO registration certificate
17.	Net worth of the Firm (Proprietorship/Pvt. Ltd. Co./Partnership firm/Any other).	Latest Audited Balance Sheet duly verified by the CA.
18.	ITR of last 03 years	Enclosed the ITR's
19.	The firm should have a proper office structure anywhere in Assam.	Registration proof
20.	The bidder should not be declared to be ineligible to participate for corrupt, fraudulent or any other unethical business practice and blacklisted by Punjab & Sind bank,.	A Self-declaration certificate that the bidder has not been declared by Punjab & Sind bank to be ineligible to participate for corrupt. Fraudulent or any other unethical business practice and blacklisted.
21.	All pages of the tender documents should be stamped and signed	
22.	Any other information	

Signature (along with Stamp) of the applicant

Key personnel of the organization (on the Agency's letterhead) (Annexure-2)

S	Name	Designation	Qualification	Professional experience	Experience in the organization

Organizational setup & trained manpower available (on the Agency's letterhead). (Annexure-3)

S.N.	Name	Employee Code	Qualification	Experience	Works done	Employed with your firm since	Any other information

Details of the work in hand (on the Agency's letterhead) (Annexure-4)

Name of work	Name, contact & Address of client	Date of award	Original Stipulated Date of Completion	Value of Work (Rs. Lakhs)	Completion Date	Special Features, if any

Past performance (on the Agency's letterhead) (Annexure-5)

Names along with address and telephone numbers of two organization for whom work done in the past and who are in a position to certify the past performance of the firm

Sr.No	Name of the Client	Address	Contact Number	E-mail
1				
2				

DECLARATION

1. All the above information furnished above is correct to the best of my knowledge and belief.
2. I/we have no objection if enquiries are made about the work listed by me /us as above/in the.
3. I/we agree that the decision of Punjab & Sind Bank in selection of the Service providers will be final and binding on me/us.
4. I/we have read the instructions appended to the performa and I/we understand that if any false information is detected at a later date, the award of contract shall be cancelled at the discretion of the bank.

I/We confirm that to the best of our knowledge this information is authentic and accept that any deliberate concealment will amount to disqualification at any stage.

Place: _____ Signature (along with Stamp) of the applicant

Date: _____ **Name and Designation**

DECLARATION – I
(On Firm letterhead)

I/ We have read the terms and conditions and have given all information required by the Bank. The information furnished by me/us is correct to the best of my/our knowledge and belief.

I/ We agree that if information furnished by me/us are found to be false at any time in future or any information withheld, which comes to the notice of the Bank at a later stage, my/our application/agreement will be cancelled and security deposit will be forfeited and I/We will be solely responsible for the consequences.

I/ We agree that the decision of Punjab & Sind Bank in selection of reputed Vendor/Contractors for Rate Contract (for a period of 01 year) for supply & installation of Backlit/Non-Lit flex-vinyl board with LED signage work in branches/offices under Punjab & Sind bank, Zonal office Guwahati will be final and binding to me/us.

I/We agree that I/we have no objection if enquiries are made about the work listed by me/us in the accompanying sheets/annexure.

I/ We understand that Bank is not bound to accept any proposal they may receive and that the evaluation would be carried out based on the applicable eligibility criteria and supported documents submitted by me/us.

I/We agree to pay all the taxes/insurance/statutory charges as levied by Government/Local authorities.

Date:

Authorized Signatories
(Name & Designation, Seal of the Firm)

DECLARATION – II
(On Firm letterhead)

I/ We declare that I/we will adhere to the provisions of the following acts (as amended from time to time): -

1. The Payment of Wages act, 1936.
2. The Industrial Dispute Act 1947.
3. The Minimum Wages Act 1948.
4. The Employee Provident Funds and Miscellaneous Provisions Act 1952.
5. The Payment of Bonus Act 1965.
6. The Contract Labour (Regulation and Abolition) Act 1970.
7. The Payment of Gratuity Act 1972.
8. The Equal Remuneration act 1976.
9. The Inter State Migrant Workman (Regulation of Employment and Condition of Service) Act 1979.
10. The ESI Act.

Date:

Authorized Signatory
(Name & Designation, Seal of the Firm)

Annexure-6

PRE CONTRACT INTEGRITY PACT

Between

Punjab & Sind Bank (PSB) a nationalized Bank and an undertaking of the Government of India constituted under the Banking Companies (Acquisition and Transfer of Undertakings) Act-1980 (hereinafter referred to as **“The Principal/Bank/Buyer”** which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns)

And

.....herinafter referred to as **“The Bidder/Contractor/Seller”**

Preamble:

The Principal intends to award, under laid down organizational procedures, contract/ s for Rate Contract (for a period of 01 year) for supply & installation of Backlit/Non-Lit flex-vinyl board with LED signage work in branches/offices under Punjab & Sind bank, Zonal office Guwahati. The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness /transparency in its relations with its Bidder(s) and I or Contractor(s).

WHEREAS the Principal/Bank/Buyer has floated a tender (Tender No.: PSB/ZOGHY/PREMISES/TENDER/2024-25) hereinafter referred to as “Tender” and intends to award, under laid down organizational procedures, contract/s purchase order/work order for Rate Contract (for a period of 01 year) for supply & installation of Backlit/Non-Lit flex-vinyl board with LED signage work in branches/offices under Punjab & Sind bank, Zonal office Guwahati or items covered under the tender hereinafter referred to as the "Contract".

In order to achieve these goals, the Principal/Bank/Buyer has appointed Independent External Monitors (IEM), who will monitor the tender process and the execution of the Contract for compliance with the Principles as laid down in this Agreement.

AND WHEREAS to meet the purpose aforesaid both the parties have agreed to enter into this Integrity Pact or "Pact", the terms and conditions of which shall also be read as Integral part and parcel of the Tender documents and Contract between the parties.

NOW, THEREFORE in, consideration of mutual covenants contained in this Pact, to avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings, the parties hereby agree as follows and this Pact witnessed as under:

The contract is to be entered into with a view to:-

Enabling the Principal/Bank/Buyer to procure the desired said stores/equipment/item/Services at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement and Enabling Bidder/Contractor/Seller to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the Principal/Bank/Buyer will commit to prevent corruption, in any and all forms, by its officials by following transparent procedures. The parties hereby agree hereto to enter into this Integrity Pact and agree as follows:

Article 1: Commitments of the Principal/Bank/Buyer

1.1 No official/employee of the Principal/Bank/Buyer, personally or through family members, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the Bidder/Contractor/Seller, either for themselves or for any person, organization or third party whether or not related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.

1.2 The Principal/Bank/Buyer will, during the tender process, treat all bidder(s) alike, and will provide to all bidder(s) the same- information and will not provide any such information to any particular bidder which could

afford an undue and unfair advantage to that particular bidder in comparison to other bidder(s). The Principal/Bank/Buyer will ensure to provide level playing field to all bidder(s) alike.

1.3 All the officials of the Principal/Bank/Buyer will report to the appropriate Government office any attempted breach(es) or breaches *per se* of the above commitments as well as any substantial suspicion of such a breach.

1.4. In case any such preceding misconduct on the part of such official(s) is reported by the bidder to the Principal/Bank/Buyer with full and verifiable facts and the same is prima facie found to be correct by the Principal/Bank/Buyer, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the Principal/Bank/Buyer and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the Principal/Bank/Buyer, the proceedings under the contract would not be stalled.

1.4 The Principal/Bank/Buyer will exclude from the process all known prejudiced persons.

Article 2: Commitments of Bidder/Contractor/Seller

2. The Bidder/Contractor/Seller commits themselves all measures necessary to prevent corruption. The Bidder(s)/Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution.

2.1 The Bidder/Contractor/Seller will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement of any kind to any official(s)/employee/persons related to such Official(s)/employees of the Principal/Bank/Buyer, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.

2.2 The Bidder/Contractor/Seller further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement of any kind to any official of the Principal/Bank/Buyer or otherwise in procuring the Contract or forbearing 'to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Bank for showing or forbearing to show favour or disfavour to any person in relation to the contract or any other contract with the Bank.

2.3 The Bidder/Contractor/Seller shall disclose the name and address of agents and representatives and Indian bidders shall disclose their foreign principals or associates.

2.4 The Bidder/Contractor/Seller shall disclose the payments to be made by them- to agents/brokers or any other intermediary, in connection with this bid/contract.

2.5 The Bidder/Contractor/Seller further confirms and declares to the Principal/Bank/Buyer that the Bidder/Contractor/Seller is the original manufacturer/integrator/authorized/government sponsored export entity of the stores/equipment/item/Services and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the Principal/Bank/Buyer or any of its functionaries, whether officially or unofficially to award the contract to the Bidder/Contractor/Seller, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.

2.6 The Bidder/Contractor/Seller, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the Principal/Bank/Buyer or their family members, agents, brokers, or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.

2.7 The Bidder/Contractor/Seller will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.

2.8 The Bidder/Contractor/Seller will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.

2.9 The Bidder/Contractor/Seller shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the Principal/Bank/Buyer as part of the business relationship, regarding

plans, technical proposals and business details, including information contained in any electronic data carrier. The Bidder/Contractor/Seller also undertakes to exercise due and adequate care to avoid unauthorized disclosure of such information.

2.10 The Bidder/Contractor/Seller commits to refrain from giving any _complaint directly or through any other manner without supporting it with full and verifiable facts.

2.11 The Bidder/Contractor/Seller undertakes not to instigate directly or indirectly any third person to commit any of the actions mentioned above.

2.12 If the Bidder/Contractor/Seller or any employee of the Bidder/Contractor/Seller or any person acting on behalf of the Bidder/Contractor/Seller, either directly or indirectly, is a relative of any of the officers of the Principal/Bank/Buyer, or alternatively, if any relative of an officer of the Principal/Bank/Buyer has financial interest/stake in the Bidder/Contractor/Seller firm, the same shall be disclosed by the Bidder/Contractor/Seller at the time of filing of tender. The term 'relative' for this purpose would be as defined in Section 6 of the Companies Act 1956 and as may be prescribed under the Companies Act 2013 and the relevant Rules.

1. The Bidder/Contractor/Seller shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the BUYER.

1. Bidder/Contractor/Seller who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

Article 3 - Equal Treatment of all Bidders/Contractors/Subcontractors

3. Bidder/Contractor/Seller undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the Principles laid down in this agreement/Pact by any of its Sub-contractors/sub-vendors.

3.1 The Principal/Bank/Buyer will enter into Pacts on identical terms as this one with all Bidders and Contractors.

3.2 The Principal/Bank/Buyer will disqualify those Bidder/Contractor/Seller from the Tender process, who do not submit, the duly signed Pact, between the Principal/Bank/Buyer and the bidder, along with the Tender or violate its provisions at any stage of the Tender process.

Article 4: Previous Transgression

4.1 The Bidder/Contractor/Seller declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other Company/PSU/Nationalized Bank in any country in respect of any corrupt practices envisaged hereunder or with any Nationalized Bank/Public Sector Enterprise in India or any "Government Department in India that could justify Bidder/Contractor/Seller exclusion from the tender process.

4.2 The Bidder/Contractor/Seller agrees that if it makes incorrect statement on this subject, Bidder/Contractor/Seller is liable to be disqualified from the tender process or the contract, if already awarded, is liable to be terminated for such reason.

4.3 The imposition and duration of the exclusion of the Bidder/Contractor/Seller will be determined by the BUYER based on the severity of transgression.

4.4 The Bidder/Contractor/Seller acknowledge and undertake to respect and uphold the Principal/Bank/Buyer absolute right to resort to and impose such exclusion.

4.5 Apart from the above, the Principal/Bank/Buyer may take action for banning of business dealings/holiday listing of the Bidder/Contractor as deemed fit by the Principal/Bank/Buyer.

4.6 If the Bidder/Contractor can prove that he has resorted/recouped the damage caused by him and has implemented a suitable corruption prevention system, the Principal/Bank/Buyer may, at its own discretion, as per laid down organizational procedures, revoke the exclusion prematurely.

Article 5: Criminal Liability

If the Principal/Bank/Buyer acquires knowledge of conduct of a Bidder/Contractor, or of an employee or a representative or an associate of a Bidder/Contractor which constitutes corruption within the meaning of

Prevention of Corruption Act, or if the Principal/Bank/Buyer has substantive suspicion in this regard, the Principal/Bank/Buyer will inform the same to the Chief Vigilance Officer.

Article 6: Earnest Money (Security Deposit)

6.1 While submitting commercial bid, the Bidder/Contractor/Seller shall deposit an amount of Rs.25,000/- (to be specified in NIT / RFP) as Earnest Money/security deposit with the Principal/Bank/Buyer through any of the following instruments:

(i) Bank Draft or a Pay Order in favour of Punjab & Sind Bank, Guwahati Zone.

(ii) A confirmed guarantee by an Indian Nationalized Bank, promising payment of the guaranteed sum to the BUYER on demand within three working days without any demur whatsoever and without seeking any reason whatsoever. The demand for payment by the Principal/Bank/Buyer shall be treated as conclusive proof for payment.

(iii) Any other mode or through any other instrument [to be specified in the NIT / RFP].

6.2 The Security Deposit shall be valid up to the complete conclusion of the contractual obligations for the complete satisfaction of both the Bidder/Contractor/Seller and the Principal/Bank/Buyer or up to the warranty period, whichever is later.

6.3 In case of the successful Bidder/Contractor/Seller, a clause would also be incorporated in the Article pertaining to Performance Bond in the Purchase Contract that the provisions of Sanctions for Violation shall be applicable for forfeiture of Performance Bond in case of a decision by the Principal/Bank/Buyer to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

6.4 No interest shall be payable by the Principal/Bank/Buyer to the- Bidder/Contractor/Seller on Earnest Money/Security Deposit for the period of its currency.

Article 7: Sanction for Violations

7.1 Any breach of the aforesaid provisions by the Bidder/Contractor/Seller or anyone employed by it or acting on its behalf [whether with or without the knowledge of the Bidder/Contractor/Seller] shall entitle the Principal/Bank/Buyer to take all or anyone of the following actions, wherever required:-

i. To immediately call off the pre-contract negotiations/proceedings with such Bidder without assigning any reason or giving any compensation to the Bidder/Contractor/Seller. However, the proceedings with the other Bidder/Contractor/Seller[s] would continue.

ii. The Earnest Money Deposit [in pre-contract stage] and/or Security Deposit/Performance Bond [after the contract is signed] shall stand forfeited either fully or partially, as decided by the Principal/Bank/Buyer and the Principal/Bank/Buyer shall not be required to assign any reason there for.

iii. To immediately cancel the contract, if already signed, without giving any compensation to the Bidder/Contractor/Seller.

iv. To recover all sums already paid by the Principal/Bank/Buyer, and in case of an Indian Bidder/Contractor/Seller with interest thereon at 2% higher than the prevailing Base Rate of the Nationalized Banks, while in case of a Bidder/Contractor/Seller from a country other than India with interest at 2% higher than LIBOR. If any outstanding payment is due to the BID Bidder/Contractor/Seller from the Bidder/Contractor/Seller in connection with any other contract for any other stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.

v. To encash the advance bank guarantee and performance guarantee/ bond/ warranty bond, if furnished by the Bidder/Contractor/Seller, in order to recover the payments, already made by the BUYER along with interest.

vi. To cancel all or any other Contracts with the- Bidder/Contractor/Seller, the Bidder/Contractor/Seller shall be liable to pay compensation for any loss or damage to the Principal/Bank/Buyer resulting from such cancellation/rescission and the Principal/Bank/Buyer shall be entitled to deduct the amount so payable from the money[s] due to the Bidder/Contractor/Seller.

vii. To debar the- Bidder/Contractor/Seller from participating in future bidding processes of- the Bank for a minimum period of five years, which may be further extended at the discretion of the Principal/Bank/Buyer.

viii. To recover all sums paid in violation of this Pact by Bidder/Contractor/Seller [s] to any middleman or agent or broker with a view to-securing the contract.

ix. In cases where irrevocable Letters of Credit have been received in respect of any-contract signed by the Principal/Bank/Buyer with the Bidder/Contractor/Seller, the same shall not be opened.

x. Forfeiture of Performance Bond in case of a decision by the Principal/Bank/Buyer to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

7.2 The BUYER will be entitled to take all or any of the actions mentioned at paragraph 7.1[i] to [x] of this Pact also on the Commission by the Bidder/Contractor/Seller or any one employed by it or acting on its behalf [whether with or without knowledge of the Bidder/Contractor/Seller], of an offence as defined in Chapter IX of Indian Penal Code, 1860 or Prevention of Corruption Act, 1988 as amended from time to time or any other statute enacted for prevention of corruption.

7.3 The decision of the Principal/Bank/Buyer to the effect that a breach of the Provisions of this Pact has been committed by the Bidder/Contractor/Seller shall be final and conclusive on the Bidder/Contractor/Seller. However, the Bidder/Contractor/Seller can approach the Independent Monitor[s] appointed for the purposes of this Pact.

Article 8: Fall Clause

8.1 The Bidder/Contractor/Seller undertakes that it has not supplied/ is not supplying similar product/ systems or subsystems at a price lower than that offered in the present bid in respect of any other Tender notified by Ministry/Department of the Government of India or PSU or a Public Sector Bank and if it is found at any stage that similar product/systems or sub systems was supplied by the Bidder/Contractor/Seller to any other Ministry/Department of Government of India or a PSU or a Public Sector Bank at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in cost would be refunded by the Bidder/Contractor/Seller to the Principal/Bank/Buyer, if the contract has already been concluded.

Article 9: Independent External Monitors

9.1 The Principal/Bank/Buyer has appointed Independent" External Monitors [hereinafter referred to as Monitors] for this Pact in consultation with the Central Vigilance Commission. They are,

1. Sh. Asha Ram Sihag
2. Sh. Aditya Prakash Mishra

9.2 The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligation under this Pact.

9.3 The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently.

9.4 Both the parties accept that the Monitors have the right to access all the document relating to the project/procurement, including minutes of meetings. The same is applicable to Subcontractors of the Bidder. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/Contractor(s) /Subcontractor(s) with confidentiality.

9.5 As soon as the Monitor notices, or has reason to believe, a violation of this Pac, he will so inform the Authority designated by the Principal/Bank/Buyer and request the Management to discontinue or take corrective action, or to take other relevant action. The Monitor can in this regard submit non - binding recommendations.

9.6 The Bidder/Contractor/Seller accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal/Bank/Buyer including that provided by the Bidder/Contractor/Seller. The Bidder/Contractor/Seller will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his, project documentation. The same is applicable to Subcontractors also which the Bidder/Contractor/Seller shall note.

9.7 The Principal/Bank/Buyer will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.

9.8 The Monitor will submit a written report to the designated Authority of Principal/Bank/Buyer within 8 to 10 weeks from the date of reference or intimation to him by the Principal/Bank/Buyer / Bidder/Contractor/Seller and, should the occasion arise, submit proposals for correcting problematic situations.

9.9 If the Monitor has reported to The designated Authority of Principal/Bank/Buyer, a substantiated suspicion of an offence under Indian Penal Code/Prevention of Corruption Act as the case may be, and the designated Authority of Principal/Bank/Buyer has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

9.10 The word '**Monitor**' would include both singular and plural.

Article 10: Facilitation of Investigation

In case of any allegation of violation of any provisions of this Pact or payment of commission, the Principal/Bank/Buyer or its agencies shall be entitled to examine all the documents including the Books of Accounts of the Bidder/Contractor/Seller and the Bidder/Contractor/Seller shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

Article 11: Law and Place of Jurisdiction

This Pact is subject to Indian Laws. The place of performance and jurisdiction is as notified by the Principal/Bank/Buyer.

Article 12: Other Legal Actions

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant laws in force relating to any civil or criminal proceedings.

Article 13: Validity

13.1 The validity of this Integrity Pact shall be from date of its signing and extend up to 5 years or the complete execution of the contract to the satisfaction of both the Principal/Bank/Buyer and the Bidder/Contractor/Seller, including warranty period, whichever is later. In case Bidder/Contractor/Seller is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

13.2 If any claim is made / lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by MD & CEO of Punjab & Sind Bank.

Article 14: Code of Conduct

Bidders are also advised to- have a Code of Conduct clearly rejecting the use of bribes and other unethical behaviour and a compliance program for the implementation of the code of conduct throughout the company.

Article 15: Examination of Books of Accounts

In case of any allegation of, violation of any provisions of this Integrity Pact or Payment of commission, the Buyer or its agencies shall be entitled to examine the Books of Accounts of the Bidder and the Bidder shall provide necessary information of the relevant financial documents in English and shall extend all possible help for the purpose of such examination.

Article 16: Legal and Prior Rights

All rights and remedies of the parties hereto shall be in addition to all the other legal rights and remedies belonging to such parties under the Contract and/or law and the same shall be deemed to be cumulative and not alternative to such legal rights and remedies aforesaid. For the sake of brevity, both the Parties agree that this Pact will have precedence over the Tender/Contract documents with regard to any of the provisions covered under this Pact.

Article 17: Other Provisions

17. This Pact is subject to Indian laws. The place of performance and jurisdiction is the Head Office/Head Quarters of the Division of the Principal/Bank/Buyer or as otherwise notified by the Principal/Bank/Buyer, who has floated the Tender.

17.1 Changes and supplements, if any, need to be necessarily made in writing and signed by the duly authorized representatives of the Bidder and the Buyer. It is clarified that there are no parallel/ Side agreements in this regard and that the present Agreement forms the full and complete agreement as regards the subject matter contained herein.

17.2 If the Contractor is a partnership or a consortium, this Pact must be signed by all the partners and consortium members. In case of a Company, the Pact must be signed by a representative duly authorized by Board resolution.

17.3 Should one or several provisions of this Pact turn out to be invalid, the remainder of this Pact shall remain valid. In such case, the parties will strive to come to an agreement to their original intentions.

17.4 Issues like Warranty / Guarantee etc. shall be outside the purview of IEMs.

17.4 Any dispute or difference arising between the parties with regard to the terms of this Pact", any action taken by the Principal/Bank/Buyer in accordance with this Agreement/Pact or interpretation thereof shall not be subject to arbitration.

For & on the behalf of Principal/Bank/Buyer

(Office Seal)

Name of the Officer:

Designation:

Punjab & Sind Bank

For & On behalf of Bidder/Contractor/Seller

(Office Seal)

Name :

Designation:

Bidder/Contractor/Seller Name:-

Witness 1 (sign alongwith name & address)

Witness 2 (sign alongwith name & address)

INSTALLATION REPORT (On branch letter head)

S.No	Particulars	Remarks
1.	Vendor/Contractor's Name	
2.	Ref. No.	
3.	Work Order No. & Date	
4.	Invoice No. & Date	
5.	Location (Region, Distt, State, PIN Code)	
6.	Name of Branch/ ATM (along with branch code)	
7.	Type of Work executed (New Signage/ Repair)	
8.	Area of Sign Board (in sq ft)	
9.	Min. 5 yr Warranty from OEM of Vinyl/ Flex	
10.	Educating branch officials on Do's and Don'ts for proper maintenance of Signage	
11.	Any other Remarks	

Signature of Branch Manager with Seal:-

Name:-

Designation:-

Date:-

DEED OF INDEMNITY

(To be executed on stamp paper of requisite value as per stamp duty payable at the place of execution
(signed in all pages))

This Deed of Indemnity executed at Guwahati on the.....day of..... 2024 by _____ (hereinafter referred to as “the Obligor” which expression shall unless it be repugnant to the context, subject or meaning thereof, shall be deemed to mean and include successors and permitted assigns);

IN FAVOUR OF PUNJAB & SIND BANK, a body Corporate constituted under the Banking Companies (Acquisition and Transfer of Undertaking) Act of 1980 having its Head Office at East Kidwai Nagar, New Delhi - (hereinafter referred to as “Punjab & Sind Bank” which expression shall, unless it be repugnant to the subject or context or meaning thereof, be deemed to mean and include its successors and assigns)

WHEREAS Punjab & Sind Bank vide its Tender No [PSB/ZOGHY/PREMISES/TENDER/2024-25] dated [] (Tender) had invited Bids from the eligible Bidders for renovation work at of new premises of Punjab & Sind Bank, Zonal Office Guwahati.

WHEREAS

1. The Obligor has
 - offered to Punjab & Sind Bank the service(s) as stated under Scope of Work of Tender;
 - represented and warranted that it has all permissions, consents, approvals and license from all authorities, both regulatory / statutory and non-regulatory, for executing the services as stated in the Contract dated... /Tender;
 - represented and warranted that the aforesaid services offered to Punjab & Sind Bank do not violate any provisions of the applicable laws, regulations or guidelines. In case there is any violation of any law, rules or regulation, which is capable of being remedied the same will be got remedied immediately during the implementation, maintenance and contract period to the satisfaction of Punjab & Sind Bank;
 - represented and warranted that they are authorized and legally eligible and otherwise entitled and competent to enter into such Contract with Punjab & Sind Bank;
2. Punjab & Sind Bank, relying and based on the aforesaid representations and warranties of the Obligor, has agreed to avail the services from the Obligor on the terms and conditions contained in its Contract dated(the Contract) with the Obligor;
3. One of the conditions of the aforesaid Contract/Tender is that the Obligor is required to furnish an indemnity in favour of Punjab & Sind Bank indemnifying the latter against any loss, damages or claims arising out of any violations of the applicable laws, regulations, guidelines during the execution and rendering/delivery of service(s) to Punjab & Sind Bank and/or due to breach of terms and conditions of the Contract by the Obligor and/or on account of misconduct, omission or negligence or otherwise by the Obligor.
4. In pursuance thereof, the Obligor has agreed to furnish an indemnity in the form and manner and to the satisfaction of Punjab & Sind Bank as hereinafter appearing;

NOW THIS DEED WITNESSETH AS UNDER: -

The words and expressions not specifically defined shall have the same meanings as are respectively assigned to them in the Tender/the Contract.

In consideration of Punjab & Sind Bank having agreed to award the Contract to the Obligor, the Obligor hereby unconditionally, absolutely and irrevocably agree and undertake that : -

1. the Obligor shall, at all times hereinafter, save and keep harmless and indemnified Punjab Sind Bank, including its respective directors, officers, employees, agents and representatives and keep them indemnified from and against any claim, costs, charges, damages, demand, losses, liabilities or expenses of

any nature and kind whatsoever and by whomsoever made in respect of the Contract and any loss or damage caused from and against all suits and other actions that may be instituted taken or preferred against Punjab & Sind Bank by whomsoever and all losses, damages, costs, charges and expenses that Punjab & Sind Bank may incur by reason of any claim made by any claimant for any reason whatsoever or by anybody claiming under them or otherwise for any losses, damages or claims arising out of all kinds of accidents, destruction, deliberate or otherwise, direct or indirect, from those arising out of violation of applicable laws and also from the environmental damages, if any, which may occur or result from the terms of the Contract.

2. The Obligor further agrees and undertakes that the Obligor shall, ensure that all the permissions, authorizations, consents and licenses are obtained and renewed from the local and/or municipal and/or governmental authorities, as may be required under the applicable laws, rules, regulations, guidelines, orders framed or issued by any appropriate authorities.
3. If any additional approval, consent or permission is required by the Obligor to execute and perform the Contract during the currency of the Contract, it shall procure the same and/or comply with the conditions stipulated by the concerned authorities without any delay.
4. The obligations of the Obligor herein are irrevocable, absolute and unconditional, in each case irrespective of the value, genuineness, validity, regularity or enforceability of the aforesaid Contract or other agreement, or the insolvency, bankruptcy, reorganization, dissolution, liquidation or change in ownership of Punjab & Sind Bank or Obligor or any other circumstance whatsoever which might otherwise constitute a discharge or defence of an indemnifier.
5. The obligations of the Obligor under this deed shall not be affected by any act, omission, matter or thing which, would reduce, release or prejudice the Obligor from any of the indemnified obligations under this indemnity or prejudice or diminish the indemnified obligations in whole or in part, including in law, equity or contract (whether or not known to it or to Punjab & Sind Bank).
6. This indemnity shall survive the Contract.
7. Any notice, request or other communication to be given or made under this indemnity shall be in writing addressed to either party at the address stated in the Contract and/or as stated above
8. This indemnity and other non-contractual obligations arising out of this indemnity, shall be governed by, and construed in accordance with, the laws of India. The Obligor irrevocably and unconditionally agrees that any legal action, suit or proceedings arising out of or relating to this indemnity may be brought in the Courts/Tribunals at Guwahati. Final judgment against the Obligor in any such action, suit or proceeding shall be conclusive and may be end in any other jurisdiction, by suit on the judgment, a certified copy of which shall be conclusive evidence of the judgment, or in any other manner provided by law. By the execution of this indemnity, the Obligor irrevocably submits to the exclusive jurisdiction of such Court/Tribunal in any such action, suit or proceeding.
9. Punjab & Sind Bank may assign or transfer all or any part of its interest herein to any other person. Obligor shall not assign or transfer any of its rights or obligations under this indemnity, except with the prior written consent of Punjab & Sind Bank.

IN WITNESS WHEREOF the Obligor has signed these presents on the day, month and year first above written.

Signed, sealed and delivered by the said service provider, _____ to _____
(Name of the Bank)

Signature (alongwith Stamp) of the applicant

Annexure-7

DRAFT FORM OF AGREEMENT

(To be executed on stamp paper of requisite value as per stamp duty payable at the place of execution
(signed in all pages))

This agreement is made on day of 2024 between Punjab & Sind Bank a body constituted under the Banking companies (Acquisition and transfer of Undertaking Act, 1980) having its Head Office at East Kidwai Nagar, New Delhi and one of its Zonal Office at Guwahati hereinafter called the First Party through Mr.....Zonal Manager of Guwahati Zone.(hereinafter referred to as “Bank” or “First party”, which expression shall, unless it be repugnant to the context or meaning thereof, be deemed to mean and include its successors and permitted assigns) of the First Part.

And

M/S..... (Second Party) having registered office at.....through Mr./Mrs.....(Designation). (hereinafter referred to as “Second Party” or “Outsourced Agency” which expressions shall, unless it be repugnant to the context or meaning thereof, be deemed to mean and include its successors and permitted assigns) of the Second Part;

BANK and Vendor shall be individually referred to as the “**Party**” and collectively as the “**Parties**”.

Whereas the First party floated Tender PSB/ZOGHY/PREMISES/Tender/2024-25 for Rate Contract (for a period of 01 year) for supply & installation of Backlit/Non-Lit flex-vinyl board with LED signage work in branches/offices under Punjab & Sind bank, Zonal office Guwahati.

Now, the parties are desirous of entering into this Agreement to record the Terms & conditions more particularly described hereinafter.

Now this agreement witnessed as follows:-

Terms & Conditions

1. L1 prices shall be decided by taking into account the Price (including all taxes & charges etc.), the Vendor/Contractor offered warranty period, and considering other conditions.
2. Work will be allocated to the vendor as per the requirement in the branches under the zone. There is no commitment from Bank for the quantum of work that may be assigned to the provider. The Bank and the firm agree on the unit rates to be paid, and payments are made on the basis of the time/ quantum of service actually used.
3. Rates of L1 bidder submitted in the financial bids will be applicable for the period of 01 year and Bank may at its own discretion extend the contract for another 01 year.
4. The bidders are expected to acquaint themselves with the geographical spread of the Zone (i.e Branches in Assam, Manipur, Meghalaya, Tripura, Mizoram, Nagaland and Arunachal Pradesh) and location of Branches before quoting their rates. List of branches is attached as Annexure-8.
5. Rates should be quoted both in figures and words in the columns specified. All erasures and alterations made while filling the tender must be attested by initials of the tenderers.
6. Price should be inclusive of delivery and Installation Charges.
7. No other extra amount will be payable. Net Price payable by the bank will be Price offered, as indicated in the financial bid.
8. The Glow Signboard must be delivered and installed within 15 days from the date of Work order given by Bank.

9. Punjab & Sind Bank reserves the right to accept or reject any or all applications without assigning any reason thereof.
10. Applications containing false and/or inadequate information are liable for rejection.
11. In case of failure to complete the work on or before the specified date/s, the Bank shall be at liberty to get the work done or such part thereof, as it may decide, from any other vender and the vender at default shall be liable to make good any loss or damage that the Bank may suffer due to such purchases.
12. No advance payment will be made till the order is fully executed.
13. No increase in cost for whatsoever reason will be entertained during the contract period. However, if it is observed that, **“the rate contract holder reduces its price or sells or even offers to sell the rate contracted goods or services following conditions of sale similar to those of the rate contract, at a price lower than the rate contract price, to any person or organization during the currency of the rate contract, the rate contract price will be automatically reduced with effect from that date for all the subsequent supplies under the rate contract and the rate contract amended accordingly”**.
14. Liquidated damages: 1% per day of the total value of the order, beyond 15 days from the date of order has been placed till execution of order / cancellation of order by the Bank subject to maximum of 10%. However, the Bank reserves the right to cancel the order if delivery is not received within 15 days or for any other reasons etc.
- 15. 10% of gross value of each bill (Glow Signboard) will be retained by the bank towards retention money till the warranty expires (i.e for 05 years).**
- 16. In case during warranty period if the maintenance is not provided, then retention money will be fortified.**
- 17. Minimum 5 years maintenance free Warranty on Glow Signboard (All equipment’s, fitting and electrical equipment’s).**
18. Any tender not in compliance with the above terms and conditions will be liable to be rejected.
19. The Bank will have a right to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so.
20. Vendor/Contractor shall revise the agreed price downwards commensurate with any downward revision of Government Duties, Taxes, Cess etc., as the case may be.
21. Payment will be made by the respective branch after delivery and installation of the Board the same will be checked and passed within 15 days from date of receipt of bill, subject to sanction from Zonal Office against delivery & installation of Board and on submission of following documents: - Invoice reflecting taxes, duties and other charges; Delivery Challan as per Price Bid & Installation report from the respective branch.
22. Glow sign board will be in trilingual/bilingual language or as per Bank requirement.

GENERAL CONDITIONS

- 1.** Submission of bids as per NIT.
- 2.** All the submissions shall become the property of the Bank.

- 3.** No Bid will be received/accepted after already mentioned last date & time.
- 4.** Each page of the enclosures of the Bid must be signed with date and seal of the agency.
- 5.** Bids received unsigned and/or in non-sealed envelopes and/or without the Earnest Money Deposit/or beyond the stipulated date and time will be summarily rejected.
- 6.** In case the Bid is signed by an authorized signatory, letter of authority attesting the signatures of the authorized signatory should also be enclosed with the forwarding letter.
- 7.** Text of the annexures being enclosed in the Bid should not be altered. If the Bid is submitted in any other format, it is liable to be rejected.
- 8.** Bid forms must be filled in English and all entries must be made by hand written in pen (ball pen/ink). If any of the documents are missing or unsigned, the Bid will be considered invalid.
- 9.** Bids with corrections and/or over-writing are liable to be rejected, if these are not authenticated by the authorized signatory.
- 10.** Bids in which any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected.
- 11.** Technical queries of the Committee will also have to be answered to its satisfaction.
- 12.** Technical Bid will be opened only if the Agency's credentials meet the pre-qualification conditions laid down by the Bank. Price Bid will be opened only if the Agency's credentials.
- 13.** The right of acceptance or rejection of a Bid will rest exclusively with the Punjab & Sind Bank, which does not bind itself to accept the lowest Bid, and reserves to itself the authority to reject any or all of the Bids received and to place order on any Agency without assigning any reason
- 14.** Intending Applicants are required to submit their applications in Duplicate with full bio- data giving details about their organization, experience, technical personnel in their organization, competence and adequate evidence of their financial standing, etc. in the enclosed form which will be kept confidential.
- 15.** While deciding upon the pre-qualification, great emphasis will be given on the ability and competence of applicants to do good quality works within the specified time schedule and in close co-ordination with other agencies.
- 16.** The main activity of Tenderer /Bidder should be Supply & Installation of Sign boards, otherwise tender shall be rejected.
- 17.** The firm must have sufficient number of experienced personnel, technical skills, equipment, instruments and other resources to complete the awarded work well in time with superior quality of materials and workmanship as per standard specifications.
- 18.** Other things being equal, the professionally qualified vendor/contractors and the vendor/contractors who have undertaken the works for Govt organizations will be preferred.
- 19.** If the space in the Performa is insufficient for furnishing full details, such information may be supplemented on separate sheets of paper, stating therein the part of the Performa and serial number. Separate sheets shall be used for each part. However, the format shall be as per Performa.
- 20.** The evaluation will be based on the experience of similar works, reputation with other Banks PSUs, Govt. institutions, manpower & logistical support of the applicant, their financial capabilities, etc and if found necessary may also include inspecting the works undertaken by them for which, necessary co-ordination

shall be made by them. The Bank shall not reimburse any cost incurred by the applicant for any necessary site visit.

21. If, information and details furnished by applicants are found to be false at any time in future, which comes to the notice of the Bank at a later date, such applicant is liable to be cancelled immediately.
22. The firms declared black listed in past by Punjab & Sind Bank need not apply.
23. **Permits & Licenses:** All Permits and licenses for procurement, from India or abroad of all raw materials, machinery etc required for completing the work shall be arranged by the supplier himself. The bank will not provide any Import License or any other license nor shall get involved in procurement or transportation of any materials. It may be clearly understood that no compensation or additional charges can be claimed by the supplier for non receipt of the material in due time. The supplier shall at his own cost arrange for taking delivery, storage and its cost, transporting, safety of the material etc. The Employer shall be indemnified against all Government or legal actions for the thefts or misuse in the custody of the supplier.
24. **Government & Local Rules:** The supplier shall conform to the provisions of all the local laws and Acts relating to the work and to the Regulations etc. of the Government and Local Authorities including the safety norms and Electrical safety norms including clearances / permissions like obtaining permission from Chief Electrical Inspectorate of the respective State Government (CEIG) as applicable in respective centers. The cost, if any, shall be deemed to have been included in the quoted rates, taking into account all liabilities for licenses, fees etc. that are payable in this regard and shall indemnify the employer against such liabilities and shall be responsible for all actions arising from such claims or liabilities. In some of the Cities or States, Specific permission/s from Corporation Authorities, Police Department is essential. In such cases, it shall be the responsibility of the signage solution provider or their converters to apply and obtain such sanctions and all incidental charges or expenses related to thereof shall not be payable as extras. Road permits will have to be arranged by the vendor/contractor only. If any documents are required, the same will be signed by the Bank. However, submission of the same to the authorities, follow up to get necessary clearance etc., to be attended by the Vendor/Contractors.
25. **Vendor/Contractor To Provide For Everything Necessary :** The vendor/contractor shall provide and ensure everything necessary for the proper execution of work according to the intent and meaning of the drawings, schedule of quantities and specifications taken together whether the same may or may not be particularly shown or fully described therein provided that the same can be reasonably inferred there from and if the vendor/contractor finds any discrepancies therein he shall immediately and in writing, refer the same to the Employer whose decision shall be final and binding.
26. **Materials, Workmanship, Samples, Testing Of Materials:** All the works specified and provided for in the specifications or those which may be required to be done in order to perform and complete the work shall be executed in the best and most workmanlike manner with materials of the best and approved quality with particulars contained in and implied by the specifications.
27. **Access & Inspection:** Any authorized representative of the Employer/Bank shall at reasonable times have free access to the works and/or to the workshops, factories or other places where the signages are being manufactured. Such inspection may be carried out even after the signages are installed. Bank also will have the right to get a technical audit and inspection carried out through external agencies. The contractor/ the supplier shall give all reasonable facilities and make all arrangements for carrying out such inspections. During such inspection, the quantity and quality of the signages may be checked to ensure compliance with the specifications laid down. Samples of materials used for the work is to be given at each branch / office for testing. The supplier shall give every facility to the Bank or their authorized representatives necessary for inspection, examination and testing the quality and quantity of materials and workmanship.
28. **Rejection And Re –Doing Of Improper Work:** As a result of the inspections conducted by the Bank or inspecting officials, internal or external agencies if it is found that the work is not being or has not been carried out in accordance with the specifications and these conditions, such lots shall be liable to be rejected even if they were accepted or paid earlier. The supplier will not be entitled to claim for extension of time or

wavier of penalty or any compensation or relief whatsoever. If at any point of time it is found that the work is not carried out as per laid specification of the Bank the entire work order will stand cancel and bank will have right to award the work to any other agency. If as a result of any such inspections any overpayment is detected, the Bank shall be at liberty to recover the amount overpaid from any money that may have become or that will become due to the supplier or from the Performance Guarantee, notwithstanding any certification given or payment made already.

- 29. Testing:** The Bank reserves the right to get the samples of flex, vinyl, LED and box materials tested from independent testing agencies and their test results shall be binding.
- 30. Indemnity:** The signage providers/converters shall undertake the work complying with labour laws and shall not employ child labourers, and take all necessary safety precautions in undertaking work at site and as well in the respective workshops. The bank shall be kept indemnified against any possible damage to the building, roads or members of the public or third-party materials in the course of execution of work. The bank shall also be indemnified against any action initiated by Government agencies or against prosecution on account of any untoward incidents, accidents, deaths occurring to the labour force employed or to the third parties arising on account of negligence or non-fulfilling statutory norms/requirements while manufacturing, transporting or while execution of work at site and the consequent claims and damages arising thereof, the signage solution provider/their converters shall alone be responsible.
- 31. Insurance:** In their own interest, the signage solution providers/their converters are advised to suitably insure at their own cost for the men, materials and finished product against theft, losses, damages due to accidents during transit of purchase of material, during storage at the time of manufacturing and during delivery of the finished product to the various centers or at the time of execution of works.
- 32. Variation & Deviation In Specifications:** The specification of materials like flex, vinyl LED and other fabrication material shall be as per the bid and tolerance as detailed in the Technical Specification. Any variations beyond tolerance, if accepted by bank are liable for cost adjustments and the decision of the Bank shall be final and binding on the contractor/supplier as to the amount to be recovered.
- 33. Completion Of Works:** On completion of the work at the site, the signage providers / their converters shall remove all the materials, tools, equipment's and ensure the surroundings are clean and any debris, unwanted, unused materials are cleared from the site and disposed suitably. Any cost incurred by the bank for non-compliance of the above shall be recovered from the payments.
- 34. Idle Labour:** Whatsoever the reasons may be no claim for idle labour, additional establishment cost of hire and labour charges of tools and plants would be entertained at any circumstances at the time of installation at site.
- 35. Fall Clause:** If the rate contract holder reduces its price or sells or even offers to sell the rate contracted goods or services following conditions of sale similar to those of the rate contract, at a price lower than the rate contract price, to any person or organization during the currency of the rate contract, the rate contract price will be automatically reduced with effect from that date for all the subsequent supplies under the rate contract and the rate contract amended accordingly. Other parallel rate contract holders, if any, are also to be given opportunity to reduce their price as well, by notifying the reduced price to them and giving them 07 (seven) days time to intimate their revised prices, if they so desire, in sealed cover to be opened in public on the specified date and time and further action taken as per standard practice.

WARRANTY:

1) For new back lit signages (for entire new board):-

The vendor/contractor should provide a comprehensive unconditional warranty for the complete signage for a period of 5 Years from the date of completion, covering not only the basic materials used for the manufacture of the signage and also the fabrication and erection. The vendor/contractor should also provide 5 year warranty certificates for flex, vinyl materials and LED with its drivers by the original manufacturer.

- The warranty should provide for repair/ replacement of the signage, as may be required, including processing, labour and fixing charges against any failures/defects/ deficiency during the entire warranty period. The cost of materials required and the labour charges involved in rectifying the deficiencies or replacing the sign board, along with the cost of removing and refixing the boards and all incidental expenses shall be borne by the vendor/contractor. The rectification or replacing the sign board shall be completed within 2 weeks of pointing out the deficiencies.
- The flex and Vinyl should be warranted by the original manufacturer for a period of five years from the date of completion against yellowing / graying of flex, plasticizer migration, wicking of flex, fungus or mildew formation, vinyl peel-off, fading, shrinkage, cracking and crazing. The warranty should be applicable for all Indian weather and dust conditions without any sub clauses for high Traffic areas / high Pollution areas / high temperature areas. This warranty for the flex and vinyl shall be made available from the original manufacturer of flex and vinyl. Documentary proof by way of original letter of undertaking addressed to the Bank by the principal/principal manufacturer shall be submitted along with the document and also a certificate that the flex and the vinyl used in the board meets the stipulated specifications as furnished in the bid/RFP document. If any defects or deficiencies are noticed in the Flex and Vinyl, LED lights, Drivers during the warranty period, the entire fascia of the signboard LED and drivers will have to be replaced with a new one. All expenses in this connection will have to be borne by the vendor/contractor.
- Invoice, all warranty certificates, measurement details, and other documents to be submitted to respective Branch Office Head after completion of installations.
- The final bills would be cleared only on submission of the Warranty Documents that fulfil all the above conditions

2) For change of fascia to the Existing back lit signages:

- The warranty should provide for repair/ replacement of the flex and vinyl as may be required, including processing, labour and fixing charges against any failures/defects/ deficiency during the entire warranty period of 5 years. The cost of materials required and the labour charges involved in rectifying the deficiencies or replacing the flex and vinyl, along with the cost of removing and refixing the boards and all incidental expenses shall be borne by the vendor/contractor. The rectification or replacing the flex and vinyl shall be completed within 2 weeks of pointing out the deficiencies. In case of replacement of fascia, vendor/contractor should also provide 5 year warranty certificates for flex, vinyl materials by the original manufacturer.
- The flex and Vinyl should be warranted for a period of five years.
- If the vendor/contractor fails to comply with these requirements within the period allowed, the Bank may carry out such repair or replacement and recover the cost from the vendor/contractor from any money due to him or which may become due to him at a later date including his performance guarantee/Security Deposit.
- The final bills would be cleared only on submission of the Warranty Documents that fulfil all the above conditions

SCAFFOLDING







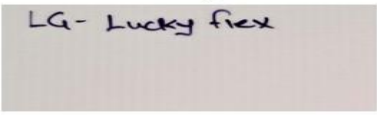
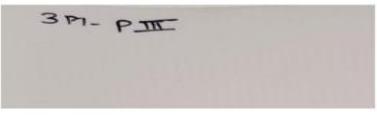
The scope of work shall include necessary scaffolding at all levels, heights and locations.

Technical Specifications of the Glow Sign Board

S.N	Characteristics	Description
1	Sign Cabinet Specifications for Backlit Signage 07- inch depth 5 years warranty	Providing and fixing external signage of required size having flexible substrate and translucent vinyl cut letters as per the approved corporate colours. The signage cabinet box should be made of mild steel 25mm x 25mm, hollow section of approved make used as rear runners, front runners. 25 x 25 mm M.S. Square stiffeners shall be used to prevent deformation of bracket due to tension. GI sheet of 24 gauge for back cover, 22 gauge for side, top and bottom covers. Aluminum extrusion system for edge-to-edge lighting. All MS frameworks shall be finished with one coat of red oxide and three coats of enamel paint of approved make, shade and colour.
2	Sign Cabinet	Providing and fixing external signage of required size having flexible substrate and

	Specifications for Non-Lit Signage 04- inch depth 5 years warranty	translucent vinyl cut letters as per the approved corporate colours. The signage should have framework made of mild steel 25mm X 25mm, hollow section of approved make used as rear runners, front runners. 25 X 25 mm M.S. Square stiffeners shall be used to prevent deformation of bracket due to tension. GI sheet of 24 gauge for back cover, 22 gauge for side, top and bottom covers. All MS frameworks shall be finished with one coat of red oxide and three coats of enamel paint of approved make, shade and colour.
2	Electrical Components	LED - LT / LINEA-6 / OSRAM / GE / Equivalent 1.2 W LED Module of 6500-8000 Kelvin 03 LED Module Per Sq. ft. LT Power Supply. (IP 67 Rated + 05 Years Warranty) 170° Beam Angles Voltage 12V
4	Sign Fascia Material	
4(i)	Flexible Substrate 5 years	3M Pill/ LG Lucky Flex/ Equivalent
4(ii)	Translucent Cast Vinyl 5 years	3M 3630 Series/ LG 9000 Series/ Equivalent

Matching Pantone code specifications:

Color	Pantone Code	(Some Sample Brand) *	
		LG	3M
Yellow	803 C	LA 9415  9415 Yellow 116 C	3630-15  3630-015 Pantone 116 C
Green	348 C	LA 9556  9556 Vivid Green 356 C	3630-156  Vivid Green 3630-156
Red	187 C	LA 9153  9153 Cardinal Red 7427 C	3630-53  Cardinal Red 3630-53 Pantone 187C
Flex		LG Lucky Flex  LG- Lucky flex	3M Pill  3M- Pill

* Only sample for reference other Equivalent brands may be used.

Fonts to be used for signages for writing Bank's name in English language:



List of materials of approved brand and /or Manufacture:

1.	Flex / Vinyl	3M - Pill / LG - Lucky Flex / Equivalent
2.	LED	LT / LINEA-6/ OSRAM/ GE / Equivalent
3.	MS Sections	TATA / SAIL / ISI Marked / Equivalent
4.	G.I. Sheet	ISI marked / Equivalent
5.	Copper Conductor Cable (Flexible)	Finolex (FRLS), National (FRLS) / ISI marked / Equivalent
6.	MCBs	Legrand /Siemens/ L&T / Equivalent
7.	Aluminium Section	HINDALCO / JINDAL / ISI marked / Equivalent
8.	Digital Timer	L&T / GE / Kakatia / Crompton / Equivalent
9.	Switches	MK India / Crabtree / Anchor Roma / Equivalent
10.	Main Switch fuse up to 63 Amps - A.C. 23 duty	L&T / Equivalent
11.	Above 63 Amps-A.C. 23 duty	L&T/ HPL/ Havells / Equivalent
12.	HRC Fuses	L&T/ HPL/ Havells / Equivalent
13.	Distribution boards	Legrand / Siemens/ L&T (Factory fabricated) / Equivalent

Annexure-8: Punjab & Sind Bank Guwahati Zone (Branch List):-

S	Branch Name	State
1	AGARTALA	TRIPURA
2	AIZWAL	MIZORAM
3	BELTOLA	ASSAM
4	BONGAIGAON	ASSAM
5	CHURACHANDPUR	MANIPUR
6	DEULAH LAND	MANIPUR
7	DHUBRI	ASSAM
8	DIBRUGARH	ASSAM
9	DIMAPUR	NAGALAND
10	DIMAPUR BURMACAMP	NAGALAND
11	FANCY BAZAR	ASSAM
12	GORIA HABI	ASSAM
13	GABORDI	TRIPURA
14	IMPHAL	MANIPUR
15	ITANAGAR	ARUNACHAL PRADESH
16	JORHAT	ASSAM
17	KARARA	ASSAM
18	KHEKMAN	MANIPUR
19	KHURAI SAJOR	MANIPUR
20	KOHIMA	NAGALAND
21	LAIPHAM SIPHAI	MANIPUR
22	MALIGAON	ASSAM
23	NAGAON	ASSAM
24	RAJGARH ROAD	ASSAM
25	SHILLONG	MEGHALAYA
26	SILCHAR	ASSAM
27	TEZPUR	ASSAM
28	TINSUKIA	ASSAM
29	UZAN BAZAR	ASSAM
30	DAKHIN GAON	ASSAM
31	KARIMGANJ	ASSAM
32	SONAPUR	ASSAM

AS WITNESS the hands of the said parties.

Signed by the said

In the presence of

Witness

Name:

Address:

BANK

Signed by the said

In the presence of

Witness

Name:

Address:

CONTRACTOR

Financial/Price Bid

S.No	Items to be used	Rate per Sq.ft (Rs.) Excluding GST
1	<p>Sign Cabinet Specifications for Backlit Signage (07- inch depth, 5 years warranty) Providing and fixing external signage of required size having flexible substrate and translucent vinyl cut letters as per the approved corporate colours. The signage cabinet box should be made of mild steel 25mm x 25mm, hollow section of approved make used as rear runners, front runners. 25 x 25 mm M.S. Square stiffeners shall be used to prevent deformation of bracket due to tension. GI sheet of 24 gauge for back cover, 22 gauge for side, top and bottom covers. Aluminium extrusion system for edge-to-edge lighting. All MS frameworks shall be finished with one coat of red oxide and three coats of enamel paint of approved make, shade and colour. (Electrical Components- LED - LT / LINEA-6 / OSRAM / GE / Equivalent 1.2 W LED Module of 6500-8000 Kelvin, 03 LED Module Per Sq. ft. LT Power Supply. (IP 67 Rated + 05 Years Warranty) 170° Beam Angles, Voltage 12V) (Flexible Substrate 5 years warranty- 3M Pill/ LG Lucky Flex/ Equivalent) (Translucent Cast Vinyl 5 years warranty - 3M 3630 Series/ LG 9000 Series/ Equivalent)</p>	
2	<p>Sign Cabinet Specifications for Non-Lit Signage (04- inch depth, 5 years warranty) Providing and fixing external signage of required size having flexible substrate and translucent vinyl cut letters as per the approved corporate colours. The signage should have framework made of mild steel 25mm X 25mm, hollow section of approved make used as rear runners, front runners. 25 X 25 mm M.S. Square stiffeners shall be used to prevent deformation of bracket due to tension. GI sheet of 24 gauge for back cover, 22 gauge for side, top and bottom covers. All MS frameworks shall be finished with one coat of red oxide and three coats of enamel paint of approved make, shade and colour. (Electrical Components- LED - LT / LINEA-6 / OSRAM / GE / Equivalent 1.2 W LED Module of 6500-8000 Kelvin, 03 LED Module Per Sq. ft. LT Power Supply. (IP 67 Rated + 05 Years Warranty) 170° Beam Angles, Voltage 12V) (Flexible Substrate 5 years warranty- 3M Pill/ LG Lucky Flex/ Equivalent) (Translucent Cast Vinyl 5 years warranty - 3M 3630 Series/ LG 9000 Series/ Equivalent)</p>	
3	Timer Charges Per Timer (Per Unit)	
4	Repairing charges (Replacement flexible substrate and translucent vinyl cut letters)	
5	Repairing charges (Board repair)	
6	Repairing charges (Replacement of electrical components)	
7	Buyback rate of old signage board including removing and carting	

1. Rate should be inclusive of all charges & cost involved in supply and installation at our different branches of Punjab & Sind bank under Guwahati zone.
2. Please mention GST amount / Percentage separately.
3. Above rate is inclusive of all charges including fitting, transportation, removal of existing sign board etc and no separate charges will be borne by Bank. The Bank reserves the right to reject any or all applications without assigning any reason thereto.
4. Minimum 5 years maintenance free warranty.

Date:

Signature of the Authorized Person alongwith Seal

Place: