PUNJAB AND SIND BANK UNIFIED PAYMENTS INTERFACE USER MANUAL



Table of Contents

A. REGISTRATION	3-6
B. BHIM PSB HOME SCREEN	7-7
C. BHIM PSB PROCESS FLOW	8-31
ADD BANK	8-9
SET UPI PIN	10-12
PAY MONEY	13-17
REQUEST MONEY	18-19
PENDING REQUEST	20-22
SCAN QR AND PAY	22-22
GENERATE QR CODE	23-23
MY ACCOUNT	24-25
TRANSACTION REPORT	26-27
MAIN MENU	28-31

1. REGISTRATION PROCESS

- After downloading and installing BHIM PSB Application, click to open BHIM PSB APP icon.
- Tap on 'Register' : The application will automatically send an SMS from the SIM chosen for the hard binding of device with mobile number.(This is first level of authentication)



- On next screen, user has to enter his personal details as given below:
- After entering personal details, click on register button.



**<u>About VPA:</u> Virtual Payment Address is a user defined identifier which basically holds the account credentials i.e., Account number+ IFSC thereby securing the credentials from being exposed.

(Creation of a virtual address is as simple as creating an email id.)

- To Transfer funds or Collect money, you may share your VPA.

- VPA is unique. There is no criteria for creating a VPA. If a VPA is already used, you need to create a different one.

- On next screen, user need to set the App login password to access the UPI Application. Length of the Login password must be 6 digit.
- Accept Privacy Policy and Terms and Condition.
- Click on continue button.



- If you have forgotten your Password, reset it by tapping on 'Forgot password' link given below.
- It will ask you to select the SIM (in case of dual sim phone). Select the one for which you have registered.
- You will be directed to the page where it asks for the 2 One Time Password (OTP). One will be sent on your Mobile number and other will be on your registered email ID which you have entered at the time of Registration.



• Enter the created 6 Digit Login Password and Tap on 'LOGIN'

2. BHIM PSB Home Screen

After successful login, user will get below option on their home screen:

- Add Bank
- Pay Money
- Request Money
- Pending Request
- Scan QR Code & Pay
- Generate QR Code



3. BHIM PSB Process Flow :

ADD BANK

This option enables the user to add their Bank accounts to the VPA created by choosing the Bank from the list provided.

Process Flow:

- After successful login into the App, select the existing VPA created during registration
- Tap on 'Link you Bank' to link accounts to the VPA created.
- User may also Create a new VPA.(as mentioned in next page)
- Select the Bank you wish to link to your VPA.
- You may also use the Search Facility to search for your Bank.



- On next screen, list of accounts linked to your Mobile Number is fetched from the Bank and is displayed.
- Tapping on the drop-down account number menu shows the list of Accounts.
- Select the Account.
- Set the Limit of the VPA.
- Set as Primary: YES/NO and Submit.
- After pressing submit button you will get the message as "Bank added successfully".



SET UPI PIN:

This option allow user to set their UPI PIN which shall be used at the time of transaction. (This option is also available under My Account Section)

Process Flow:

- After successfully addition of Bank account, screen prompt you to set UPI PIN by validating debit card details of same account.
- Select "now" to proceed further for UPI PIN generation

OR

• You may also set UPI Pin later by selecting My Account => Select account => Generate UPI PIN.



- Enter last 6-digit of the Debit Card Number (linked to the account)
- Enter Month and Year of Expiry Tap 'YES'

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<	Generate UPI PIN		ប	
ĩ	Select Virtual Address			
0 -	o customer@psb		•	
Î	Select Bank			
<u>1</u>	Funjala de Sinci Baniqui			
_	Registration			
	Enter Last 6 digits of the ca	rd		
			- 1	
	Expiry Year /	Expiry Month	- 1	
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- After entering card details, press yes to proceed further.
- On next screen, OTP will be detected automatically .Enter your ATM PIN and then SIX digit UPI PIN of your choice.
- Re-enter UPI PIN and submit
- Your UPI PIN is generated successfully. (UPI PIN shall be asked at the time of transaction).



PAY MONEY :

This option allows the user to pay money to a beneficiary through Virtual private Address, Account Number & IFSC, Mobile Number & MMID or Aadhaar Number.

Process Flow:

- Select Pay option.
- On Tapping this option the following screen appears



- Select the VPA.
- Select the Bank Account to be debited
- If required, User may check Balance by tapping on "Check Bal" option.
- Select payee type from drop down list. Payment can be made via 4 ways by tapping on drop down menu.
 - VPA Enter VPA of beneficiary
 - Account +IFSC of Beneficiary
 - Beneficiary Mobile Number + MMID
 - Aadhaar Number
 - Aadhaar Number and IIN of respective Bank.
 - Beneficiary List You can maintain Beneficiaries and select them using this option.

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< Pay Money	
My Account Details	
Select Virtual Address customer@psb	-
Virtual Address	0
Account Number +	IFSC O
Mobile Number + N	
Aadhar Number	0
Aadhar + IIN	0
Beneficiary	0
Fay	

- Select the appropriate Payee type and fill the required details.
- Tap on 'Pay' to make the payment.

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< Pay Money	ប	Ъ
Select Virtual Address	•	
Select Bank <u>III</u> Punjab & Sind Bank(****	***8235) 🗸	
Check Bal	?	
Рау То		
Select Payee Type	•	
VPA beneficiary@psb		
Payee Name BENEFICIARY		
Purpose Test transaction		
Amount 10		
Pay		

- After tapping on Pay button, UPI PIN will be asked.
- Enter your 6 digit UPI PIN.
- Press 'yes' to make the payment.



• Successful message will be displayed as a pop up on the screen along with transaction reference number i.e RRN as below:



REQUEST MONEY :

This option allows the user to collect money from other users.

Process Flow

- Select 'Collect Request' option.
- After selecting the option, following screen appears



- Enter the VPA of the remitter
- Type the Purpose, Enter the amount, Set the expiry period for the collect money request and tap on 'NEXT'.

-	🎯 🔋 🚹 📶 세 89% 🗎 13:5
Confirm Req	uest 🏠
My Account Deta	ils
Virtual Address	: customer@psb
Bank	: Punjab & Sind Bank (******8235)
Request to	
Virtual Address	: beneficiary@psb
Purpose	: Test
Amount	: ₹1.00
Expire in	: 10 mins
Col	lect Request

- Press 'Collect Request' option to send collect request successfully.
- Pop up message is displayed on successful completion.

PENDING REQUEST:

This option allows the User to view the list of the pending collect requests received.

Process Flow

• Tap on pending collect request to process it or select Collect request Notification received on your phone

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< Pendi	ng Approvals	6
Date	: 19-05-2017 01:55 PM	
RRN	: 713901553092	
From	BENEFICIARY1(beneficiary1@upi)	
То	CUSTOMER (customer@psb)	
Purpose	: NO REMARKS	
Amount	: ₹10.00	
🛞 REJEC	CT O APPROVE	

• Tap 'Approve' option to approve the request.



- Enter your 6 digit UPI PIN and press Yes to make the payment.
- To reject the payment, tap ' Reject' option given on screen
- Confirm reject screen by pressing ok button.
- Request rejected successfully.



SCAN UPI QR CODE OR BHARAT QR CODE AND PAY :

This option allow user to scan UPI QR Code as well as Bharat QR Code to make payments.

Process Flow

- Select Scan QR and Pay option given on home screen.
- Scan UPI based QR Code (Static/Dynamic)
- Screen will display the beneficiary detail.
- Enter your 6 digit UPI PIN to make the payment.

GENERATE QR CODE:

This Option allow user to generate their Static and Dynamic QR Code to receive payment.

<u>Static QR Code:</u> User generated QR Code by entering fixed amount. <u>Dynamic QR Code:</u> User generated QR Code without amount.

Process Flow

- Select Generate QR code option given on home screen.
- Enter necessary details
- Tap on generate button.



MY ACCOUNT :

This option allows user to Check Balance, Change UPI PIN or Generate UPI PIN.

Balance Enquiry Process Flow :

- Select the VPA and the Account.
- Tap on "Balance Enquiry"

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- Enter your 6 digit UPI PIN and press yes.
- Account Balance will be displayed on same screen.



Change UPI PIN Process Flow:

- Select Virtual Address and bank Account.
- Tap on "Change UPI PIN"
- Enter your Old UPI PIN and New UPI PIN twice.
- Press ok
- PIN changed successfully, user will get a success message on screen.



Generate UPI PIN Process Flow :

Follow instruction from page No 11 to page No. 13

TRANSACTION REPORT :

This option enables to view all types of transaction (Debit, Credit and others) done by the user.

Process Flow :

- Tap on 'Transactions'
- Choose the period for which the transactions shall be displayed

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<	Tra	ansaction History		
	Select Any			
	0	Today's Transaction		
	0	Last 5 Transactions		
	0	Last 10 Transactions		
	۲	Select Period		
	Select Valid From			
	18/0	5/2017		
	Select Valid To			
	19/05/2017			
	_			
		SUBMIT		

- In case it is for a specific period,
- Choose from and to date and tap on 'Submit'

• The following screen displays with three categories.

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Transaction History		
:@⊡↓ Credit	ت⊠↑ ⊷₊↑ Debit Others	
Transaction Date :	19-05-2017 01:55 PM	
RRN :	713901553092	
Description :	customer1 has requested Rs 10.00	
Status :	Rejected	
Amount :	₹ 10.00	
	This is Suspicious	
Transaction Date :	19-05-2017 01:51 PM	
RRN :	713913100778	
Description :	Pay to beneficiary1@upi	
Status :	Success	
Amount :	₹ 10.00	
	<u>Repeat Transaction</u>	
Transaction Date :	19-05-2017 12:21 PM	
RRN :	713912100458	
Description :	customer1 has requested Rs 1.00	
Status :	Failure	
Amount :	₹ 1.00	
Transaction Data	40.05.2017 12:06 PM	
DDN	19-09-2017 12:06 PM	
	customer1 bas requested Bs 100	
Status	Success	
Amount .	3400	

- User may select "**Repeat transaction**" option to repeat the same transaction.
- User may select **"This is suspicious"** option to report collect request received from suspicious VPA.
- In case the user has a concern to be addressed regarding the transaction, they may write to us by selecting particular transaction to **Log a Dispute.**

MAIN MENU :

Main Menu consists of the following options with sub menus. These options enable the user to carryout additional activities pertaining to their requirement in the Application

Profile :

Under profile there are 3 submenus:

My details: Enables the user the change their login password

View Disputes: This shows the list of disputes reported by the user.

Deregister: This allow user to deregister from UPI Application



My Account:

My account option_has six submenus as under:

Generate OTP: This option enables the user to generate an OTP for Merchant transactions.

Change UPI PIN: This option enables the user to change the UPI PIN

Generate UPI PIN: This option enables the user to set MPIN wherein the user shall enter the last 6 digits of their debit card number and set their desired MPIN.

Balance Enquiry: This option enable the user to check their balance. The user will be requested to enter their MPIN for displaying the Balance.

Manage VPA: This option allow user to block a VPA if found SPAM.

Process Flow:

- Tap Manage VPA option given on home screen.
- Select '+' icon given on screen.
- Enter VPA which is to be blocked and.
- Select time period and press Submit.



My Bank: This option enlists the list of Virtual Payment addresses created by the user.

- Tap on My Bank.
- List of Virtual Address is displayed
- User may delete the created VPA in just one click as shown below.

Note: If a VPA is deleted by a user, the same VPA cannot be created for the next 2 years.



- User may also change their primary account through this option as shown below
- User may also change their primary account through this option as shown below.
- Select the VPA and tap on "Pin Icon"
- Select yes on Pop Up message to change your primary account for particular VPA.
- "Star icon" shall be marked on your recently changed primary account.

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Virtual Payme	nt Address
Virtual Payment Addr customer@psb	ress
*	
Account Details	: HDFC BANK LTD(*****8739)
Bank IFSC :	: HDFC0004400
Transaction limit :	: 10000
Account Details	: Punjab & Sind Bank(*****8235)
Bank IFSC :	: PSIB0000606
Transaction limit :	: 100000
	* 🖬 🕖

My Beneficiary: This option lists the Beneficiaries created by the user

HELP: This options show all Frequently Ask Questions. **FEEDBACK:** This option allow customers to give their feedback on PSB_UPI facility