

**Corrigendum for RFP dated 20.02.2025 for Engagement of Tier-1 Law Firm on Bank's Panel  
on Retainership Basis for a period of Three (3) Year.**

SL.N O	PRE-BID QUERY RECEIVED FROM	PAGE NO. OF RFP	CLAUSE NO.	ORIGINAL RFP CLAUSE	BIDDERS QUERY	BANK'S RESPONSE
1	Luthra & Luthra	10	Clause 2.3	Clause 2- Eligibility Criteria Cum Undertakings	We understand that professional affiliation with at least two nationalized Banks/Public Sector Undertakings/Private Banks means Empanelment. Please confirm	Professional Affiliation would mean Empanelment. It also meant to include any association with the PSUs on Retainership Basis.
2	Luthra & Luthra	13	Clause 4.4	Clause 4.4- Earnest Money Deposit (EMD)	Considering this is a tender for empanelment of law firm, EMD in the form a Performance Bank Guarantee is unjustified as there is no certainty of receiving mandates even if empanelled and therefore, EMD should not be sought.	EMD i.e. Earnest Money Deposit in the form of Bank Guarantee is sought only for ensuring participation in Bid process by Bidders and for ensuring entering into contract by successful bidder. EMD shall be refunded as per clause 4.4.2.
3	Luthra & Luthra	14	Clause 4.5.1	Clause 4.5- Clarification to RFP and Pre-Bid Queries	Annexure-20 cannot be found in the RFP document. Bank to confirm the location & contents of the same.	Annexure-20 should be read as Annexure-9.



4	Luthra & Luthra	17	Clause 5.3	Clause 5- Submission of Proposal	Please refer to Scope of Work in Clause 3 of Page 11 which includes provision of legal opinion which does not require any Out of Pocket expenses to filing of Criminal complaints and enforcement of loan documentation which incur Out-of-Pocket expenses. Out of Pocket expenses are usually payable at actuals upon production of invoices. Therefore, we kindly request to remove the condition of OPE being inclusive of the fee quote to be submitted.	The Original Clause 5.3 shall be retained. No Out of Pocket expenses to be payable.
5	Luthra & Luthra	19	Clause 7.2 (c)	Clause 7-Evaluation of Eligibility cum Technical Bids and Financial Bid.	Please direct us to Annexure B of the RFP. Also, please clarify if the same pertains to the table in Clause 7.2 iii (a) of the RFP dealing with Technical Bid Evaluation.	There is no Annexure-B, For Technical Evaluation Criteria, please refer table in Clause 7.2 iii (a) of the RFP dealing with Technical Bid Evaluation only.



6	Luthra & Luthra	21	Clause 7.2 iii (a) Sr. No. 2.	Clause 7- Evaluation of Eligibility cum Technical Bids and Financial Bid	Bank to confirm, whether self-certified copies with supporting documents mentioning only the general query advised to Banks/Fis by the bidders would suffice, as any other supporting document would be strictly confidential to the clients.	Yes, Self Certified copies with supporting documents mentioning only the general query advised to Banks/Fis by the bidders would suffice.
7	Luthra & Luthra	21	Clause 7.2 iii (a) Sr. No. 3.	Clause 7- Evaluation of Eligibility cum Technical Bids and Financial Bid	Bank to confirm, with specificity which supporting documents are required from the Bidders as evidence for classification as Tier-1 Law Firm.	The Law Firm should be identified as Tier-1 Law Firm by reputed Legal Website or Legal Organisation.
8	Luthra & Luthra	21	Clause 7.2 iii (a) Sr. No. 5.	Clause 7- Evaluation of Eligibility cum Technical Bids and Financial Bid	Since, Empanelment letters are confidential documents, Bank to kindly confirm, whether a redacted version of the same provided by the Bidders would be acceptable.	Only self certified copies of the Empanelment letters/Retainership shall be considered.



9	Luthra & Luthra	25	Clause 9.1.1.3	Clause 9.1.1.1 Cancellation of Contract and Compensation	Bank to confirm, what objective metrics or Key performance Indicators will be used to determine deficiency in carrying out the scope of work.	Delayed response, Unprofessional conduct, failure to assign qualified team, Non diligent & careless approach, Errors & flaws, Non application of Legal Principles & Law etc. observed in services rendered by the Selected Law Firm.
10	Luthra & Luthra	37	Section 10(3)	Section 10-Other Provisions	Signatures of all the partners will not be feasible. Bank to kindly confirm, whether a letter of Authorisation signed duly by the Authorised Signatory would be suffice as part of the Integrity Pact.	Yes
11	Luthra & Luthra	50	SL. No.16	Annexure-10 Checklist	Since the Partnership Deed of a Law Firm is a confidential commercial document, Bank to kindly confirm, if submission of the same is necessary. If so, whether a redacted version of the same or a copy of the Firm Registration Certificate would be acceptable.	Copy of the Registration Certificate of the Firm would be acceptable.



14	SNG & Partners	Pg, 25 and	Clause 9.10 and Section 6(1) of Annexure 2	9.10-Sub-Contracting. The selected firm/company shall not subcontract or permit anyone other than its personnel to perform any of the work, service or other performance required under the contract. Annexure 2-Section 6(1)- Equal treatment of all bidders- (1) In case of Sub-Contracting, the firm shall take the responsibility of the		Sub-Contracting is not allowed.
15	AZB & Partners	13	4.3	Application Money	Can the said amount be paid through NEFT/RTGS and proof be enclosed? If yes, please provide the relevant bank account details.	No, As per Clause 4.3 of the RFP, Application Money is payable in the form of Demand Draft drawn in favour of Punjab & Sind Bank, payable at New Delhi.
16	AZB & Partners	13	4.4	Earnest Money Deposit	Can the said amount be paid through NEFT/RTGS and proof be enclosed? If yes, please provide the relevant bank account details.	No. However, EMD can also be submitted in the form of Demand Draft drawn in favour of Punjab & Sind Bank, payable at New Delhi



17	AZB & Partners	18	6.1	Requirements of Financial Bid (Enclosures)	Is the authority letter also required to be put in the technical envelope?	Yes
18	AZB & Partners	50	Annexure 10 item 6	Checklist	Due to confidentiality constraints, we would like to submit copy of registration certificate of law firm, instead of partnership deed. Please let us know if that would be acceptable.	Copy of the Registration Certificate of the Firm would be acceptable.

