



# Punjab & Sind Bank

(A Government of India undertaking)

Addendum No. 2 Dated: 02.04.2025

**SELECTION OF VENDOR(S) FOR PROVIDING CONSULTANCY ON DIGITAL  
HUMAN RESOURCE TRANSFORMATION ALONG WITH PROCUREMENT &  
IMPLEMENTATION OF HR SOLUTIONS**

**BID NO: PSB/HOHRD/RFP/1/2024-25 DATED 15.03.2025**

**GEM BID NO: GEM/2025/B/6065021 DATED 18.03.2025**

**HUMAN RESOURCES DEVELOPMENT DEPARTMENT**

**ADDRESS:**

**Punjab & Sind Bank  
Corporate Office, Block 3, NBCC Complex,  
East Kidwai Nagar, New Delhi-110023**







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**Punjab & Sind Bank**  
(A Govt. of India Undertaking)  
*Where service is a way of life*

## Addendum - 2

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### **Introduction**

Bank has published the Tender No: PSB/HOHRD/RFP/1/2024-25 dated 15.03.2025 (GEM BID No: GEM/2025/B/6065021 Dated:18.03.2025) regarding "Selection of Vendor(s) for providing consultancy on Digital Human Resource Transformation along with Procurement & Implementation of HR Solutions."





Following amendments have been made to RFP clauses. All other terms and conditions of the RFP shall remain unchanged.

**Modification in RFP Clauses**

S. N.	Page No	Clause No	RFP Clause	Revised/Modified Clause
1	19	<b>1.15.3.1 Technical Bid evaluation</b>  Point 1 of Sub-parameter	Remarks: A copy of engagement letter/ work order/ letter of award along with Project Completion Certificate Annexure XIX) or Performance Certificate Annexure XVIII) with relevant details for each assignment to be furnished by the bidder.	A copy of engagement letter/ work order/ letter of award along with Project Completion Certificate Annexure XIV) or Performance Certificate Annexure XV) with relevant details for each assignment to be furnished by the bidder.
2	20	<b>1.15.3.1 Technical Bid evaluation</b>  Point 4 of Sub-parameter	Profile of the employees along with name, qualification, experience should be furnished on the company's letter head (Annexure XVII)	Profile of the employees along with name, qualification, experience should be furnished on the company's letter head (Annexure XVI)
3	33	<b>Server Configuration Details</b>	The Bank shall provide the necessary server infrastructure, as mentioned in Annexure XX, for the development and deployment of tools within its server environment.	The Bank shall provide the necessary server infrastructure for the development and deployment of tools within its server environment.
4	67	<b>Annexure-XII</b>  (Technical Compliance Sheet)	Technical compliance sheet (Excel sheet)	Excel sheet of Technical compliance (attached as Annexure- XII (A))

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## PART OF ANNEXURE XII (A) (Technical Compliance Sheet)

Sr.	ELIGIBILITY CRITERIA	Compliance (YES/NO)
1	Proof of Earnest Money Deposit	
2	The bidder should be registered as a company in India as per Company Act 1956 & 2013 operating since last 5 years as on the date of RFP.	
3	The bidder should have valid PAN and GST Registration in India	
4	The bidder should have a minimum turnover of INR 100 crore per annum for each of the past 3 financial years (i.e. 2021-22, 2022-23 & 2023-24) along with positive net worth.	
5	The bidder should be OEM or an authorized representative/partner of OEM in India.	
6	The Bidder to provide information that none of its subsidiary or associate or holding company or companies having common director/s or companies in the same group of promoters/management or partnership firms/LLPs having common partners is not owned by any Director or Employee of the Bank.	
7	The Bidder should not have been blacklisted at the time of submission of the bid by any regulator / statutory body/ any government department/ PSU/ BFSI in India.	
8	The bidder should not be involved in any litigation which threatens solvency of company.	
9	Labour Law Compliance	
10	Integrity Pact	
11	Non-Disclosure Agreement	

Date:

Place:

Signature of  
Authorized Signatory  
Name of Signatory:

Designation:

Email ID:

Mobile No:

Telephone No.:

Seal of Company:





**Annexure-XIV  
Certificate of Completion**

To,  
General Manager (HRD)  
Punjab & Sind Bank  
Corporate Office  
New Delhi

Sir,

**Reg: RFP for selection of Vendor(s) for providing consultancy on digital HR transformation along with procurement & implementation of HR solutions**

This is to certify that M/s \_\_\_\_\_ has provided HR consultancy services/ HR Project Management in regard of \_\_\_\_\_ to our organization for the period \_\_\_\_\_ to \_\_\_\_\_.

The HR consultancy/project, for which the certificate is being issued, stands completed as on the date of this certificate.

The certificate has been issued on the specific request of the company.

Yours faithfully

Date:

Place:

Signature of Authorized Signatory:

Name of Signatory:

Designation:

Email ID:

Mobile No:

Seal of Company:



RFP for Selection of Vendor(s) for providing consultancy on digital HR transformation along with procurement & implementation of HR solutions



**Annexure-XV  
Certificate of Performance**

To,  
General Manager (HRD)  
Punjab & Sind Bank  
Corporate Office  
New Delhi

Sir,

**Reg: RFP for selection of Vendor(s) for providing consultancy on digital HR transformation along with procurement & implementation of HR solutions**

This is to certify that M/s \_\_\_\_\_ has provided HR consultancy services/ HR Project Management in regard of \_\_\_\_\_ to our organization for the period \_\_\_\_\_ to \_\_\_\_\_.

The HR consultancy/project, for which the certificate is being issued, are under progress/ ongoing in our organization as on the date of this certificate.

The services provided by the M/s \_\_\_\_\_ are satisfactory.

The certificate has been issued on the specific request of the company.

Yours faithfully

Date:

Place:

Signature of Authorized Signatory:

Name of Signatory:

Designation:

Email ID:

Mobile No:

Seal of Company:





**Annexure-XVI**  
**Profile of Proposed Team Leader and Team Members**

**Profile of Proposed Team Leader and Team Members (Consultancy/Development)**

<p>Name</p> <p>Present Position &amp; Designation</p> <p>Role of the member &amp; Task proposed (Project Head, Team Leader, Expert, Team Member etc.)</p> <p>Qualification along with Name of university</p> <p>Nationality</p> <p>Years in the firm &amp; Total work experience</p> <p>Experience relevant to tender</p> <p>Language Proficiency</p> <p>Areas of expertise relevant to the tender</p> <p>Role in the proposed assignment</p> <p>Tasks assigned</p>	
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We hereby acknowledge that the information provided by us is true and to the best of our knowledge.

Signature of Authorized Signatory:  
Name:

